

# CLAVERTON PARISH COUNCIL

## MINUTES OF MEETING HELD ON 13<sup>TH</sup> JULY 2010 AT ST MARY'S CHURCH

### Present:

Councillors: David Batho, Chris Jump, Richard Wright, Rodger Sykes, Clive Abbott, Mark Mackintosh  
Clerk: Andrea Griffiths  
Also present: David Naylor

### Open Forum

There were no questions from the public. The Councillors discussed the merits of inviting speakers to the Open Forum, such as the Cotswolds Voluntary Wardens. It was felt that an invitation to a VPA meeting may be more suitable for speakers such as the Wardens, as they cover the wider area.

**Apologies for Absence** – Cllr. Beria

### Declarations of Member Interests

Cllr. Beria had informed the meeting via email of her interest in Planning Application 10/02351/FUL, Farleigh Cottage.

### 23. Minutes of Annual Meeting of the Parish Council on 11<sup>th</sup> May 2010 and Extraordinary Meeting on 21<sup>st</sup> June 2010

Both agreed as a true record and signed by the Chairman.

### 24. Correspondence - as per the attached list.

Revitalise Charity Letter – Andrea to respond stating policy that PC cannot support.  
ALCA Training Courses were agreed: 6<sup>th</sup> October - Cllr. Beria, 14<sup>th</sup> October – Andrea  
(Note – All courses for Andrea not covered by the SLCC Bursary to have joint funding request to Limpley Stoke PC; and Freshford PC after October 2010).

#### Actions

AJG  
AB/AJG

### 25. Financial Officers Report

The balance in the bank at the end of June was £8,954.89 with three un-presented cheques. The income stood at £2,421.61 from 1st half precept and one VAT refund.

Cllr. Abbott reminded the PC of the need to keep a critical eye on the level of reserves and identify specific areas to which they could be allocated.

AJG/DB

The new bank mandate is now in place - signatories are; Cllrs. David Batho, Chris Jump, Mark Mackintosh and Richard Wright.

The following cheques were signed:

100056 – ALCA – Training & New Councillor Pack	£33.50
100057 – VPA – Subscription	£100.00
100058 – A Griffiths – Clerks Salary & expenses	£428.63

Another £103.59 VAT refund for 2003-2006 has been agreed by HMRC.

We have received one quote for the insurance policy, from Came & Co. using AVIVA insurance. This comes in at £320.25 per year, or if we take out a 3 year long term agreement, then it reduces to £304.24 per year (as opposed to £381.77 with AON). Still waiting for quote from Zurich before making a final decision.

AJG

Future Heritage has indicated that they wish to stop printing the Newsletter. Marian Mackintosh is researching alternatives. It was agreed that Andrea should write to Future Heritage giving thanks and stating that there are no monies owed. Marian will print the Newsletter in the interim and charge her costs back to the PC.

AJG

It was agreed that as from 1<sup>st</sup> April 2010, Andrea Griffiths in the role of Clerk and RFO, would be paid at the recommended NALC employment rates for part time employees at sliding column points (SCP) 21, currently standing at £9.941 per hour, reflecting her higher level of experience. This would be reviewed each year in line with NALC reviews and negotiations. This is an increase in salary from that which was paid to Sam Hopkins at £8.85 per hour, for the period from 1<sup>st</sup> May 2008 until 31<sup>st</sup> March 2010. Sam had taken over as Clerk from Jackie Hatton (who had been paid £7.85 per hour), at a time when the scope of PC business increased by at least 10% on previous years, increasing the Clerks' hours.

## 26. Planning Committee Report

### Progress with Planning Applications

10/02023/FUL & 10/02033/FUL – Orchard Cottage, Warminster Road – Erection of Double Garage. The PC supported 10/02023/FUL only. See Minutes of Extraordinary Meeting 21<sup>st</sup> June. There is no decision from B&NES as yet and it is expected to go to the DCC on 4<sup>th</sup> August. Andrea to check if the PC and the applicant both get 3 minutes to speak at the DCC or if the time is shared.

AJG

10/02351/FUL – Farleigh Cottage – Erection of a garage & landscaping works following demolition of existing garage and shed. The Planning Committee undertook a site visit on 13<sup>th</sup> July and will be holding a committee meeting on Monday 26<sup>th</sup> July at 6.30pm.

