

Claverton Parish Council
Minutes of Ordinary Meeting Held on 13th May 2015 at St Mary's Church

Present

Councillors: Rodger Sykes, Thomas Sheppard, Mark Mackintosh, Glennis Naylor and Anna Beria
 Clerk: Lesley Watkinson
 Other: None

Open Forum - No members of public present.

Apologies for Absence - Chris Jensen

Declaration of Member Interests - None

Approve the minutes of the Ordinary Meeting of the Parish Council held on 8th April 2015.

The minutes of the Ordinary Meeting of the Parish Council held on 8th April 2015 were agreed as accurate and signed by the Chairman.

	Actions
<p>Matters arising from the minutes</p> <p>Cllr Mackintosh to continue to follow up with BNES re Thyme Barn. Parish Council have requested that B&NES resubmit a correctly directed enforcement notice if appellants to not act to address matter themselves. Held over to June meeting.</p> <p>Cllr Sykes followed up with Country File Magazine to update them on constraints and issues at Warleigh Weir.</p> <p>Clerk advised councillors that Highways responded to our letter requesting safety improvements and cutting back of vegetation while A36 closed confirming work is planned.</p>	MM
<p>Receive and Discuss Correspondence</p> <p>The Cllrs reviewed the correspondence list for the month, circulated in advance by the clerk</p>	
<p>Financial Officer's Report</p> <p>Clerk produced cheque book, recent bank statement and cash book for cllrs to review. All cllrs present reviewed. No invoices presented.</p> <p>Clerk advised that before June ordinary meeting the Internal Audit will be completed.</p>	
<p>Receive Planning Committee Report and discuss planning matters</p> <p>The Planning Committee is keeping in touch with B&NES planning and enforcement departments to keep abreast of their reviews of planning issues in the village.</p> <p>Orchard House 15/01636/LBA - Planning Meeting scheduled 15th May.</p> <p>Manor Farm House 15/01385/LBA - Property of Clerk. As application (reviewed by Cllr Jensen) concerns internal alterations only and Planning Committee will not make site visit or hold planning meeting.</p>	
<p>Reports and feedback from external meeting</p> <p>None</p>	

	Actions
<p>Exchange of Information</p> <p>History group evaluating how to make history documents accessible to public. May in vest</p> <p>Councillors expressed sincere condolences to the family of Peter Duppa-Miller who died recently. Peter served his community with great dedication and always helped Claverton</p> <p>Church exploring availability Wifi in church. Cllr Sykes reviewing options and will report to PCC and will make recommendation.</p> <p>There is no statutory requirement to give public notice of local council vacancies which remain unfulfilled after an ordinary election (s.21(2) Representation of the People Act 1985. The callers co-opted Richard Mould to Claverton Parish Council.</p>	

The meeting closed at 9.30pm

Future Council Meetings: Wednesday 10th June 2015, Wednesday 8th July 2015

Signed Date

Cllr Chris Jensen, Chairman, Claverton Parish Council