

Claverton Parish Council
Minutes of Ordinary Meeting Held on 11th June 2014 at St Mary's Church

Present

Councillors: Chris Jensen(Chairman), Thomas Sheppard, Glennis Naylor, Mark Mackintosh and Anna Beria

Clerk: Lesley Watkinson

Other: None

Open Forum - No members of public present

Apologies for Absence - Rodger Sykes

Declaration of Member Interests - Two councillors, Cllr Mackintosh and Cllr Beria, in advance of the ordinary meeting, advised the Clerk that they had an interest to declare relating to the proposed discussions on Thyme Barn. The Cllrs own properties which directly overlook the Thyme Barn development.

The Cllrs previously resolved (7th May 2013) that the Council delegates the power to grant dispensations to the Clerk. The power rests with the relevant authority under section 33(1) of the Localism Act 2011 and the basis is set out under section 33(2).

After consideration, the clerk granted the dispensations on the basis that it is in the interests of persons living in the authority area. A copy of the dispensation will be kept with the Register of Councillors' Interests.

Approve the minutes of the Ordinary Meeting of the Parish Council held on 14th May 2014 and planning minutes of 27th May 2014.

The minutes of the Ordinary Meeting of the Parish Council held on 14th May 2014 and the Minutes of the Planning Committee held on 27th May 2014 were agreed as accurate and signed by the Chairman and Chairman of Planning Committee respectively.

	Actions						
<p>Matters arising from the minutes</p> <p>Cllr Jensen confirmed that he will correspond with BT with regard to removal of phone box on A36. Clerk confirmed letter written to Mr Lippiatt, responding to his recent correspondence. Cllr Sheppard confirmed that he was not able to find a contact address for landowner on Claverton Hill. Cllr Jensen to follow up with regard to request for pedestrian island on A36 by bus stops.</p>	<p>CJ</p> <p>CJ</p>						
<p>Receive and Discuss Correspondence</p> <p>The Cllrs reviewed the correspondence list for the month, circulated in advance by the clerk. The clerk confirmed she provided advice to Mr Lippiatt with regard to removal of trees in Conservation Area.</p>							
<p>Financial Officer's Report</p> <p>Clerk produced cheque book, recent bank statement and cash book for cllrs to review</p> <p>The following invoices were presented at meeting by the clerk and the following cheques were signed at the meeting:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Clerk - Office Supplies</td> <td style="width: 10%; text-align: right;">144</td> <td style="width: 30%; text-align: right;">£96.19</td> </tr> <tr> <td>Andrews and Andrews - Benches and Kissing Gate Repairs</td> <td style="text-align: right;">145</td> <td style="text-align: right;">£1,620.00</td> </tr> </table> <p>Approve 2013/14 Accounts and Annual Statement for Audit</p> <p>Clerk advised the Cllrs that Internal Audit had been completed. Cllrs approved the 2013/14 Accounts and the Annual Statement. Chairman signed Annual Statement at meeting and clerk will send audit documents to Grant Thornton.</p>	Clerk - Office Supplies	144	£96.19	Andrews and Andrews - Benches and Kissing Gate Repairs	145	£1,620.00	<p>LW</p>
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Andrews and Andrews - Benches and Kissing Gate Repairs	145	£1,620.00					
<p>Receive Planning Committee Report and discuss planning matters</p> <p>The Planning Committee is keeping in touch with BNES planning and enforcement departments to keep abreast of their reviews of planning issues in the village.</p> <p>14/02237/TCA - 19 Warminster Rd - Notification of proposed works to a tree in a Conservation Area. Planning Committee had no objection and made comments only.</p> <p>APP/F0114/C/14/2218038/2218225 - Thyme Barn - Cllr Mackintosh confirmed that the PC had made representation to the Inspector expressing support for LPA enforcement notice. Clerk will ensure that any residents who informed the Parish Council that they previously made representations to BNES re the Thyme Barn Development will be informed of the Appeal Notice. Additionally Cllr Mackintosh will contact the Cotswolds Conservation Board for their support.</p>	<p>LW</p> <p>MM</p>						
<p>Broadband Update</p> <p>Cllr Sykes in regular contact with Open Reach. Further discussions deferred to July Ordinary Meeting</p>							
<p>VPA/CRT Update</p> <p>Cllr Jensen and Cllr Beria attended VPA Extra Ordinary meeting . VPA agreed to send letter to all cllrs expressing strong concerns.</p> <p>Cllr Jensen will speak to Mr Richard Wright to ask if he has availability to join the VPA Canal Committee</p>	<p>AB</p> <p>CJ</p>						
<p>Maintenance issues including footpath and benches</p> <p>Cllrs agreed that Nick will be employed to do extra strimming to improve visibility and therefore safety. Cllr Sykes to follow up with Nick with regard to his availability.</p>	<p>RS</p>						

	Actions
<p>Transportation Update, including actions arising re Warleigh Weir and issues re P&R option and possible A26/A46 link road</p> <p>Cllr Sykes to contact Mark Higgens to follow up what progress BNES is making on actions to improve safety at Warleigh Weir</p>	RS
<p>WW1 Centenary Plans for Claverton</p> <p>Cllr Naylor advised that working party continuing to meet. Cllr Naylor and Vi Jensen to visit Somerset Archives. Remembrance Service scheduled for 16th November at St Mary's</p>	
<p>Exchange of Information</p> <p>Cllrs agreed to research idea of film club in village</p>	CJ

The meeting closed at 8.30pm

Future Council Meetings: Wednesday 9th July 2014, Wednesday 10th September

Signed

Date

Cllr Chris Jensen

Chairman, Claverton Parish Council