

Claverton Parish Council
Minutes of Ordinary Meeting Held on 14th January 2015 at St Mary's Church

Present

Councillors: Chris Jensen(Chairman), Rodger Sykes, Glennis Naylor, Mark Mackintosh, Anna Beria and Thomas Shepard

Clerk: Lesley Watkinson

Other: Terry Gazzard (Ward Councillor)

Open Forum - Ward Councillor Gazzard advised he has been made aware of issues surrounding Warleigh Weir. Ward Councillor Gazzard will request that member of Parish Council is invited to PACT (Partners and Communities Together) meeting and any relevant stakeholder meetings. Ward Councillor Gazzard will meet and discuss with fellow ward councillor Geoff Ward, who was present at the Stakeholders meeting organized by Claverton PC in August 2013.

Apologies for Absence - None

Declaration of Member Interests - None

Approve the minutes of the Ordinary Meeting of the Parish Council held on 12th November 2014

The minutes of the Ordinary Meeting of the Parish Council held on 12th November 2014 were agreed as accurate and signed by the Chairman.

	Actions
<p>Matters arising from the minutes</p> <p>BNES notified of damaged Claverton Hill sign and inadequate notice of weight restriction. BNES Highways to meet cllrs and Terry Gazzard at bottom of Claverton Hill on Friday 16th January.</p> <p>Clerk requested Royal Mail to refurbish village post box. Royal Mail have confirmed that have added it to their maintenance schedule.</p>	
<p>Receive and Discuss Correspondence</p> <p>The Cllrs reviewed the correspondence list for the month, circulated in advance by the clerk.</p> <p>Clerk advised that New Transparency Code for Parish Councils with an annual turnover not exceeding £25,000 has been published. Clerk will review and report to cllrs at Feb ordinary meeting.</p> <p>Cllrs agreed to propose ex-cllr Mr Richard Wright to be entered into ballot for Garden Party tickets in recognition of his long service to the Parish.</p>	LW
<p>Financial Officer's Report and set 15/16 Precept</p> <p>Clerk produced cheque book, recent bank statement and cash book for cllrs to review.</p> <p>Cllrs voted to set the precept at £2,970, just below 2014's level.</p> <p>The following expense was presented and reviewed by councillors. Cheque signed by two cllrs</p> <p>151 J Potts - Newsletter £50</p>	

	Actions
<p>Receive Planning Committee Report and discuss planning matters including discussion on Placemaking Plan and Local Green Space Designation</p> <p>The Planning Committee is keeping in touch with BNES planning and enforcement departments to keep abreast of their reviews of planning issues in the village.</p> <p>APP/F0114/C/14/2218038 & 2218225 - Thyme Barn - Parish Council following up with Mr A Pegler, BNES. Parish Council has requested BNES resubmit a correctly directed enforcement notice if appellants do not act promptly to address the situation under their own volition. Cllr Mackintosh to follow up with Mr Pegler. Ward Cllr Gazzard offered his assistance.</p> <p>Enforcement Case 14/00977/UNDEV - Hard Standing on A36 - BNES planning reviewing.</p> <p>Green Spaces and Neighbourhood Plan. Claverton do not have a Neighbourhood Plan but do have Character Appraisal document which does identify Green Spaces. Cllr Mackintosh to follow up with J O'Rourke to understand if Appraisal can form basis of a Neighbourhood plan. Cllr Mackintosh to coordinate updating of appraisal and subsequent consultation within the Parish. Parish council to arrange for a planning officer to visit to advise/assist. Cllr Mackintosh to copy Ward Cllr Gazzard on correspondence as necessary. Submissions due by 27th Feb.</p> <p>Mr Lippiatt has advised Parish Council in writing that he has notified BNES that he proposes to fell a tree (the Rowan by the post box) in the Claverton Conservation Area under a licence (red 018/76/14-15 and NGR ST 784646). The Parish wants the public to be formally consulted on the felling of the tree. Ms J Brewer, BNES will contact the Forestry Commission to enquire whether the application declared that the Rowan tree was in a Conservation Area.</p>	<p>MM/TG</p> <p>MM</p>
<p>Broadband</p> <p>BT has all its equipment in place. The project is now at Early User stage. If successful, the villagers should be able to apply to their providers for access to superfast Broadband the first week of February. Cllr Sykes will provide an explanation in the February Newsletter.</p>	<p>RS</p>
<p>Reports and feedback from external meeting</p> <p>VPA / Highways meeting Cllr Beria attended a recent extraordinary meeting between the VPA transport committee and Highways about forthcoming A36 closure. VPA were subsequently advised of imminent partial road closures. Clerk to inform residents via email. Parish Council still waiting for confirmation of starting date for the major works on A36 though it is likely to start in March 2015. No information yet on bus routes during work.</p>	<p>LW</p>
<p>Village maintenance issues</p> <p>Cllr Sykes asked Nick to maintain paths on an as-necessary basis</p>	
<p>Transportation Update, including actions arising re Warleigh Weir and issues re P&R option and possible A36/A46 link road</p> <p>A36/A46 link road. Cllr Beria reported that VPA will launch a campaign to promote the other side of the argument, highlighting the issues against the link.</p> <p>With regard to progress on the assessment of safety issues at Warleigh Weir, Cllr Sykes remains in contact with Mark Higgins. A draft ROSPA report has been produced but not yet released. The Parish Council will review the report when released, and there will be a stakeholder meeting to which PC and residents will be invited.</p> <p>Cllr Mackintosh advised cllrs that the University is continuing to actively advise its contractors that lorries must not use Claverton Hill, and undertook an investigation into the recent incident of a lorry on the hill causing the road to be closed to traffic for several hours. The Cllrs are looking at ways of improving signage to prevent future incidents (see matters arising above).</p>	

	Actions
<p>WW1 Centenary Plans for Claverton</p> <p>History group will continue to meet regularly and will report on an as-necessary basis.</p>	
<p>Exchange of Information</p> <p>None</p>	

The meeting closed at 9:10pm

Future Council Meetings: Wednesday 11th February 2015, Wednesday 11th March 2015

Signed Date

Cllr Chris Jensen, Chairman, Claverton Parish Council