

Claverton Parish Council
Minutes of Ordinary Meeting Held on 14th May 2014 at St Mary's Church

Present

Councillors: Chris Jensen(Chairman), Thomas Sheppard, Glennis Naylor, Rodger Sykes, Mark Mackintosh and Anna Beria
Clerk: Lesley Watkinson
Other: Members of public

Election of Chairman

It was proposed that Cllr Jensen be elected Chairman. All voted in favour and agreed. Cllr Chris Jensen was appointed chairman.

Election of Vice Chairman

It was proposed that Cllr Beria be elected Vice Chairman. All voted in favour and agreed. Cllr Anna Beria was appointed Vice Chairman.

Signing of Declaration of Acceptance of Office

Cllrs Jensen and Beria signed new Declaration of Acceptance of Office.

Appointment of Committees

It was proposed to keep to committees; Planning and Transport. The responsibilities and Terms of Reference that are already in place to be retained. The Planning Committee will comprise Cllrs Mackintosh (chairman), Naylor, Jensen. Cllrs Beria (Chairman), Sheppard, Sykes and Jensen will be the members of the Transport Committee.

Open Forum - Member of public met with Skanska who can pass telephone number to ticket card illegally parked up to 10 metres from junction on Ferry Lane. Member of public advised residents need to regularly report traffic complaints. Telephone number will be published in newsletter. Member of public wants Parish Council support to remove defunct BT phone box as cannot get it removed as a private individual.

Apologies for Absence - None

Declaration of Member Interests - No interests declared.

Approve the minutes of the Ordinary Meeting of the Parish Council held on 9th April 2014 and planning minutes of 9th April 2014.

The minutes of the Ordinary Meeting of the Parish Council held on 9th April 2014 and the Minutes of the Planning Committee held on 11th April 2014 were agreed as accurate and signed by the Chairman and Chairman of Planning Committee respectively.

	Actions
<p>Matters arising from the minutes</p> <p>RS advised Cllrs that increasing number of regular parkers into the field/angler car park off A36. CJ has followed up with farmer. Resolved Mr Fear to action. Mr Fear will padlock with effect from 19th May. Bath Anglers will have code.</p> <p>Cllr Jensen also reported back to Cllrs that repairs to benches and Kissing Gate have been successfully completed.</p>	

	Actions						
<p>Receive and Discuss Correspondence</p> <p>Member of public complained about Phone Box on A 36. It is regularly misused. No phone in the box for many years. PC supportive for removal. Cllr Jensen to write to BT</p> <p>Cllr Beria attended the Environs Committee meeting and made a presentation. It was decided that the VPA would get involved and will draft a question for the council and Cabinet.</p> <p>The Parish council received a request from village resident for additional signage in village. The Parish Council were not supportive of additional signage in the village. The village resident also requested Parish Council support for removal of a tree. It is important that approval is sought from BNES. If permission is required , then there is a formal process and the Parish Council are a statutory consultee. If BNES advise that permission is not required, then the Parish Council is happy to advise owner. Finally, a suggestion was made that an appropriate sign on the A36 advertise Claverton as a Domesday village. The cllrs would very much like to support recognition of Domesday history though not supportive of sign on A36 which could potentially direct additional traffic through village. Clerk to write to resident to advise.</p>	<p>CJ</p> <p>LW</p>						
<p>Financial Officer's Report</p> <p>Clerk advised Cllrs that £500 has been received from WCI Fund which will partially meet costs of refurbishment of Jubilee Benches and Kissing Gate.</p> <p>The following invoices were presented at meeting by the clerk and the following cheques were signed at the meeting:</p> <table border="0"> <tr> <td>St Mary's - Use of hall for year</td> <td>142</td> <td>£300.00</td> </tr> <tr> <td>C Jensen - Refreshments for APM (receipt missing)</td> <td>143</td> <td>£44.96</td> </tr> </table> <p>Marion has requested no further payment for production of Parish Newsletter and will seek a new editor in the near future.</p>	St Mary's - Use of hall for year	142	£300.00	C Jensen - Refreshments for APM (receipt missing)	143	£44.96	
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<p>Receive Planning Committee Report and discuss planning matters</p> <p>The Planning Committee is keeping in touch with BNES planning and enforcement departments to keep abreast of their reviews of planning issues in the village. At this stage there is nothing to report on these.</p> <p>14/01394/TCA - Holly Cottage - Notification of proposed works to a tree in a Conservation Area. Planning Committee made comments only. Subsequently BNES allowed.</p>							
<p>Broadband Update</p> <p>Cllr Sykes in regular contact with Open Reach. No planning permission was required for the Cabinets. Cllr Mackintosh has notified residents of position of cabinets and BNES has raised no concerns. Some minor excavation required at Claverton Hill. Cllr Sykes expressed concerns on state of some trees on Claverton Hill that is a potential risk to the project. Cllr Sheppard to find address of landowner. Cllr Sykes will communicate directly with householders with regard to timings of service after cabinets installed.</p>	<p>TS</p>						
<p>Park and Rail and A46-A36 link road proposals</p> <p>VPA will hold an extraordinary meeting to discuss way forward with regard to the existing proposal on 22nd May. Cllr Beria and one other cllr will attend meeting next week.</p> <p>Cllrs unanimously expressed very strong concerns with current proposals and will make strong representations via the VPA.</p>	<p>AB</p>						

	Actions
<p>Maintenance issues including footpath and benches</p> <p>Planned maintenance has been completed to a high standard. RS to request Nick to cut back verges on A36 to make both access points safer.</p>	RS
<p>Transportation Update, including actions arising re Warleigh Weir</p> <p>Cllr Beria has written to the websites which promote/publicise Warleigh Weir for wild swimming that there is no suitable parking and that visitors should arrive on foot or using public transport.</p> <p>The Parish Council note that the CRT have put up a warning sign at Weir.</p> <p>Cllr Jensen will write to Highways Agency to request a centre island on the A36 to improve safety.</p> <p>Cllr Mackintosh advised that University taking action to prevent lorries using Claverton Hill to access the University. The University regularly monitor and should be informed if there are concerns</p> <p>Clerk to write to BNES re waste bins at South end of Village</p>	CJ LW
<p>WW1 Centenary Plans for Claverton</p> <p>Cllr Naylor advised that working party continuing to meet. A representative from BNES attended most recent meeting</p>	GN
<p>Exchange of Information</p> <p>Cllrs agreed to send letter of congratulations to successful candidate of the by-election Bathavon North District and Clerk will invite to next Ordinary Parish Council Meeting</p>	LW

The meeting closed at 20.55 pm

Future Council Meetings: Wednesday 11th June 2014, Wednesday 9th July 2014

Signed
 Cllr Chris Jensen
 Chairman, Claverton Parish Council

Date