

Claverton Parish Council
Minutes of Ordinary Meeting Held on 11th February 2015 at St Mary's Church

Present

Councillors: Chris Jensen (Chairman), Rodger Sykes, Glennis Naylor, Mark Mackintosh, Anna Beria and Thomas Sheppard
 Clerk: Lesley Watkinson
 Other: None

Open Forum - No members of public present.

Apologies for Absence - None

Declaration of Member Interests - Cllr Sheppard advised that he has a declarable interest in any discussion with regard to 'The Green'. Cllr Sheppard will leave the meeting when the Green Spaces and Neighbourhood Plan item is discussed.

Approve the minutes of the Ordinary Meeting of the Parish Council held on 14th January 2014

The minutes of the Ordinary Meeting of the Parish Council held on 12th November 2014 were agreed as accurate and signed by the Chairman.

	Actions
<p>Matters arising from the minutes</p> <p>Clerk advised that New Transparency Code for Parish Councils with an annual turnover not exceeding £25,000 has been published. Clerk will review and report to cllrs at March ordinary meeting.</p> <p>Informed resident re A36 via newsletter</p>	
<p>Receive and Discuss Correspondence</p> <p>The Cllrs reviewed the correspondence list for the month, circulated in advance by the clerk.</p>	
<p>Financial Officer's Report and setting 15/16 Parish Council Budget</p> <p>Clerk produced cheque book, recent bank statement and cash book for cllrs to review.</p> <p>Letter from B&NES received confirming Precept 15/16 of £2,970, which is a slight reduction on the 2014/15 level.</p> <p>The following expense was presented and reviewed by councillors. Cheque No: 152, to C Jensen for £50 for Chairman allowance Expense approved and cheque signed by two cllrs</p> <p>15/16 Budget: Income: Precept and grant £3000, VAT refund £350. TOTAL INCOME: £3,350. Expenditure: Staffing: £750, Office admin £100, legal guides and publications £50, Audit £270, Chairman Allowance £100, Training £200, ALCA subs £150, Grants/Donations £900, Newsletter £100, Website £200, Events £100, Village maintenance £1000, Insurance £260, Entertainment and refreshments £250. TOTAL EXPENDITURE: £4430.</p> <p>Additionally Parish Council agreed £500 from revenue reserves to capital reserves for provision of village WIFI hub.</p>	
<p>Agree speaker and agree Date of Annual Parish meeting</p> <p>This year the Annual Parish Meeting will be on the 13th May. Cllr Sheppard to contact Bath University and ask if they could put forward a speaker</p>	

	Actions
<p>Receive Planning Committee Report and discuss planning matters including discussion on Placemaking Plan and Local Green Space Designation</p> <p>The Planning Committee is keeping in touch with B&NES planning and enforcement departments to keep abreast of their reviews of planning issues in the village.</p> <p>Hard standing on A36 - B&NES reviewing 14/00977/UNDEV. Fencing is within permitted development and will liaise with Highways re safety.</p> <p>APP/F0114/C/14/2218038 & 2218225 - Thyme Barn - Parish Council following up with Mr A Pegler, B&NES Planning. Parish Council has requested B&NES resubmit a correctly directed enforcement notice if appellants do not act promptly to address the situation under their own volition. Cllr Mackintosh to follow up with Mr Pegler.</p> <p>R FEAR - MM to write letter re parking on his land to ask what the arrangements were given the restrictions on the time land can be used for parking without planning permission.</p> <p>Green Spaces and Neighbourhood Plan. Claverton does not currently have a Neighbourhood Plan but does have a Conservation Area Character Appraisal document (B&NES Planning 2007) which does identify Green Spaces. Cllr Mackintosh advised by J O'Rourke that it would be very difficult to argue the need for additional protection from a Local Green Space Designation and at present in her opinion it is not necessary. When the Core Strategy is updated in the future J O'Rourke would recommend reviewing the situation and if necessary then designate the green spaces. However at present due to the existing designations which will severely restrict development on the green spaces it think it is unnecessary. Cllr Mackintosh to coordinate as appropriate the updating of the Claverton Conservation Area Character Appraisal and including any consultation within the Parish with advice/assistance of B&NES.</p> <p>B&NES notified Mr Lippiat and Claverton Parish Council that they have no objection to removal of the rowan tree from beside the post box.</p>	<p>MM/Ward Cllr Gazzard</p> <p>MM</p> <p>MM</p>
<p>Broadband</p> <p>As reported at last meeting, early trial users are up and running and no significant issues have been identified. Therefore broadband can roll out to village and has been notified via newsletter. One issue 5/6 house not superfast capable, PC advised that this should be resolved soon. Future actions, include agreeing the final invoice, getting Open Reach to make good where work took place, development of plans for connecting properties on Claverton Hill ('Phase 2' of rollout), potential press release/event.</p>	<p>RS</p>

