

# CLAVERTON PARISH COUNCIL

## MINUTES OF MEETING HELD ON 8<sup>TH</sup> NOVEMBER 2011 AT ST MARY'S CHURCH

### Present:

Councillors: David Batho (Chairman), Richard Wright, Mark Mackintosh, Chris Jensen, Anna Beria,  
Clerk: Andrea Griffiths  
Also present: Members of the public

**59/11. Open Forum** - None

**60/11. Apologies for Absence** - Rodger Sykes, Clive Abbott

**61/11. Declarations of Member Interests** - None

**62/11. Minutes of the Meeting of the Parish Council on 13<sup>th</sup> September 2011, and the Minutes of the Planning Committee held 13<sup>th</sup> and 26<sup>th</sup> September 2011**

The Minutes were agreed as accurate records and signed by the Chairman.

### Matters arising from the minutes:

There were no matters raised from the minutes.

**63/11. Correspondence** – noted as per circulated list.

The Queen's Diamond Jubilee Event Beacons – literature handed to Cllr Batho. It was agreed that the PC should participate in the events. Cllr Batho to discuss possibility of a Beacon at the American Museum.

### Actions

DB

B&NES Neighbourhood Planning protocol meeting, 12<sup>th</sup> December – Cllr Batho to attend.

DB

**64/11. Financial Officer's Report**

The PC received the invoices and the following cheques were signed:

100092 – HMRC - Employee Tax	£9.40
100093 – A Griffiths - salary	£285.85
100094 – Zurich Municipal - insurance policy renewal	£225.00
100095 – Bath Preservation Trust - subscription	£15.00
100096 – M Traub - Website	£400.00

Receipts: HMRC Penalty Refund £100.00

The bank reconciliation to 31<sup>st</sup> October was received.

The Half Year accounts to 30<sup>th</sup> September 2011 were circulated, approved and signed by Cllr Batho and AJG.

The budget for 2012-13 was briefly covered. It was agreed that all members would consider items for inclusion prior to the next meeting in January, when a full budget will be submitted for approval.

Next Meeting

The Parish Council insurance policy was renewed with Zurich whom it was felt offered the best value.

**65/11. B&NES Core Strategy**

Cllr Batho reported that B&NES proposed some changes to the draft Core Strategy based on issues raised by the Inspector. These were approved by B&NES Council on 15<sup>th</sup> September, and the subsequent consultation ended on 21<sup>st</sup> October. The Pre-Hearing Meeting will take place 18<sup>th</sup> November - Cllr Batho may attend. The Examination hearing sessions are due to commence during week beginning 16<sup>th</sup> January 2012.

DB

## 66/11. B&NES Small Grants Application

Cllr Beria circulated the draft application form applying for £630 towards the website set-up costs. (*Post meeting note – B&NES have confirmed that a retrospective application is not possible*).

## 67/11. ALCA Meetings (B&NES - 28<sup>th</sup> September & AGM - 13<sup>th</sup> October)

Cllr Batho attended both meetings. He reported the following discussions:

- Parish Cluster Meetings – Change of chairman to Cllr David Dixon, and Cllr Roger Symonds will also attend when there are transport related topics.
- Secretary – Janet Wallis is sick and this role is currently being covered by the ALCA Management Team.
- WHS Steering Group – confirmed that the new map recommended by Claverton PC to include the Green Belt and AONB will be included in the WHS Management Plan.
- Neighbourhood Planning Joint Working Party – Confirmed that protocol is targeted for April 2012 with the consultation to start in January. Neighbourhood Plans will have statutory status.
- Cllr Allowances – Peter Duppa-Miller (B&NES ALCA Secretary) to prepare discussion paper.
- National Planning Policy Framework (NPPF) – expected to be published Feb 2012. Neighbourhood plans are to be encouraged.
- Next meeting 1<sup>st</sup> February 2012.

AGM – Officers were elected; subscriptions for 2012-13 set; and PC members confirmed they were happy with the changes that have been made to the ALCA administration.

## 68/11. Parishes Liaison Meeting (19<sup>th</sup> October)

Cllr Batho attended the meeting and circulated the B&NES draft minutes prior to the PC meeting.–The B&NES Core Strategy and Neighbourhood Planning Protocol timetables were key topics.

## 69/11. 2013 Review of Parliamentary constituencies - consultation

The proposed changes to the constituencies mean that Claverton Parish would become part of a new Bath Constituency. Cllr Batho to draft a response to confirm that the PC agrees to the proposals.

