

Claverton Parish Council
Minutes of Ordinary Meeting Held on 13th January 2016 at St Mary's Church

Present

Councillors: Chris Jensen, Glennis Naylor, Richard Mould, Rodger Sykes, Thomas Sheppard and Anna Beria
 Clerk: Lesley Watkinson
 Other: None

Open Forum - None

Apologies for Absence - Mark Mackintosh

Declaration of Member Interests - None

Approve the minutes of the Ordinary Meeting of the Parish Council held on 11th November 2015.

The minutes of the Ordinary Meeting of the Parish Council held on 11th November 2015 were agreed as accurate and signed by the Chairman.

	Actions
<p>Matters arising from the minutes</p> <p>Cllr Mould investigated Parish Council bank accounts and is satisfied that Claverton Barclay's account is as good as anything else on market. Matter closed. Thyme Barn enforcement - hold to next meeting. Village Maintenance - At 10th Dec Highways meeting Parish Council advised that we must not maintain A36 verges. Highways will get back to PC with information on approved contractors. Clerk not yet completed update of Standing Orders Facebook group up and running. Thank you Cllr Beria</p>	
<p>Receive and Discuss Correspondence</p> <p>All correspondence relating to Claverton has been circulated to the councillors in advance by the clerk.</p> <p>As Clerk does not accept a salary the Parish Council therefore have no obligation to set up a pension scheme, though it was noted if another clerk subsequently employed by the Parish, then a plan will need to be set up by the Parish Council.</p> <p>All other relevant items covered by agenda items.</p>	
<p>Financial Officer's Report</p> <p>Clerk circulated cash book in advance. No invoices were presented for payment</p> <p>Councillors reviewed 15/16 budget against spending, maintenance budget underspent.</p> <p>Parish Council decided to keep the 16/17 budget at the same level as last year. BNES provide a Grant of £20 (reduced from £30 in 15/16) The Precept including grant will be £2990 for 16/17. Precept request form signed by Chairman.</p>	
<p>Receive Planning Committee Report and discuss planning matters including:</p> <p>The Planning Committee is keeping in touch with B&NES planning and enforcement departments to keep abreast of their reviews of planning issues in the village.</p>	

	Actions
<p>Broadband Project update</p> <p>No new developments. Cllr Sykes is continuing to push BT to complete job. Cllr Sykes talked with Vineyards Cottage and will have conversation with Vineyards Farm. Cllr Sykes needs to press BT to action.</p>	
<p>Village Maintenance</p> <p>Cllr Beria to get quote from contractor to refresh paint on kissing gate/railings, bench and refurbish notice board.</p>	AB
<p>Transportation Update, including actions arising re Warleigh Weir</p> <p>10th Dec Cllr Mackintosh and Cllr Sykes attended meeting with Highways and BNES. Work scheduled on Ferry lane and will review parking restrictions. Network Rail will move forward with plans to build a railway bridge and plans will be submitted via normal process. Cllr Jensen will update Claverton residents via Newsletter.</p>	
<p>Parish Council Website</p> <p>Clerk also advised Parish Council that there is a Transparency Fund is available to defray costs (up to £500) of updating website. Applications must be in before end of February. Small working party of Cllrs Mould, Beria and Mackintosh will meet to discuss options. Clerk to ask Monkton Combe Clerk if they have any feedback.</p>	AB/MM/ RM/LW
<p>Exchange of Information</p> <p>Cllr Jensen noted that The American Museum are remodelling gardens, making a significant investment. Parish Council would like to invite Head Gardener to present to the Annual Meeting</p> <p>Cllr Naylor notes that there will be a Queen Birthday Beacon event on 21st April. Asked clls to think if wanted to arrange some sort of celebration.</p>	CJ

The meeting closed at 9.00pm

Future Council Meetings: Wednesday 10th February 2016, Wednesday 9th March

Signed Date

Cllr Chris Jensen, Chairman, Claverton Parish Council