Claverton Parish Council Minutes of Ordinary Meeting Held on 12th October 2016 at St Mary's Church

Present

Councillors: Anna Beria, Glennis Naylor, Richard Mould, Mark Mackintosh, Thomas Sheppard, Rodger Sykes Clerk: Lesley Watkinson Other: None

Election of Vice Chairman

It was proposed that Cllr Mould be elected Vice Chairman. All voted in favour. Cllr Richard Mould appointed vice chair man and Declaration of Acceptance of Office signed. **Open Forum -** None

Apologies for Absence - None

Declaration of Member Interests - None

Approve the minutes of the Ordinary Meeting of the Parish Council held on 14th September 2016.

The minutes of the Ordinary Meeting of the Parish Council held on 14th September 2016 were agreed as accurate and signed by the Chairman of Parish Council.

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	Actions
Pay respects to our colleague Mr Chris Jensen	
All councillors were saddened to learn of death of Mr Chris Jensen. Chris was a true friend and a great colleague who served the Parish Council until he was forced to retire due to ill health. The Councillors would like to explore lasting tribute in memory of Chris. Discussed the possibility of purchasing defibrillator for the village. Cllr Mackintosh to make initial investigations on appropriateness/usefulness.	MM
Matters arising from the minutes	
Clerk postponed advertising of casual vacancy. Notice will be posted in October	LW
Cllr Mackintosh will upload Section 3 (External auditor certificate and opinion) of the 15/16 Audit to Parish Council Website.	MM
Residents advised about work on speed limit signage via Village Newsletter	LW
MM wrote to BNES requesting bins on Ferry Lane	MM
Cllr Sykes purchased traffic cones as agreed.	RS
Receive and Discuss Correspondence	
All correspondence relating to Claverton has been circulated to the councillors in advance by the clerk.	
At Bath University Residents Forum Councillor Mackintosh raised the question about the stability of the wall on the right as you start to descend down Claverton Hill. It was also noted that we are in discussion with students union rep on Warleigh weir. The general consensus was that few students used it and it was best not to publicise it. Other issues raised by local residents are to whether St John's Field (field alongside Convocation Ave) was a public open space/could be designated a village green in place-maker plan. University disagree.	

	Actions
Financial Officer's Report	
Clerk did not circulate 16/17 cash book as there had been no changes. At meeting, Clerk produced a recent bank statement and the cheque book for councillors to inspect. The following invoices were presented for payment:	
Rodger Sykes Cones (reimburment) 172 £295.20	
Receive Planning Committee Report and discuss planning matters including:	
The Planning Committee is keeping in touch with B&NES planning and enforcement departments to keep abreast of their reviews of planning issues in the village.	
Councillor Mackintosh advised councillors that B&NES is not taking any further action with regard to Solar Panels at Thyme Barn. In the absence of any further action we can take on Thyme Barn, councillors agreed in value of developing the idea of a guidance note for residents on good practice on design (referring to the conservation document) and renewable energy. The councillors feel we should be progressive on renewable energy generation in the village and encourage engagement with the PC in the designing of any scheme so as to reduce the impact on the village. Additionally Cllr Mackintosh will request a meeting with Mr A Pegler to explain his views on how we manage similar cases in future.	ММ
Planning notice to remove trees The Vinery received. Planning committee to organise a site visit Wednesday 19th or Tuesday 18th 3pm.	LW
Broadband Project update	
Cllr Sykes will continue to keep Parish Council informed of progress.	
Village Maintenance	
Clerk confirmed Parish Council has not yet had a invoice for replacing kissing gate. Councillor Beria to chase invoice.	АВ
Transportation Update inc Warleigh Weir	
There as VPA meeting with Highways 11th October. anna will circulate minutes. Councillor Beria ad- vised supporting wall to village showing signs of expansion joints . AB to send photographs and map reference.	AB
At next meeting Councillor Beria will ask Mr S Walsh to improve bus stop signage and request that double yellow lines painted to improve safety of bus users.	AB
Exchange of Information	
None	

The meeting closed at 8.36pm

Future Council Meetings: Wednesday 9th November 2016, Wednesday 11th January 2017

Signed Date Cllr Anna Beria, Chairman, Claverton Parish Council