

**Claverton Parish Council**  
**Minutes of Ordinary Meeting Held on 11th January 2017 at St Mary's Church**

**Present**

Councillors: Anna Beria, Glennis Naylor, Richard Mould, Mark Mackintosh, Thomas Sheppard, Rodger Sykes  
 Clerk: Lesley Watkinson  
 Other: Ward Councillor Alison Millar

**Open Forum**

Ward Councillor Miller advised that American Museum having delays in getting planning permission for their landscaping proposals. Ward Councillor assisting and Councillor Beria will write a letter of support on behalf of Claverton Parish Council.

**Apologies for Absence** - None

**Declaration of Member Interests** - None

**Approve the minutes of the Ordinary Meeting of the Parish Council held on 9th November 2016.**

The minutes of the Ordinary Meeting of the Parish Council held on 9th November 2016 and the minutes were agreed as accurate and signed by the Chairman of Parish Council.

	<b>Actions</b>
<p><b>Matters arising from the minutes</b></p> <p>Clerk advised by BNES that we can co-opt a new councillor on to Parish Council.</p> <p>West of England Joint Spatial Plan and Joint Transport Study. Councillors to make detailed review of documentation. Councillor Mould drafted and submitted the Claverton Parish Council response to West of England Joint Spatial Plan and Joint Transport Study. Clerk to add to website.</p> <p>Councillor Mackintosh informed Parish Councillors that CRT installed the bollards at Ferry Lane.</p>	LW
<p><b>Receive and Discuss Correspondence</b></p> <p>All correspondence relating to Claverton has been circulated to the councillors in advance by the clerk.</p> <p>Claverton Parish Council asked to respond to a parking questionnaire. Councillor Mould to submit response.</p> <p>All other items covered by agenda.</p>	RM
<p><b>Financial Officer's Report</b></p> <p>Clerk circulated 16/17 cash book. At meeting, Clerk produced a recent bank statement and the cheque book for councillors to inspect. No invoices were presented for payment.</p> <p>Clerk advised councillors that audit arrangements for 16/17 will remain unchanged.</p> <p>Councillors agreed to keep Parish Precept for 2017/18 same as 206/17. Precept set at £2,970.</p>	
<p><b>Receive Planning Committee Report and discuss planning matters including:</b></p> <p>The Planning Committee is keeping in touch with B&amp;NES planning and enforcement departments to keep abreast of their reviews of planning issues in the village.</p> <p>Planning Committee met to discuss and respond to consultation on The Pillars single storey extension (16/05371/FUL). Subsequently there have been changes to plans. The Planning Committee will make an additional representation.</p>	

	<b>Actions</b>
<p><b>Broadband Project update</b></p> <p>Councillor Sykes reported continued dialog with BT OR on Phase 2 of BB project. He has visited American Museum and Bassett Farm to discuss installation needs and routing and fed this back to BT. Both are non simple. Discussion also held with Vineyards Farm regarding fibre routing, it was agreed to try to get BT to change routing to from overhead through woods to Claverton Hill entrance and use new conduit already installed for other services.</p>	
<p><b>Feedback meetings</b></p> <p>Need a contact to attend VPA meeting. Councillor Mackintosh and Councillor Sykes agreed to be VPA contacts. Meetings are held during normal working house and Councillor Beria sometimes unavailable to attend. Clerk to request meeting schedule.</p> <p>Councillor Beria attended information evening Bath Bridge and may ask them to make a presentation to VPA.</p>	LW
<p><b>Transportation Update inc Warleigh Weir</b></p> <p>Councillors still awaiting feedback from BANES regarding new bins on Ferry Lane.</p> <p>Councillors agreed to coordinate a village tidy up including cutting back of vegetation on 1st April, a Saturday morning at 10am.</p>	LW
<p><b>Exchange of Information</b></p> <p>None</p>	

The meeting closed at 8.15pm

Future Council Meetings: Wednesday 8th February 2017, Wednesday 8th March 2017

Signed .....

Date .....

Cllr Anna Beria, Chairman, Claverton Parish Council