

Claverton Parish Council
Minutes of Ordinary Meeting Held on 9th August 2017 at St Mary's Church

Present

Councillors: Anna Beria, Glennis Naylor, Vi Jensen, Richard Mould, Mark Mackintosh and Rodger Sykes
 Clerk: Lesley Watkinson
 Other: Ward Councillor Martin Veal, no other members of public.

Open Forum - Ward Councillor Martin Veal advised that now he was no longer in Cabinet he will be more available to attend Claverton Parish Council meetings.

Apologies for Absence - None

Declaration of Member Interests - None

Approve the minutes of the Ordinary Meeting of the Parish Council held on 14th June 2017.

The minutes of the Ordinary Meeting of the Parish Council held on 14th June 2017 were agreed as accurate and signed by the Chairman of Parish Council.

	Actions
<p>Matters arising from the minutes</p> <p>Councillors Beria and Jensen responded to the Parish Charter consultation on behalf of Claverton Parish Council. Councillor Beria will continue to follow up with Sean Walsh re Yellow lines/markings in the bus stop.</p> <p>Councillor Beria and Councillor Mould signed Declaration of Acceptance of Office forms.</p>	
<p>Receive and Discuss Correspondence</p> <p>All correspondence relating to Claverton has been circulated to the councillors in advance by the clerk.</p> <p>Clerk advised that there has been correspondence with Network Rail with regard to fly-tipping on Network Rail land. Network Rail has previously been very responsive removed rubbish very promptly indeed when reported to them.</p> <p>Councillors Beria and Jensen responded to the Parish Charter consultation on behalf of Claverton Parish Council. As part of the process, Councillor Beria and Councillors proposed a Mission Statement for Claverton Parish Council. At the meeting all Councillors agreed to adopt the following Mission Statement:</p> <p>Claverton Parish Council aims to protect and enhance the quality of life for its residents, and to promote pride in the community and in the local environment by:</p> <ul style="list-style-type: none"> - Protecting the rural character of the Parish and promoting enjoyment of the local environment. - Conducting council business in an open manner and keeping residents informed of issues and events through the village newsletter, meetings, the Parish Council notice board and web-site, and social media as appropriate. - Being approachable and respectful of the views and suggestions of the community. - Working in partnership with local organisations, agencies, other government authorities and individuals, as appropriate. <p>Key Objectives</p> <ul style="list-style-type: none"> - To promote and represent the best interests of the village at all times. - To keep up to date with changes in the rules and regulations affecting the Parish and its residents. - To encourage and promote social and community values in the Parish by working in co-operation with, and supporting local organisations, groups and individuals, where practicable. - To engage, whenever possible, in an open dialogue with residents, and to explain how the Parish Council seeks to address their needs within the limits of its statutory powers and the resources available to it. - To enable, assist and encourage other organisations and agencies to provide services which would be of benefit to its residents. <p>Clerk to update the Parish Website.</p>	LW

	Actions
<p>Neighbourhood Plan</p> <p>In 2011, the Localism Act introduced a new opportunity for local communities to shape their future formally, as part of the planning system through the development of Neighbourhood Plans. In 2015 Claverton Parish Council considered whether the development of such a plan would be of any benefit to the Parish. Based on advice including that from the local authority and taking into consideration the level of effort required to produce such a plan it was felt there would be very little additional benefit to the Parish. Being in Claverton Conservation Area, The Cotswold Area of Outstanding Natural Beauty, a Strategic Nature Area, within the Green Belt and open countryside it was felt that these designations would provide sufficient protection for the future development of the Parish. However reforms introduced by the Neighbourhood Planning Act 2017, which came into force in July 2017, now mean the Local planning authority or other planning decision makers now have to take account of approved Neighbourhood Plans when considering planning applications.</p> <p>Bath & North East Somerset Council (B&NES) have been undertaking reviews of a number areas relating to their Core Planning Strategy, Local Green Space Designation and Placemaking Plans some of which may in time be detrimental to the character of Claverton.</p> <p>Councillors decided that it was now appropriate to produce a Neighbourhood Plan for Claverton. The Parish council will apply to B&NES for the whole Parish of Claverton to be designated a Neighbourhood Area. The development of the plan will be coordinated on behalf of the Parish Council, by Councillor Vi Jensen, supported by Councillor Glennis Naylor. They will lead the set up of a working group which is representative of the component parts of the parish and its activities. Councillor Vi Jensen to write in September Newsletter to explain why the Parish Council have decided to produce a Neighbourhood Plan and to update Village Newsletter each month on progress.</p>	VJ/GN
<p>Financial Officer's Report</p> <p>Clerk circulated 16/17 cash book in advance of meeting. At meeting, Clerk produced a recent bank statement and the cheque book for councillors to inspect.</p> <p>One invoice was presented at meeting and cheque signed by councillors:</p> <p>185 VPA Membership £100</p> <p>Clerk advised that 16/17 Audit documents sent to Grant Thornton. Clerk received one small query relating to petty cash. Clerk dealt with issue by phone and confirmed Claverton Parish Council does not operate a Petty Cash system.</p>	LW
<p>Receive Planning Committee Report and discuss planning matters including:</p> <p>The Planning Committee is keeping in touch with B&NES planning and enforcement departments to keep abreast of their reviews of planning issues in the village.</p> <p>Planning committee in process of setting up a site visit and planning meeting to respond to the following planning application: 17/03158/FUL - Replacement of gates and placement of arch at The Vinery.</p>	
<p>Broadband Project update</p> <p>Councillors expressed a desire that Broadband project is brought to conclusion and Councillor Sykes continuing to work to achieve this closure with the completion of Phase 2 of the rollout which is to American Museum and the poperties on Claverton Hill.</p>	
<p>Village Maintenance</p> <p>Clerk called Insurance company to find out how to make claim for repair of Bus Shelter. Clerk to work with Councillor Beria and Councillor Mould to obtain at least two builder quotes for repairs.</p>	LW

	Actions
<p>Transportation Update (inc Warliegh Weir)</p> <p>Councillor Beria to follow up with Sean Walsh on our proposal to put yellow lines in bus stop to make it illegal to park in the bus stop.</p>	AB
<p>Exchange of Information</p> <p>None</p>	

The meeting closed at 9 pm

Future Council Meetings: Wednesday 13th September 2017 - Ordinary Meeting, Wednesday 11th October 2017 - Ordinary Meeting

Signed Date

Cllr Anna Beria, Chairman, Claverton Parish Council