AJG

### Planning Decisions:

07/03090/FUL – American Museum – Replace and extend existing canopy to the Orangery Café – Permit

10/00592/FUL – The Old Rectory – Erection of New Greenhouse – Permit

09/04532/FUL - American Museum - Amendments to Conversion of existing Coach House & Folk Art Gallery to form the Centre for American Culture Studies & installation of car park with associated works – Permit

B&NES Development Control Workshop 23rd June & Planning Enforcement Workshop 13th July. Cllr. Batho sent a paper outlining the PC's views on Development Control to Eric Potter (ALCA) who agreed to table it on its behalf (PC attendance not possible). Reports from both workshops are expected by end July.

DB/CA

Planning Committee - Terms of Reference. Cllr Abbott recommended the attached Terms of Reference. All agreed. The Standing Orders will need to be amended and submitted at the next meeting.

DB/AJG

## 27. Transport Committee Report

### PACT Meeting

Cllrs. Wright and Mackintosh attended this meeting on 7<sup>th</sup> June. They met the Beat Officer (Nick Sheppard) and PCSO (Mike Symonds) and found them aware of issues such as the Ferry Lane Parking problems. The Officers recommend that the public ring them on their mobiles to make complaints as and when an offence happens. They had sympathy about speeding problems on the A36 and Claverton Hill and suggested the village consider undertaking its own speed checks (Speedwatch). However, teams of 3 are required with several days training. Cllr. Mackintosh agreed to find out more about this. Mike Symonds agreed that he would ensure B&NES renew the yellow lines along Ferry Lane. Cllr. Wright will provide an article for the Newsletter, informing residents of Mike Symonds mobile phone number and email so that they can complain directly of any hazardous parking, such as blocking the sight line when exiting onto the A36.

MM  
RW

### A36 Northern Lay-by Waste Bins

Following a letter to B&NES about the disappearance of the waste bins, and a subsequent follow-up phone call, we were informed that B&NES plan to put up "Take Your Rubbish Home" signs instead of replacing the bins. Cllr. Batho has raised this as a question at the Parish Cluster meeting on 19<sup>th</sup> July.

DB/RW

### Ferry Lane - Open Access Site

A letter has been received from Natural England regarding issues raised about the Open Access land adjacent to Claverton Pumping Station. Cllrs. Batho and Wright, and a representative from Bathford PC, will meet with Nick Nettleingham from Natural England to address the issues. Andrea to write to arrange a convenient meeting.

DB/RW

AJG

### Speeding Traffic on Claverton Hill

The notice on the University of Bath's internal and staff web-sites will be updated, with the PC's approval, before the September term starts. The University has also asked the police to check speeds and the PC has suggested that this be done between 4pm and 6pm, a couple of weeks after the notice has been posted. Cllr. Wright to also contact Mike Symonds about the speed checks.

RW

### A36 Speed Limit

Cllr. Sykes confirmed that at the Transport Committee Meeting of 12<sup>th</sup> July it was agreed that this is still a priority issue. Cllr. Batho will raise it again at the Parish Cluster meeting on 19<sup>th</sup> July. The options of joint funding the scheme or involving the press or local MP will continue to be explored.

DB

HGV's driving up Claverton Hill – In response to a complaint by Andrew Sergeant, Cllr. Mackintosh will contact the American Museum and ask them to inform drivers not to take this route.

MM

Refuse Collections & Funerals – In response to a note from Andrew Sergeant about potential conflict between refuse collections and funerals it was agreed that the PCC is best placed to ensure that such situations are avoided. Cllr Batho to reply to Andrew.

DB

### Kennet & Avon Canal

The VPA nominations for members of the Local Steering Group have been sent to British Waterways. There is little progress at the moment but we have been assured that, although changes are taking place – British Waterways and K&A Canal Trust are setting up a "Waterways Partnership Board" - the steering group is still going ahead.

The sinking boat has been removed. Andrea confirmed that there are 6 Other Electors on the Claverton electoral role.

### P&R

Bathampton Meadows P&R – The auction and open garden event raised some £3500, with the painting alone raising £2,300. Cllr Batho summarised the High Court decisions on the two Judicial Review applications, the implications for VCB and implementation of the P&R scheme and the potential impact of the Treasury Spending Review on future funding of the Bath Transportation Package. VCB will continue to campaign against the P&R through further representations to UNESCO, the DfT and other government departments. All Cllrs. confirmed their support for Cllr. Batho remaining as a Director of VeracityBath.

