

**Claverton Parish Council**  
**Minutes of Ordinary Meeting Held on 9th March 2016 at St Mary's Church**

**Present**

Councillors: Anna Beria, Glennis Naylor, Chris Jensen, Richard Mould, Mark Mackintosh  
 Clerk: Lesley Watkinson  
 Other: None

**Open Forum** - None

**Apologies for Absence** - Thomas Sheppard and Rodger Sykes

**Declaration of Member Interests** - None

**Approve the minutes of the Ordinary Meeting of the Parish Council held on 10th February 2016**

The minutes of the Ordinary Meeting of the Parish Council held on 10th February 2016 were agreed as accurate and signed by the Chair.

	<b>Actions</b>
<p><b>Matters arising from the minutes</b></p> <p>Clerk confirmed that she confirmed Annual Parish meeting Date with Julian Blades (American Musuem) via email.</p> <p>Clerk advised that Cllr Sheppard provided advice on the maintenance of the Ferry Steps and that Mr T Parr had been informed that Claverton Parish Council has no responsibility and will not apply for funding to maintain.</p> <p>Cllr Beria spoke to contractor who confirmed that they will carry out agreed maintain work.</p> <p>Cllr Mackintosh has approached Network Rail about their proposed design for the planned Railway Bridge but no response as yet. MM to follow up.</p>	MM
<p><b>Receive and Discuss Correspondence</b></p> <p>All correspondence relating to Claverton has been circulated to the councillors in advance by the clerk.</p> <p>Cllrs discussed 22nd BNES Public Scrutiny meeting. Cllr Mackintosh and Cllr Beria plan to attend part of day. Cllrs advised that part of meeting will available on webcast.</p> <p>Claverton Parish Council received a request from Bathscape Consultation. Representation by 24 March. MM to take forward.</p> <p>All other relevant items covered by agenda items.</p>	MM
<p><b>Financial Officer's Report</b></p> <p>Clerk circulated cash book in advance. Clerk produced recent bank statement and cheque book for councillors to inspect.</p> <p>The following invoices were presented for payment:</p> <p>Cheque No 164    ALCA Membership            £25.54</p>	

	<b>Actions</b>
<p><b>Receive Planning Committee Report and discuss planning matters including:</b></p> <p>The Planning Committee is keeping in touch with B&amp;NES planning and enforcement departments to keep abreast of their reviews of planning issues in the village.</p> <p>Cllr Mackintosh continue to chase enforcement at Thyme Barn.</p> <p>No new applications.</p>	
<p><b>Broadband Project update</b></p> <p>Nothing new to report. Update next meeting</p> <p><b>Feedback from external meetings</b></p> <p>Nothing to reports Cllrs Beria and Jensen plan to attend next Highways Meeting 29th March</p>	
<p><b>Village Maintenance</b></p> <p>No further updates</p>	
<p><b>Parish Council Website</b></p> <p><b>Cllr Mackintosh</b> has already made some immediate improvements to Parish Council Website.</p> <p>Clerk to forward Audit Documentation to Cllr Mackintosh to add to website.</p>	CJ/AB
<p><b>Parish Council Website</b></p> <p><b>Cllr Mackintosh</b> has already made some immediate improvements to Parish Council Website.</p> <p>Clerk to forward Audit Documentation to Cllr Mackintosh to add to website.</p>	LW
<p><b>Exchange of Information</b></p> <p>Clerk to ask Julian Blades if there is equipment he needs for his presentation for the Annual Parish Meeting. Will also ask for brief summary of the presentation for our invitations/publicity.</p>	LW

The meeting closed at 19.40pm

Future Council Meetings: Wednesday 13th April 2016, Wednesday 11th May - Annual Parish Meeting followed by Ordinary Meeting.

Signed ..... Date .....

Cllr Chris Jensen, Chairman, Claverton Parish Council