

Claverton Parish Council
Minutes of Ordinary Meeting Held on 8th October 2013 at St Mary's Church

Present

Councillors: Chris Jensen(Chairman), Mark Mackintosh, Anna Beria and Glennis Naylor
 Clerk: Lesley Watkinson
 Other: Members of public

Open Forum - Members of public attended, including Cllr Geoff Ward.

Apologies for Absence - Thomas Sheppard, Rodger Sykes

Declaration of Member Interests - Cllr Beria and Cllr Mackintosh declared an interest relating to proposed discussions in relation to Thyme Barn. Clerk granted dispensation on 20th June 2013. A copy of dispensation is kept with the Register of Councillors interests.

Approve the minutes of the Ordinary Meeting of the Parish Council held on 10th September 2013.

The minutes of the Ordinary Meeting of the Parish Council held on 10th September 2013 were agreed as accurate and signed by the vice-chairman and Planning committee chairman.

	Actions
<p>Matters arising from the minutes Member of public at September Ordinary Parish Council suggested setting up a Claverton Conservation Society. Cllrs agreed conservations issues best served via VPA</p> <p>Day of Ordinary Parish Council Meeting to change from Tuesday to Wednesday, with effect from November Meeting. Meeting will be held monthly, excluding December and August, the second Wednesday of the month</p>	
<p>Receive and Discuss Correspondence The Cllrs reviewed the correspondence list for the month, circulated in advance by clerk. The Clerk advised cllrs that Sanding orders need to be updated. Clerk will update and will ask Cllr Sheppard to assist with review.</p> <p>Cllr agreed to review membership of CPRE at next budget meeting</p>	LW
<p>Financial Officer's Report Clerk confirmed bank balance. Clerk circulated Parish councillors Cash Book and recent bank statements and checkbook. Clerk asked cllrs to review and cross check. Clerk advised the number on the minutes, between the payment description and the payment amount is the cheque number.</p> <p>Following invoice presented and relevant cheque signed at meeting by Cllrs Naylor and Jensen:</p> <p>Clerk, Lesley Watkinson - Expenses: printer ink and stamps (receipted) -132- £35.99</p>	
<p>Receive Planning Committee Report Clerk distributed Planning Correspondence file for review. Cllr Mackintosh provided a report on recent applications considered by the Planning Committee and recent decisions made by B&NES since the last Parish Council meeting.</p> <p>13/02151/CLEU Suki's Cabin - Cllrs advised that permission obtained.</p> <p>Thyme Barn Development . No recent formal developments re Solar Panels to report. Cllr Mackintosh confirmed that retrospective planning application had not been submitted and this remained a live enforcement case. Cllrs concerned that there are potential breaches of planning permission with regard to recent works. Cllrs concerned that extensive damage done to verge during works. Cllr Beria and Cllr Mackintosh to follow up with BNES enforcement.</p> <p>Form of wording to be included in comments to planning applications to encourage applicants to manage building contractors with consideration to neighbors carried forward to next meeting Cllr Mackintosh to check wording ties in with B&NES policies.</p>	AB MM MM

	Actions
Broadband Update Cllrs advised BT Contract signed and paid first installment. Anticipated to be an 8 month project	
Valley Parishes Alliance/CRT update Mr Richard Wright, Claverton resident and former Parish Councillor, has volunteered to continue to attend CRT meetings on behalf of Claverton Parish Council. All Cllrs agreed	
Maintenance issues including footpath and benches Kissing Gate requires coat of paint and repair and Jubilee benches also need refurbishing. Quotations to be obtained. Cllr Ward advised Parish Council should apply for WCI funding to cover cost.	CJ
Transportation Update, including actions arising re Warleigh Weir Cllrs keen that PC should continue to work to make sure that improvements needed to manage crowds and improve safety and ensure that momentum maintained over the 'quiet period' so we are better prepared for 2014. Police continue to Progress and Cllr Ward to progress requests for official signage	
Update on Place-making Workshop and feedback from B&NES Area Group of ALCA Meeting Cllr Mackintosh advised that under plan for RA 3 there is no requirement to have any building in Claverton. Also there is no deadline to produce a conservation plan	
Exchange of Information None	

The meeting closed at 8.10pm

Future Council Meetings: Wednesday 13th November 2013, Wednesday 8th January 2014

Signed
Cllr Chris Jensen
Chairman, Claverton Parish Council

Date