

Claverton Parish Council
Minutes of Ordinary Meeting Held on 11th March 2015 at St Mary's Church

Present

Councillors: Chris Jensen (Chairman), Glennis Naylor, Mark Mackintosh, Anna Beria and Thomas Sheppard
 Clerk: Lesley Watkinson
 Other: None

Open Forum - No members of public present.

Apologies for Absence - Rodger Sykes

Declaration of Member Interests - None

Approve the minutes of the Ordinary Meeting of the Parish Council held on 11th February 2015

The minutes of the Ordinary Meeting of the Parish Council held on 11th February were agreed as accurate and signed by the Chairman.

	Actions
<p>Matters arising from the minutes</p> <p>Cllr Mackintosh to continue to follow up with BNES re Thyme Barn. Parish Council have requested that B&NES resubmit a correctly directed enforcement notice if appellants to not act to address matter themselves.</p>	MM
<p>Receive and Discuss Correspondence</p> <p>The Cllrs reviewed the correspondence list for the month, circulated in advance by the clerk</p> <p>Chairman received note from Mrs Eastman concerning the moving of the polling station from The Close to St Mary's. With the permission of Mrs Eastman, letter to be published in April Village Newsletter,</p> <p>Letter from Resident re cutting back of trees along A36 during closure period. Chris to discuss with resident then Clerk to contact Highways.</p> <p>Abandoned car on Ferry Lane. Clerk to report to BNES</p> <p>Invitation from BNES for Annual Civic Reception. No callers available to attend</p>	CJ CJ/LW LW
<p>Agree speaker and agree Date of Annual Parish meeting</p> <p>This year the Annual Parish Meeting will be on the 13th May. Cllr Sheppard has contacted Bath University who will put forward a speaker.</p>	
<p>Forthcoming Election</p> <p>Clerk received pack of documentation from B&NES including Register of Electors, Election timetable, Nomination papers and Candidates consent to nomination. All Cllrs expressed an interest to continue to serve as Cllrs and will complete forms and deliver to Returning Officer.</p>	
<p>Financial Officer's Report and setting 15/16 Parish Council Budget</p> <p>Clerk produced cheque book, recent bank statement and cash book for cllrs to review. All cllrs present reviewed.</p> <p>The following expense was presented and reviewed by councillors. Cheque No: 153, to ALCA for £24.70 for ALCA subs Expense approved and cheque signed by two cllrs</p> <p>Standing orders and financial orders to be reviewed by Clerk. Cllr Sheppard will review</p> <p>The Clerk will ask Mr Bill Howe if he is prepared to act as Claverton Parish Councils internal auditor.</p>	LW LW

	Actions
<p>Receive Planning Committee Report</p> <p>The Planning Committee is keeping in touch with B&NES planning and enforcement departments to keep abreast of their reviews of planning issues in the village.</p> <p>Thyme barn - Cllr Mackintosh to follow up with Terry Gizzard and A Pegler (BNES).</p> <p>Bassett Farm House - Planning application 15/00985/FUL. Planning committee to arrange site visit and planning meeting to discuss.</p>	<p>MM/Ward Cllr Gazzard</p>
<p>Broadband</p> <p>Reported to meeting that rollout mainly successful however a small number of users in village unable to get Superfast BB. Cllr Sykes following up to resolve outstanding issues</p> <p>WiFi in church RS obtaining quotes. Will not be open access.</p>	<p>RS</p>
<p>Reports and feedback from external meeting</p> <p>CRT Cllr Beria attended. Des Whighton represents VPA. Proposals will be put forward for extra visitor moorings. Positive cooperative atmosphere. Next meeting in October</p> <p>Highways VPA Meeting Cllr Beria attended 3rd March. HA aware of severance issues and Sean Walsh would like to see study taken of A36 and consultation with residents on A36. A36 closure was discussed and Sean advised that other issues had emerged - drainage and old retaining walls. It is likely there will be a need for further closure at some point for maintenance work to take place. There are continued concerns over visitor parking on the A36 verge, particularly during summer months. Highways are alive to this issue and will continue to explore ways of better managing expectations.</p> <p>Cllr AB had a meeting with campaign committee. Written to political candidates advising of concerns with regard to potential plans for link road. Written to Chronicle but no feedback. Proposal to set up Facebook Page.</p>	
<p>Transportation Update, including actions arising re Warleigh Weir</p> <p>Claverton PC to contact Sean at Highways to ask him to commit to placing weight limit roundels at junction signs at Claverton Hill. Will also ask to read rumble strips. Additionally the PC will request a sign, "Claverton welcomes careful drivers". Cllr Beria and Jensen to draft letter. Clerk to send to Highways.</p> <p>Cllr Sykes will update on Warleigh Weir at April meeting</p>	<p>CJ/AB/ LW</p>
<p>Exchange of Information</p> <p>None</p>	

The meeting closed at 8:10pm

Future Council Meetings: Wednesday Wednesday 8th April 2015, Wednesday 13th May 2015

Signed Date

Cllr Chris Jensen, Chairman, Claverton Parish Council