DB

### Joint Local Transport Plan

Cllr. Mackintosh attended the West of England Partnership 6<sup>th</sup> Annual Joint Transport Forum on 6<sup>th</sup> July. It is the first step in the consultation process on the JLTP with the closing date for representations being October 4<sup>th</sup>. It is anticipated that the response to this will be led by the VPA with the Transport Committee focusing on key issues, as required.

B&NES Air Quality Action Plan – yet to be published.

B&NES Public Realm & Movement Strategy – yet to be published.

### Transport Committee – Terms of Reference

It was recommended that the Transport Committee should also have Terms of Reference. Cllr. Batho and Andrea to discuss.

DB/AJG

## Meeting with B&NES Transport

Cllr. Batho to arrange follow-up meeting with Peter Dawson.

DB

### **28. Valley Parishes Alliance**

The launch on 21<sup>st</sup> June was a success and well attended, including Cllr Brigadier Robert Hall (Chairman of Wiltshire Council) and Cllr Sarah Bevan (Chairman of B&NES Council). A photo of each of the parishes (including Wiltshire Parishes in the VPA) has been requested by Sarah Bevan for the Guildhall. All agreed to the photo proposed by Cllr Batho.

The VPA work programme will now focus on Transport, Planning, Affordable Housing and the K&A Canal. Cllr. Batho will be closely involved in all these activities, other than Affordable Housing. Hugh Delap of Freshford PC is reviewing affordable housing needs and looking for support from knowledgeable individuals in the Parishes. It was felt that this was not something that Claverton needed to partake in. Cllr. Batho to respond to Hugh Delap. Claverton Cllrs. offered to be involved in other aspects of the future VPA work programme once project details are identified.

DB

### **29. Parish Liaison Meeting**

The meeting of 9<sup>th</sup> June was attended by Cllr. Batho. The planned display of Parish photos in the Guildhall was announced by the B&NES Chairman (Cllr Sarah Bevan), The Bath Transportation Package is under threat due to funding uncertainties related to the Treasury Spending Review. The Planning and Transport Divisional Organisation Charts are not yet available due to ongoing staff cuts and re-organisation. There is a Parish Online meeting on 14<sup>th</sup> July.

### **30. Parish Cluster Meeting**

The next meeting (19<sup>th</sup> July) will be attended by Cllrs Wright and Batho. Cllr. Batho has put two questions forward. See A36 Speed Limit and Lay-by Bins above in Section 27.

DB/RW

### **31. Consultations**

B&NES review of Secondary Schools in Bath. See attached response.

WEP Joint Waste Core Strategy Landfill Policy. See attached response.

B&NES Revision of Street Trading Policy – It was decided not to respond.

B&NES Review of Licensing Act 2003 Statement of Licensing Policy – All Cllrs. agreed to respond to this consultation and reply by 31<sup>st</sup> August. Andrea to forward the link.

ALL  
AJG

### **32. Any Other Business**

Addresses in Claverton – A change to standardise the format for the electoral role has resulted in an additional line, such as School Place, appearing in many addresses. Residents should ring Lyn Parfitt on 394427 if not happy.

Website – All agreed to look at the Limpley Stoke site and respond to Cllr. Batho with their views.

ALL

Woolley Valley Green Belt/AONB Update – Cllr. Abbott has been offering advice to the Chairs of Swainswick and Charlcombe PCs who are continuing in their efforts to secure Stop Orders in the Woolley Valley.

'How to Influence Parliament' Seminar – Cllrs. Batho and Beria attended this on 7<sup>th</sup> July. It didn't really inform as well as suggested and only provided around 30 minutes of discussion on six ways to influence Parliament, such as going to your MP!

Annual Parish Meeting and Annual Meeting of the Parish Council – It was discussed whether to hold this as one or two separate meetings. Feedback from the ALCA New Chairman Course attended by Cllr. Batho recommended separate evenings, with the Annual Parish Meeting being held in March. All agreed, but felt it would need to be well advertised.

**The meeting closed at 10.10pm**

**Date of next Council meeting:** Tuesday 14<sup>th</sup> September 2010

**Future Council meetings:** Tuesday 9<sup>th</sup> November 2010



Signed.....  
Chairman, Claverton Parish Council

Date.....