

Claverton Parish Council
Minutes of Ordinary Meeting Held on 13th April 2016 at St Mary's Church

Present

Councillors: Anna Beria, Glennis Naylor, Chris Jensen, Richard Mould, Mark Mackintosh, Thomas Sheppard
 Clerk: Lesley Watkinson
 Other: None

Open Forum - None

Apologies for Absence - Rodger Sykes

Declaration of Member Interests - None

Approve the minutes of the Ordinary Meeting of the Parish Council held on 9th March 2016.

The minutes of the Ordinary Meeting of the Parish Council held on 9th March 2016 were agreed as accurate and signed by the Chair.

	Actions
<p>Matters arising from the minutes</p> <p>Clerk contacted Julian Blades (American Museum) finalise arrangements for Annual Parish Meeting</p> <p>Cllr Mackintosh has approached Network Rail about their proposed design for the planned Railway Bridge but no response as yet. MM to follow up.</p>	MM
<p>Receive and Discuss Correspondence</p> <p>All correspondence relating to Claverton has been circulated to the councillors in advance by the clerk.</p> <p>Sapling and plaque to commemorate the Queen's birthday investigated by Cllr Beria. Costings not yet available but may ask Parish Council for £100 for cost of sapling and plaque. Early stages of planning.</p> <p>All other relevant items covered by agenda items.</p>	
<p>Arrangements for Annual Parish Meeting</p> <p>Clerk and Chairman to organise publicity for Annual Parish Meeting. Clerk to organise refreshments and small thank you gift (print of St Mary's) for guest speaker. Annual Parish Meeting to start at 7.30pm which will be preceded by Ordinary Meeting at 6.45.</p>	CJ/LW
<p>Financial Officer's Report</p> <p>Clerk circulated cash book in advance. Clerk produced recent bank statement and cheque book for councillors to inspect.</p> <p>Clerk informed cllrs that the first half of precept has been received. No invoices were presented for payment.</p> <p>Mr Bill Howe appointed by councillors the internal auditor for 15/16.</p>	

	Actions
<p>Receive Planning Committee Report and discuss planning matters including:</p> <p>The Planning Committee is keeping in touch with B&NES planning and enforcement departments to keep abreast of their reviews of planning issues in the village.</p> <p>Two planning matters arose during the month. Claverton Planning Committee informed of a University of Bath planning application. The planning committee declined to comment as it is not in our parish. The planning committee informed of planning application for 3 Brassknocker Hill Cottages. Though primarily in Monkton Combe, a very small portion of land fell within Claverton boundary. The Planning Committee declined to comment and will leave to Parish of Monkton Combe to participate in consultation.</p>	
<p>Broadband Project update</p> <p>Cllrs understand that there will soon be resolution soon on BT project. Cllr Sykes to update cllrs in May.</p>	
<p>Feedback from external meetings</p> <p><u>Public Scrutiny Day to examine a range of integrated transport solutions 22 Mar</u> Attended by Cllr Mould. Cllr Mould briefed councillors on meeting. Meeting very focused on Park and Ride options. There were few mentions of Link Road.</p> <p><u>VPA Meeting</u> Attended by Cllr Beria. Cllr Beria briefed councillors on meeting. Cllr Beria advised that the Claverton speed limit order has at last gone through (administration confusion and errors now resolved).</p>	
<p>Village Maintenance</p> <p>No further updates. Awaiting contractor.</p>	
<p>Transportation Update</p> <p>Warleigh Weir follow up meeting date to be confirmed in May or June. Will be held at St Mary's Claverton.</p> <p>Cllrs concerned that although there is no proposal to build an A36/46 Link Road, it is very much on the cards and is currently supported by two local MPs. The councillors decided to allocate £5,000 to the Capital Reserves as Councillors to represent Claverton Parish Council at any enquiry.</p>	RS
<p>Parish Council Website</p> <p>Cllr Mackintosh advised that updating Parish Council Website to make it mobile compatible essentially means a rebuild of the website with an anticipated cost of £1500-1800. Current content to be retained.- Target date to start work autumn 2016 if councillors satisfied with final quote and grant funding obtained</p>	Website working party
<p>Exchange of Information</p> <p>None</p>	

The meeting closed at 20.30

Future Council Meetings: Wednesday 11th May 6.45pm Ordinary Meeting and 7.30pm - Annual Parish Meeting, Wednesday 8th June - Ordinary Meeting

Signed Date

Cllr Chris Jensen, Chairman, Claverton Parish Council