

Claverton Parish Council
Minutes of Ordinary Meeting Held on 8th June 2016 2016 at St Mary's Church

Present

Councillors: Anna Beria, Glennis Naylor, Chris Jensen, Richard Mould, Mark Mackintosh, Thomas Sheppard
 Clerk: Lesley Watkinson
 Other: Member of public

Election of Chairman

It was proposed that Cllr Beria be elected Chairman. All voted in favour. Cllr Anna Beria appointed chairman.

Election of Vice Chairman

It was proposed that Cllr Jensen be elected Vice Chairman. All voted in favour. Cllr Chris Jensen appointed vice chairman.

Appointment of Committees

It was proposed to keep Planning Committee. The responsibilities and terms of reference for the planning committee that are already in place are to be retained. The Planning Committee will comprise: Cllrs Mackintosh (chairman), Naylor, Jensen. All Transport issues to be dealt with at Ordinary meeting.

Open Forum - Issues at Warleigh Weir discussed. Member of public had difficulty getting out of home as rubbish bags stacked outside gate. Reported to BNES and Police. Rubbish bagged up on Sunday evening. Concerned rubbish attracting vermin. On Sunday parking warden spotted 18 illegally parked cars which were not ticketed, presumably on grounds of personal safety

Apologies for Absence - Rodger Sykes

Declaration of Member Interests - None

Approve the minutes of the Ordinary Meeting of the Parish Council held on 11th May 2016.

The minutes of the Ordinary Meeting of the Parish Council held on 11th May 2016 and the minutes of the were agreed as accurate and signed by the Vice Chairman of Parish Council.

	Actions
Matters arising from the minutes	
Cllr Mackintosh has approached Network Rail about their proposed design for the planned Railway Bridge but no response as yet.	
Receive and Discuss Correspondence	
All correspondence relating to Claverton has been circulated to the councillors in advance by the clerk.	
Cllr Beria discussed correspondence between Mr David Batho and Save Bathampton Meadows.	
Anna drafted letter to potential campaign partners and has sent to cllrs and VPA	
Clerk to contact Wendy Long at BNES to ask land owner at Warleigh Weir to take action re waste.	LW
Cllr Mould to draft item for residents concerning antisocial behaviour related to Warleigh Weir, advising them not to hesitate to call 111 when necessary.	RM
Clerk to clarify who our named Police representative is with a view to inviting them to September ordinary meeting	LW
All other relevant items covered by agenda items.	

<p>Financial Officer's Report</p> <p>Clerk circulated 16/17 cash book in advance of meeting. At meeting, Clerk produced a recent bank statement and the cheque book for councillors to inspect.</p> <p>No invoices were presented for payment.</p> <p>Sign 15/16 Audit Documents</p> <p>Clerk advised that Internal audit was completed by Mr Bill Howe. Cllrs approved the 15/16 Accounts. Vice Chairman signed Annual Statement at May meeting and signed off Accounts at this meeting. Clerk will send audit documents to Grant Thornton.</p>	<p>LW</p>
<p>Receive Planning Committee Report and discuss planning matters including:</p> <p>The Planning Committee is keeping in touch with B&NES planning and enforcement departments to keep abreast of their reviews of planning issues in the village.</p> <p>Thyme Barn solar panels - planning committee will contact BNES again to press for action.</p>	
<p>Broadband Project update</p> <p>Cllr expressed a desire that Broadband project is brought to conclusion. Councillors decided that important to reach a final settlement for work completed.</p>	
<p>Village Maintenance</p> <p>Planned maintenance underway and work almost complete.</p> <p>Clerk to clarify ownership of bus stop and to check insurance.</p>	<p>LW</p>
<p>Transportation Update</p> <p>Cllr Sheppard to clarify image rights to photos used by BPT of Valley. Will be useful in any campaign against Link road.</p> <p>Clerk to advise residents of University Open days.</p>	<p>TS</p>
<p>Parish Council Website</p> <p>Cllr Mackintosh reported on progress to update Parish Council Website and make it mobile compatible. Working party in process of getting quotes. One quote obtained, further quotes being sought.</p>	<p>Website working party</p>
<p>Exchange of Information</p> <p>None</p>	

The meeting closed at 8.15pm

Future Council Meetings: Wednesday 13th July 2016 - Ordinary Meeting, Wednesday 14th September 2016 - Ordinary Meeting

Signed Date

Cllr Anna Beria, Chairman, Claverton Parish Council