

Claverton Parish Council
Minutes of Ordinary Meeting Held on 14th June 2017 at St Mary's Church

Present

Councillors: Anna Beria, Glennis Naylor, Vi Jensen, Richard Mould, Mark Mackintosh and Rodger Sykes
Clerk: Lesley Watkinson
Other: Member of public and Ward Councillor Alison Millar

Election of Chairman

It was proposed that Cllr Beria be elected Chairman. All voted in favour. Cllr Anna Beria appointed chairman.

Election of Vice Chairman

It was proposed that Cllr Mould be elected Vice Chairman. All voted in favour. Cllr Richard Mould appointed vice chairman.

Appointment of Committees

It was proposed to keep Planning Committee. The responsibilities and terms of reference for the planning committee that are already in place (and outlined in Standing Orders) are to be retained. The Planning Committee will comprise: Cllrs Mackintosh (chairman), Naylor, Beria as needed. No separate Transport Committee to be formed as all transport issues to be dealt with at Ordinary Meeting.

Open Forum - Issues at Warleigh Weir discussed. Member of public remarked on inconsiderate parking at the bottom of Claverton Hill. Member of public advised that parking cones available to be used to deter inconsiderate parking.

Apologies for Absence - Glennis Naylor

Declaration of Member Interests - None

Approve the minutes of the Ordinary Meeting of the Parish Council held on 10th May 2017.

The minutes of the Ordinary Meeting of the Parish Council held on 10th May 2017 and the minutes of the were agreed as accurate and signed by the Chairman of Parish Council.

	Actions
Matters arising from the minutes Cllr Beria continuing to follow up on Parish council ability to contribute to fighting fund against P+R and Link Road proposal.	
Receive and Discuss Correspondence All correspondence relating to Claverton has been circulated to the councillors in advance by the clerk. Cllr Sykes has registered to attend Highways England meeting in Exeter - "Planning Future Investment in England's Strategic Roads". Councillors Beria and Jensen will respond to the Parish Charter consultation on behalf of Claverton Parish Council.	AB/VJ

	Actions
<p>Financial Officer's Report</p> <p>Clerk circulated 16/17 cash book in advance of meeting. At meeting, Clerk produced a recent bank statement and the cheque book for councillors to inspect.</p> <p>One cheque was presented at meeting. Cheque to Cllr Beria for purchase of wine for wine tasting activity at recent Annual Parish Meeting. Receipts provided and checked by clerk and councillors.</p> <p>184 A Beria £129.64</p> <p>Sign 16/17 Audit Documents</p> <p>Clerk advised that Internal audit was completed by Mr Bill Howe. Cllrs approved the 16/17 Accounts. Vice Chairman signed Annual Statement at May meeting and signed off Accounts at this meeting. Clerk will send audit documents to Grant Thornton.</p>	LW
<p>Receive Planning Committee Report and discuss planning matters including:</p> <p>The Planning Committee is keeping in touch with B&NES planning and enforcement departments to keep abreast of their reviews of planning issues in the village.</p> <p>American Museums's Planning proposals have been held up again. Ward councillor Alison Millar has been following up with Director of Planning</p>	
<p>Broadband Project update</p> <p>Councillors expressed a desire that Broadband project is brought to conclusion and Councillor Sykes working hard to achieve this closure.</p>	
<p>Village Maintenance</p> <p>No update from B&NES on bins for Ferry Lane. Councillor Mackintosh to chase</p>	MM
<p>Transportation Update (inc Warliegh Weir)</p> <p>Clerk made a severance repost to Highways with regard to five car accident/shunt on A36. Resident reported accident to police</p> <p>Councillor Beria to follow up with Sean Walsh on our proposal to but yellow lines in bus stop to make it illegal to park.</p>	AB
<p>Exchange of Information</p> <p>None</p>	

The meeting closed at 8.15pm

Future Council Meetings: Wednesday 9th August 2017 - Ordinary Meeting, Wednesday 13th September 2017 - Ordinary Meeting

Signed Date

Cllr Anna Beria, Chairman, Claverton Parish Council