

Claverton Parish Council
Minutes of Ordinary Meeting Held on 11th May 2016 at St Mary's Church

Present

Councillors: Anna Beria, Glennis Naylor, Chris Jensen, Richard Mould, Mark Mackintosh, Thomas Sheppard and Rodger Sykes
 Clerk: Lesley Watkinson
 Other: Members of public

Open Forum - None

Apologies for Absence - None

Declaration of Member Interests - Cllr Sykes declared an interest in planning application 16/02202/TCA and will take no part in discussion and decision.

Approve the minutes of the Ordinary Meeting of the Parish Council held on 13th April 2016 and minutes of Planning meeting of 25th April 2016.

The minutes of the Ordinary Meeting of the Parish Council held on 13th April 2016 and the minutes of the Planning Meeting of 25th April were agreed as accurate and signed by the Chair of Parish council and Chair of Planning Committee respectively.

	Actions																				
<p>Matters arising from the minutes</p> <p>Cllr Mackintosh has approached Network Rail about their proposed design for the planned Railway Bridge but no response as yet.</p> <p>Arrangements made for Annual Parish Meeting (following this meeting) as previously agreed.</p>																					
<p>Receive and Discuss Correspondence</p> <p>All correspondence relating to Claverton has been circulated to the councillors in advance by the clerk.</p> <p>All relevant items covered by agenda items.</p>																					
<p>Financial Officer's Report</p> <p>Clerk circulated cash book in advance. Clerk did not produce recent bank statement however cheque book available for councillors to inspect.</p> <p>The following invoices were presented for payment and cheques signed by two members of Parish Council:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10px;">165</td> <td style="width: 10px;">M De Cesare</td> <td style="width: 40px;">watercolour — gift for APM speaker</td> <td style="width: 50px; text-align: right;">£18.00</td> </tr> <tr> <td>166</td> <td>VPA membership</td> <td></td> <td style="text-align: right;">£100</td> </tr> <tr> <td>167</td> <td>Clerk - food, wine, gift for speaker (all receipted)</td> <td></td> <td style="text-align: right;">£273.91</td> </tr> <tr> <td>168</td> <td>St Mary's - use of church</td> <td></td> <td style="text-align: right;">£300</td> </tr> <tr> <td>169</td> <td>Jo Potts - Newsletter</td> <td></td> <td style="text-align: right;">£50</td> </tr> </table> <p>Clerk advised that Mr Bill Howe will conduct 15/16 Internal Audit before June Ordinary Meeting.</p> <p>Parish Council approved Annual Governance Statement 2015/16 and signed by Chairman.</p>	165	M De Cesare	watercolour — gift for APM speaker	£18.00	166	VPA membership		£100	167	Clerk - food, wine, gift for speaker (all receipted)		£273.91	168	St Mary's - use of church		£300	169	Jo Potts - Newsletter		£50	
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<p>Receive Planning Committee Report and discuss planning matters including:</p> <p>The Planning Committee is keeping in touch with B&NES planning and enforcement departments to keep abreast of their reviews of planning issues in the village.</p> <p>Councillors considered 16/02202/TCA - The Glebe House - Tree work notification. Two members of planning committee made a site visit and agreed to support the application.</p>																					

	Actions
<p>Broadband Project update</p> <p>Cllrs understand that there will soon be resolution soon on BT project. Cllr Sykes to update cllrs at a later date.</p>	
<p>Village Maintenance</p> <p>No further updates. Awaiting contractor confirmation.</p>	
<p>Transportation Update</p> <p>Warleigh Weir follow up meeting date still to be confirmed in May or June.</p>	RS
<p>Parish Council Website</p> <p>Cllr Mackintosh advised that updating Parish Council Website to make it mobile compatible. Working party in process of getting quotes.</p>	Website working party
<p>Exchange of Information</p> <p>None</p>	

The meeting closed at 7.15pm

Future Council Meetings: Wednesday 8th June - Ordinary Meeting, Wednesday 13th July - Ordinary Meeting

Signed Date

Cllr Chris Jensen, Chairman, Claverton Parish Council