

Claverton Parish Council
Minutes of Ordinary Meeting Held on 9th November 2016 at St Mary's Church

Present

Councillors: Anna Beria, Glennis Naylor, Richard Mould, Mark Mackintosh, Thomas Sheppard, Rodger Sykes
 Clerk: Lesley Watkinson
 Other: None

Apologies for Absence - None

Declaration of Member Interests - None

Approve the minutes of the Ordinary Meeting of the Parish Council held on 12th October 2016 and the minutes of the Planning Meeting of the Parish Council held on 19th October 2016.

The minutes of the Ordinary Meeting of the Parish Council held on 12th October 2016 and the minutes of the Planning Meeting held on 19th October 2016 were agreed as accurate and signed by the Chairman of Parish Council.

	Actions												
<p>Matters arising from the minutes</p> <p>Councillor Mackintosh made initial enquires on purchasing a defibrillator. Councillors agreed to take no until it April 2017 when it will be clear if part funding is available from British Heart Foundation. The defibrillator is alarmed and comes with training. Cost in region of £800 but funding currently closed.</p> <p>Clerk posted Notice of Casual Vacancy.</p> <p>Clerk uploaded Section 3 (External auditor certificate and opinion) of the 15/16 Audit to Parish Council website.</p> <p>Councillor Mackintosh wrote to BNES requesting bins on Ferry Lane.</p>													
<p>Receive and Discuss Correspondence</p> <p>All correspondence relating to Claverton has been circulated to the councillors in advance by the clerk.</p> <p>Councillor Mackintosh confirmed the village has plenty of winter salt and it is in good condition.</p>													
<p>Financial Officer's Report</p> <p>Clerk circulated 16/17 cash book. At meeting, Clerk produced a recent bank statement and the cheque book for councillors to inspect. The clerk advised clerk that cheque number 171 was lost before it was posted to Chew Valley Tress. Clerk paid the invoice from personal account and Councillors reimbursed clerk (cheque no 176). The following invoices were presented for payment:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%;">173</td> <td style="width: 75%;">Andrews and Andrew (maintenance of benches and fencing)</td> <td style="width: 20%; text-align: right;">£906</td> </tr> <tr> <td>174</td> <td>BPT - Annual Membership</td> <td style="text-align: right;">£15</td> </tr> <tr> <td>175</td> <td>M Traub web hosting 10/15-10/16</td> <td style="text-align: right;">£30</td> </tr> <tr> <td>176</td> <td>L Watkinson (see note above)</td> <td style="text-align: right;">£212.18</td> </tr> </table> <p>New cheque book received by clerk.</p>	173	Andrews and Andrew (maintenance of benches and fencing)	£906	174	BPT - Annual Membership	£15	175	M Traub web hosting 10/15-10/16	£30	176	L Watkinson (see note above)	£212.18	
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<p>Receive Planning Committee Report and discuss planning matters including:</p> <p>The Planning Committee is keeping in touch with B&NES planning and enforcement departments to keep abreast of their reviews of planning issues in the village.</p> <p>Planning notice for a The Pillars single storey extension (16/05371/FUL). Planning committee to meet to discuss and respond to consultation request.</p>	MM												

	Actions
<p>Broadband Project update</p> <p>Councillor Sykes met BT regional manager. Cllr Sykes will continue to keep Parish Council informed of progress.</p>	
<p>Village Maintenance</p> <p>Planned maintenance for 15/16 completed and invoice received and paid.</p>	
<p>Transportation Update inc Warleigh Weir</p> <p>On 8th November the Parish Council were informed that a consultation launched on the West of England Joint Spatial Plan and Joint Transport Study. Councillors to make detailed review of documentation. Councillor Mould will draft the Claverton Parish Council response to consultation. Claverton Parish will also be represented by VPA consultation response. Councillor Sheppard will check position of Bath Preservation Trust.</p>	RM/TS
<p>Exchange of Information</p> <p>Councillor Sykes to investigate possibility of a deal for Claverton Village residents to use restaurant at American Museum without Annual Membership.</p> <p>Bollards have appeared in Ferry Lane. Councillor Mackintosh to ask CRT if they know who installed.</p>	RS MM

The meeting closed at 8.15pm

Future Council Meetings: Wednesday 11th January 2017, Wednesday 8th February 2017.

Signed

Date

Cllr Anna Beria, Chairman, Claverton Parish Council