

**Claverton Parish Council**  
**Minutes of Ordinary Meeting Held on 12th February 2014 at St Mary's Church**

**Present**

Councillors: Chris Jensen(Chairman), Rodger Sykes, Thomas Sheppard, Glennis Naylor, Anna Beria and Mark Mackintosh  
 Clerk: Lesley Watkinson  
 Other: None

**Open Forum** - No members of public attended.

**Apologies for Absence** - None

**Declaration of Member Interests** - No interests declared.

**Approve the minutes of the Ordinary Meeting of the Parish Council held on 8th January 2014.**

The minutes of the Ordinary Meeting of the Parish Council held on 8th January 2014 were agreed as accurate and signed by the Chairman.

	<b>Actions</b>									
<p><b>Matters arising from the minutes</b></p> <p>Cllr Beria clarified that there is no specific interest in setting up Claverton Conservation Society.            Cllr Beria prepared letter and circulated to VPA concerns Claverton Parish Council have concerning upcoming closure of the A36. Clerk to send letter once additional comments have been received from Cllr Mackintosh.            Cllr Beria publicised Habitat Initiative in newsletter            Clerk applied WCI funding for Kissing Gate and Benches.            LW drafted item for newsletter to inform Parish re WW1 centenary plans</p>	LW									
<p><b>Receive and Discuss Correspondence</b></p> <p>The Cllrs reviewed the correspondence list for the month, circulated in advance by clerk.</p>										
<p><b>Agree Date and Speaker for Annual Parish Meeting</b></p> <p>Cllr Naylor to ask archivist at American Museum to give a presentation on history of village. If speaker unavailable Cllr Sheppard will ask local historian who is an expert on Civil War. Annual Parish meeting will take place on 9th April or 14th May depending on availability of speaker.</p>	GN/TS									
<p><b>Financial Officer's Report</b></p> <p>Parish councillors reviewed 2013/14 Cash Book.</p> <p>The Cllrs agreed 2014/15 budget</p> <p>The following invoices were presented at meeting by the clerk and the following cheques were signed at the meeting:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>Mr N Brinkhurst - Gardening/Tidy up services 2.5 days</td> <td style="text-align: right;">134</td> <td style="text-align: right;">£250.00</td> </tr> <tr> <td>Mrs L Watkinson - 1&amp;1 Domain</td> <td style="text-align: right;">135</td> <td style="text-align: right;">£11.99</td> </tr> <tr> <td>Bath Preservation Trust - Membership</td> <td style="text-align: right;">136</td> <td style="text-align: right;">£15</td> </tr> </table>	Mr N Brinkhurst - Gardening/Tidy up services 2.5 days	134	£250.00	Mrs L Watkinson - 1&1 Domain	135	£11.99	Bath Preservation Trust - Membership	136	£15	
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<p><b>Receive Planning Committee Report and discuss planning matters</b></p> <p>Planning application 13/05585/FUL - Vineyards Farm withdrawn</p> <p>Cllr Mackintosh to follow up with Planning Department re developments at Thyme Barn</p>	MM									

	<b>Actions</b>
<p><b>Broadband Update</b> Cllr Sykes awaiting for response from BT to schedule meeting to discuss placement of two broadband cabinets. After meeting BT will apply for planning permission for cabinets. Cllr Mackintosh will attend meeting if he is available. Once permission is granted there is a roll out schedule. Understanding is that Broadband will be up and running in the first half of 2014 (estimate). Cllr Sykes to draft item for Feb newsletter to update Parish.</p>	RS
<p><b>Valley Parishes Alliance/CRT update</b> VPA meeting rescheduled. Cllr Jensen and Cllr Beria to attend next meeting and will voice Claverton concern re closure of A36 and related issues. Parish have been provided with a new Watchman report (minor amendments). Cllr Beria to ask Marion Mackintosh to include in Feb newsletter</p> <p>Cllr Jensen advised Cllrs that CRT sent out responses to mooring plan. VPA made representation as did other interested parties however we understand CRT will run with their plan unaltered for a trial period for 12 months. All comments and responses have been noted.</p> <p>Cllr Jensen to consult with CRT and VPA to ask how enforcement process works.</p>	AB  CJ
<p><b>Maintenance issues including footpath and benches</b> Work on repairs to Kissing Gate and refurbishment to Benches has commenced. Parish have been informed via Feb Newsletter.</p> <p>Footpath to kissing gate in poor state. On going maintenance issue. RS to discuss with Mr Lippiat to establish ownership of footpath</p>	RS
<p><b>Transportation Update, including actions arising re Warleigh Weir</b> Claverton Hill Road in very poor state of repair. Trenches washed out. Cllr Mackintosh to discuss with contact Highways</p> <p>Crumbling Wall at top of Hill Cllr Mackintosh to check on status.</p>	
<p><b>WW1 Centenary Plans for Claverton</b> Cllr Naylor shared some fascinating information from research on war memorials. Cllrs would ultimately like to put information in a book. Cllr Naylor will pursue further research leads. Cllr Naylor to prepare item for newsletter and short presentation at annual meeting.</p>	GN
<p><b>Exchange of Information</b> None</p>	

The meeting closed at 20.55 pm

Future Council Meetings: Wednesday 12th March 2014, Wednesday 9th April 2014

Signed .....

Date .....

Cllr Chris Jensen

Chairman, Claverton Parish Council