

Claverton Parish Council
Minutes of Ordinary Meeting Held on 8th April 2015 at St Mary's Church

Present

Councillors: Chris Jensen (Chairman), Rodger Sykes and Thomas Sheppard
 Clerk: Lesley Watkinson
 Other: None

Open Forum - No members of public present.

Apologies for Absence - Mark Mackintosh, Glennis Naylor and Anna Beria

Declaration of Member Interests - None

Approve the minutes of the Ordinary Meeting of the Parish Council held on 11th March 2015 and minutes of Planning Meeting held on 17th March 2015.

The minutes of the Ordinary Meeting of the Parish Council held on 11th March 2015 and minutes of Planning Meeting held on 17th March 2015 were agreed as accurate and signed by the Chairman.

	Actions
<p>Matters arising from the minutes</p> <p>Cllr Mackintosh to continue to follow up with BNES re Thyme Barn. Parish Council have requested that B&NES resubmit a correctly directed enforcement notice if appellants to not act to address matter themselves. Held over to May meeting</p> <p>Letter from Resident re cutting back of trees along A36 during closure period. Letter sent to Highways.</p> <p>Abandoned car on Ferry Lane removed by BNES.</p>	MM
<p>Receive and Discuss Correspondence</p> <p>The Cllrs reviewed the correspondence list for the month, circulated in advance by the clerk</p> <p>Chairman received note from Mrs Eastham concerning the moving of the poling station from The Close to St Mary's. With the permission of Mrs Eastham, letter to be published in April Village Newsletter,</p> <p>Claverton Beach - Country File Magazine has requested information. RS to follow up.</p>	CJ RS
<p>Arrangements for Annual Parish meeting</p> <p>This year the Annual Parish Meeting will be on the 13th May. Cllr Sheppard has contacted Bath University who will put forward two speakers: Director of Estates Martyn Whalley and colleague, Dr Nicky Kemp. CJ will ask Julian to borrow projector screen for meeting. Meeting will be advertised in newsletter. In addition a flyer will be prepared by CJ and distributed to homes in Claverton by LW</p>	Various
<p>Forthcoming Election</p> <p>All existing councillors completed forms to put themselves forward as candidates. Forms delivered to Returning Officer.</p>	

	Actions
<p>Financial Officer's Report and appoint Internal Auditor</p> <p>Clerk produced cheque book, recent bank statement and cash book for cllrs to review. All cllrs present reviewed. The following expense was presented and reviewed by councillors.</p> <p>Cheque No: 154, to ALCA for £24.70 for ALCA subs</p> <p>Expense approved and cheque signed by two cllrs</p> <p>Standing orders and financial orders to be reviewed by Clerk. Cllr Sheppard will review</p> <p>Mr Bill Howe advised the Clerk that he is prepared to act as Claverton Parish Councils internal auditor for the 13/14 Financial Year. All Cllrs voted to appoint Mr Howe as Internal Auditor.</p>	
<p>Receive Planning Committee Report</p> <p>The Planning Committee is keeping in touch with B&NES planning and enforcement departments to keep abreast of their reviews of planning issues in the village.</p> <p>Thyme barn - Cllr Mackintosh to follow up with Terry Gizzard and A Pegler (BNES).</p> <p>Bassett Farm House - Planning application 15/00985/FUL. Planning committee supported application.</p>	MM/Ward Cllr Gizzard
<p>Broadband</p> <p>Open reach solved outstanding problem database listing. 28 homes are up and running. Claverton Hill not yet included. Rodger in discussion re potential press event.</p>	RS
<p>Reports and feedback from external meeting</p> <p>None</p>	
<p>Transportation Update, including actions arising re Warleigh Weir</p> <p>Claverton PC wrote to Highways Agency to request that they commit to placing weight limit roundels at junction signs at Claverton Hill. Additionally requested that rumble strips re painted. The PC also requested a sign, "Claverton welcomes careful drivers". Peter acknowledged , awaiting response. Cllr Sykes will update on Warleigh Weir at May meeting</p>	CJ/AB/ LW
<p>Exchange of Information</p> <p>None</p>	

The meeting closed at 8:10pm

Future Council Meetings: Wednesday 10th June 2015

Signed Date

Cllr Chris Jensen, Chairman, Claverton Parish Council