DB

## 70/11. Planning Committee Report

11/03847/FUL - Farleigh Cottage (erection of garage, demolition of existing) – The Planning Committee supported the application at its meeting on 26<sup>th</sup> September and suggested that consideration be given to changing the flat ashlar facing of the garage. The subsequent revisions to the application were in line with this suggestion.

11/04392/LBA - Repairs to Ralph Allen Mausoleum – The planning committee meeting has been deferred to 15<sup>th</sup> November in order that the PCC representative can attend.

## 71/11. Ralph Allen Mausoleum Repairs – Project Funding

It was agreed that the Parish Council will consider part-funding of the project at the next PC meeting.

Next Meeting

## 72/11. Transport Committee Report

Cllr Wright stated that the Transport Committee Meeting had taken place on 7<sup>th</sup> November.

Village/Claverton Hill – Winter contingency plans – B&NES have confirmed that Claverton Hill has not been included in the gritting scheme. The PC agreed to purchase a hand grit spreader if (a) it is not invited to join the pilot 'Snow Warden' scheme and (b) B&NES can provide the evaluation it carried out before making its final recommendation on a salt spreader. Cllr Wright to also determine if B&NES will supply bagged salt.

RW/MM  
RW

A36 Speed Limit – Cllr Batho reported that he met Jacob Rees-Mogg MP (J R-M) at his Saltford surgery on 17<sup>th</sup> September. J R-M has spoken to the DfT Minister (Mike Penning MP)

and wrote to him on 22<sup>nd</sup> September (our letters sent to J R-M on 6/12<sup>th</sup> August). Cllr Batho wrote again to J R-M on 28<sup>th</sup> September (letter circulated) and emailed him on 3<sup>rd</sup> November to press for progress. A response from the DfT is still awaited.

A36 - Highways Agency Road Maintenance – The Highways Agency have informed Cllr Wright that the works (rumble strips, collapsed and blocked drains) will now be put into next years budget. Cllr Wright to keep up the pressure.

RW

Ferry Lane Parking & Island Litter – Cllr Wright reported that the parking appears much better as a result of increased warden interventions. B&NES Parks and Gardens wardens have now agreed to pick up rubbish collected by the farmer from the island.

PACT Meetings, change proposal – Cllr Wright attended the meeting on 15<sup>th</sup> September. The Police proposed to change PACT meetings to smaller local focus groups with Claverton teaming up with Bathampton. The meetings would take place half an hour before the Bathampton PC meetings. The PC agrees with this change - Cllr Batho will write to Tony McCann (Bathampton PC) to formalise this.

DB

### 73/11. Valley Parishes Alliance

Cllr Batho attended the meeting on 22<sup>nd</sup> September (minutes circulated prior to PC meeting). Highlights -

Transport - The content and timing of a letter to the Highways Agency were agreed.

Kennet & Avon Canal

MSSG – Cllr Batho attended the meeting on 11<sup>th</sup> October, at which the mooring maps (Bath to Devizes) were agreed. The next phase is for members to make proposals for neighbourhoods and enforcement. It was noted that British Waterways will be re-named the Canal & River Trust when it becomes a charity in April 2012.

DB

VPA Website – Melina Traub was awarded the contract to build the website. Cllr Batho to work with Melina.

DB

### 74/11. Broadband Service

Cllr Sykes continues to chase B&NES for action. Current plans show Claverton remaining outside of any increased capability currently being installed by BT. Cllr Batho will attend the B&NES Cabinet meeting (9<sup>th</sup> November) to hear the discussion on this matter.

RS/DB

### 75/11. Parish Council website

The site is up and running. Cllrs Batho, Beria, Mackintosh and AJG to be trained to maintain documents on the site. Thanks were given by all to Cllr Beria. Cllr Batho to write to Melina to thank her for her work on the site.

DB/AB/MM  
AJG

### 76/11. Exchange of Information

Cllr Wright raised the issue of inviting the Ward Councillor to the Ordinary Meetings of the PC. It was agreed that AJG would routinely invite Cllr Geoff Ward and send him copies of the minutes.

AJG

Cllr Jensen gave his apologies for the next meeting.

Next  
Meeting

The meeting closed at 8.47pm

Date of next Council meeting: Tuesday 10<sup>th</sup> January 2012

**Future Council meetings:** Tuesday 13<sup>th</sup> March 2012.

Signed.....  
Chairman, Claverton Parish Council

Date.....