

**Claverton Parish Council**  
**Minutes of Ordinary Meeting Held on 11th November 2015 at St Mary's Church**

**Present**

Councillors: Chris Jensen, Glennis Naylor, Richard Mould, Rodger Sykes and Anna Beria  
 Clerk: Lesley Watkinson  
 Other: Member of public

**Open Forum** - Member of public expressed concern in how BNES handling Thyme Barn Solar Panels case and considers it a dereliction of duty by BNES planning.

**Apologies for Absence** - Thomas Sheppard, Mark Mackintosh

**Declaration of Member Interests** - None

**Approve the minutes of the Ordinary Meeting of the Parish Council held on 14th October 2015.**

The minutes of the Ordinary Meeting of the Parish Council held on 14th October 2015 were agreed as accurate and signed by the Chairman.

	<b>Actions</b>
<p><b>Matters arising from the minutes</b></p> <p>Cllr Sykes prepared job description for village maintenance.            Cllr Beria to clarify with Melina development of Claverton website, Cllr Mould and Mackintosh to assist Cllr Beria to go ahead and set up private Facebook Page for Claverton Village.</p>	
<p><b>Park and Ride and potential Link road</b></p> <p>The Parish Council delighted that Mr David Batho accepted its invitation to address the councillors on the subject of the Park and Ride and potential link road. Mr Batho provided the Parish Council with updated information and discussed his recent meeting with Mr Jacob Rees-Mogg. The Councillors found presentation very helpful to their understanding of recent developments and took opportunity to thank Mr Batho for all the work he has put in so far, it is very much appreciated.</p>	
<p><b>Receive and Discuss Correspondence</b></p> <p>All correspondence relating to Claverton has been circulated to the councillors in advance by the clerk. Parish Council received a West of England Joint Transport Survey - AB will take to the VPA . All other relevant items covered by agenda items.</p>	
<p><b>Financial Officer's Report</b></p> <p><b>Clerk circulated cash book in advance.</b> Clerk produced recent bank statement for councillors to review and cheque book which is also reviewed at each ordinary meeting. All councillors present reviewed. One invoice was presented for payment.</p> <p>Melina Traub Invoice for webhosting £40</p> <p>Clerk advised callers that the 2nd half of precept has been received</p> <p>Cllr Sykes queried that the Parish Council account (Barclays) does not pay interest on our balance. Cllr Mould to investigate interest if there is a better Parish Council account available</p> <p>Clerk received confirmation from BT that recent invoice received from BT Openreach. is not due for payment as Broadband project not yet complete.</p>	RM

	<b>Actions</b>
<p><b>Receive Planning Committee Report and discuss planning matters including:</b></p> <p>The Planning Committee is keeping in touch with B&amp;NES planning and enforcement departments to keep abreast of their reviews of planning issues in the village.</p> <p>Concern expressed at lack of enforcement with regard to Thyme Barn. Member of public provided name of another local Parish Council Chairman who may have relevant experience on a separate enforcement case.</p>	MM
<p><b>Broadband Project update</b></p> <p>Continuing to push BT to complete job. RS met with American Museum to update</p>	
<p><b>Village Maintenance</b></p> <p>Costings for village maintenance to be prepared to increase service to village. RS to investigate possible contractors</p>	RS
<p><b>Transportation Update, including actions arising re Warleigh Weir</b></p> <p>Follow up meeting cancelled and not yet scheduled.</p>	
<p><b>Review of Standing Orders</b></p> <p>Claverton Parish Council must update standing Orders. Clerk to report to next Ordinary Meeting. Will use Model Standing Orders</p>	LW
<p><b>Exchange of Information</b></p> <p>Clerk to draft item for newsletter to advise residents that there have been some opportunistic thefts in the village.</p>	LW

The meeting closed at 9.55pm

Future Council Meetings: Wednesday 13th January 2016, Wednesday 10th February 2016

Signed ..... Date .....

Cllr Chris Jensen, Chairman, Claverton Parish Council