	Actions
<p>Reports and feedback from external meeting</p> <p>Cllr AB had a meeting with campaign committee. No political opposition to link road</p> <p>Cllr AB also represented VPA at CRT stakeholder meeting review of mooring. Considering additional capacity for visitor mooring</p> <p>Local Residents' Forum Meeting: 3rd February 2015 attended by Cllr MM</p> <p>The university has asked the AA to place signs at the top and bottom of Claverton Hill advising that no construction traffic should use the hill. This is also raised at the weekly meetings with contractors and sent out as instructions on all orders.</p> <p>The 50m pool will be completed in April and reopen to the public</p> <p>March 30/31 Norwood Ave (the entrance to the university) will be closed for resurfacing. This will mean there will be no access on that route for us. Cllr Mackintosh to pass information on to Jo for the Newsletter.</p> <p>There was a discussion around the digital mapping project (national) which is to produce a definitive map of all footpaths in the area. Jenny Nobbs is the person responsible for this in BANES and is digitising all footpaths starting with the 'easy wins' i.e. those which are marked and not disputed. Cllr Mackintosh to contact her to see what has been recorded in the way of footpaths in Claverton Parish.</p> <p>A forth coming event which we will be given more information on nearer the time is an International Modern Pentathlon event 18-23 August, the initial heats will be open to the public with the final ticketed. BBC will be filming reportedly. Apparently this is the second time it has been held in Britain so will be quite a high profile event for the University. Cllr Mackintosh to pass details for inclusion in the newsletter when it is available.</p> <p>Small Business Apprenticeship Schemes Cllr Sheppard attended business breakfast to Parish & Ward Councillors: Wednesday February 5th 0800, Farrington Farm Shop Farrington Gurney</p> <p>The session was organised by the new combined Norton Radstock College/Bath City College and was attended mainly by small rural businesses. This event was aimed at raising awareness that the government backed, apprenticeship schemes, were also available to small businesses. The thrust of the discussions was that apprentices should be considered as there is some matched funding and "cheaper" minimum wages available and the local college is happy to work with individual businesses to identify and support apprentice placements.</p> <p>The significant downside appeared to be that small businesses probably were not well resourced to provide the required training for the apprentice and that more informal work experience and ordinary paid staff might be more suitable. If anyone is interested there is a website www.apprenticeships.gov.uk</p>	<p></p> <p></p> <p></p> <p>MM</p> <p>MM</p> <p>MM</p> <p></p>
<p>Village maintenance issues</p> <p>Cllr Sykes asked Nick to maintain paths on an as-necessary basis</p>	<p></p>
<p>Transportation Update, including actions arising re Warleigh Weir and issues re P&R option and possible A36/A46 link road</p> <p>Signage realigned and visibility improved. Additionally university have also committed to AA signs to advise construction traffic.</p> <p>Cllr Sykes will chase BNES for ROSPA report and proposed actions re safety at Warleigh Weir</p>	<p></p>

	Actions
<p>Exchange of Information None</p> <p>History group made a donation of £50 to British Legion from proceed of sales of small WWI booklets.</p> <p>The Polling station at The Close may be moved to St Mary's for forthcoming election. Final decision to be for location of polling station to be made by Returning officer on 23rd Feb.</p>	

The meeting closed at 9:10pm

Future Council Meetings: Wednesday 11th March 2015, Wednesday 8th April 2015

Signed Date

Cllr Chris Jensen, Chairman, Claverton Parish Council

