

Claverton Parish Council
Minutes of Ordinary Meeting Held on 13th July 2016 at St Mary's Church

Present

Councillors: Glennis Naylor, Richard Mould, Mark Mackintosh (chaired meeting), Thomas Sheppard, Rodger Sykes
 Clerk: Lesley Watkinson
 Other: Members of public including Rosemary Naish, Chairman Clutton Parish Council and ALCA representative

Open Forum - Member of public reported a small sinkhole which has appeared near School Cottages. Clerk to take photo and report to BNES

Apologies for Absence - Anna Beria, Chris Jensen

Declaration of Member Interests - None

Approve the minutes of the Ordinary Meeting of the Parish Council held on 8th June 2016.

The minutes of the Ordinary Meeting of the Parish Council held on 8th June 2016 and the minutes of the were agreed as accurate and signed by the Chairman of Parish Council.

	Actions
<p>Matters arising from the minutes</p> <p>Clerk contacted Wendy Long at BNES to ask land owner at Warleigh Weir to take action re waste.</p> <p>Clerk confirmed 15/16 Audit Documents sent to Grant Thornton.</p> <p>Cllr Sheppard advised that photo of Valley used by BPT was commissioned by the Save Bathampton Meadows campaign and therefore potentially available for any campaign if permission sought.</p>	
<p>Receive and Discuss Correspondence</p> <p>All correspondence relating to Claverton has been circulated to the councillors in advance by the clerk.</p> <p>Cllr Mackintosh to attend West of England Devolution Road Show event on Tuesday 19th July.</p> <p>Clerk to invite Police representative to Parish Council Meeting</p> <p>All other relevant items covered by agenda items.</p>	<p>MM</p> <p>LW</p>
<p>Financial Officer's Report</p> <p>Clerk circulated 16/17 cash book in advance of meeting. At meeting, Clerk produced a recent bank statement and the cheque book for councillors to inspect. No invoices were presented for payment.</p> <p>Clerk advised that it is not clear for 16/17 which audit regime Claverton Parish Council will fall under. If, as anticipated, the final Broadband bill is due for payment during the financial year, Claverton Parish Council's annual turnover with exceed £25,000. The consequences of this is that the PC will fall under a different audit regime and will not be able to apply for Transparency funding available to smaller Councils.</p> <p>Sign 15/16 Audit Documents</p> <p>Clerk advised Councillors that Grant Thornton called to discuss 15/16 audit. They noted that the internal auditor marked in pen the figures into Section 2 of the Annual Return, which was indeed the case. Clerk confirmed to the External Auditor that Mr Howe was not involved with the preparation of the figures. Clerk advised the Councillors that Grant Thornton would draw attention to it, but it would not compromise the audit.</p>	

	Actions
<p>Receive Planning Committee Report and discuss planning matters including:</p> <p>The Planning Committee is keeping in touch with B&NES planning and enforcement departments to keep abreast of their reviews of planning issues in the village.</p> <p>Solar panels - planning committee have had no response from BNES planning.</p> <p>The Parish Council considered the following application: 16/02983/FUL - Orchard Fields Claverton Hill Notwithstanding potential issues with regards the development is in the greenbelt and AONB, Claverton Parish Council decided not to do support this application, based on the following:</p> <ol style="list-style-type: none"> 1. Any cider production facility would require a water supply and sanitation which this application lacks 2. The current building appeared to be used for open storage of vehicles, and this is a change to the appearance and character of the building. 3. There is no description of the current layout of the sheds and their volume – i.e. what is the increase (or not) in floor space and height, and therefore assessment of the mass of the building within the rural context. 4. The application provides no visualisations of the building in the setting to enable the change to be fully appreciated, and impacts on the AONB. 5. The current sheds are quite open and there is the potential that this acts as a roost for bats or other protected species and we considered that a suitable wildlife survey is required, and not the simple assumption that none are present. 6. The application states that it is 'unknown' how the sanitary waste will be disposed or how water for the toilet will be provided which are key sanitation issues. 7. There are a number of claims as to the volume of cider and willow that will be produced, it is unclear what this is based on, and the commercial viability of the proposed venture. 8. One justification for the conversion is the fact that the other building is no longer available as it has been designated a residential property. However the other building was described as having been used for residential purposes for a long time, then if that is the case a replacement is not needed because the other building has never been used for agricultural purposes. 	
<p>Broadband Project update</p> <p>Cllr expressed a desire that Broadband project is brought to conclusion. Councillors decided that important to achieve reach a final settlement for work completed. Cllr Sykes advised there and been organisational change at BT. Cllr Sykes will continue to keep Parish Council informed on how project can be concluded. Parish Council thanked Cllr Sykes for all his efforts in this matter.</p>	
<p>Village Maintenance</p> <p>Planned maintenance complete.</p> <p>Cllr Sykes confirmed that the Parish Council owns the to clarify Bus Shelter. Clerk to check insurance to ensure there is appropriate cover.</p>	LW
<p>Transportation Update</p> <p>Clerk to contact Sean Walsh at Highways to find out status of new speed limit</p>	LW
<p>Exchange of Information</p> <p>None</p>	

The meeting closed at 8.30pm

Future Council Meetings: Wednesday 14th September 2016, Wednesday 12th October 2016

Signed Date

Cllr Anna Beria, Chairman, Claverton Parish Council