

Claverton Parish Council
Minutes of Ordinary Meeting Held on 9th January 2019 at St Mary's Church

Present

Councillors: Anna Beria, Glennis Naylor, Vi Jensen, Rodger Sykes, Martin Mitchell and Richard Mould
 Clerk: Lesley Watkinson
 Other: Rosemary Naish, Conservative councillor candidate for Bathavon South

Open forum - None

Apologies for Absence - Mark Mackintosh

Declaration of Member Interests - None

Approve the minutes of the Ordinary Meeting of the Parish Council held on 13th November 2018.

The minutes of the Ordinary Meeting of the Parish Council held on 13th November 2018 were agreed as accurate and signed by the Chairman of Parish Council.

	Actions												
<p>Matters arising from the minutes</p> <p>As agreed, Clerk circulated copy of the most recent bank statement immediately after November Ordinary Meeting for review by councillors.</p> <p>Salt bins will be repaired before "The Season".</p> <p>Claverton Parish Council responded to the B&NES CAZ Consultation.</p> <p>Clerk to follow up on damaged sign at the bottom of Claverton Hill. Originally reported via the "Fix My Street" App.</p>	LW												
<p>Receive and Discuss Correspondence</p> <p>All correspondence relating to Claverton has been circulated to the councillors in advance by the clerk.</p> <p>Councillor Martin will meet Mike Symonds, our current PCSO, to ensure he's happy with the wording of the 'please don't park here' notices intended for summer use. Councillor Martin will also query the proposed neighbourhood policing boundary changes. To date, Claverton Parish Council has not been consulted. After meeting the PCSO, Councillor Martin will write letter to Chief Constable to understand plans to change the policing arrangements for the village.</p> <p>Clerk asked BNES to assess the path that runs along the village Green to the bus stop. BNES have carried out a site visit assessment and agreed to undertake work.</p>	MM												
<p>Financial Officer's Report</p> <p>At the meeting, the cheque book and 18/19 bank statements were made available for councillors to inspect. Clerk forwarded councillors a copy of 18/19 cash book in advance of meeting.</p> <p>The following invoices were presented at meeting for payment.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%;">217</td> <td style="width: 75%;">BT</td> <td style="width: 20%; text-align: right;">£1,451.25</td> </tr> <tr> <td>218</td> <td>NP Plan - refreshments costs reimbursed to clerk</td> <td style="text-align: right;">£34</td> </tr> <tr> <td>219</td> <td>NP expenses (receipted)</td> <td style="text-align: right;">£386.73</td> </tr> <tr> <td>220</td> <td>NP Plan - refreshments costs reimbursed to chair</td> <td style="text-align: right;">£25</td> </tr> </table> <p>The Parish councillors agreed the Parish Precept Requirements for 2019/20. It agreed to set the following precept for the 2019/2020 financial year, £2,970.</p> <p>Claverton PC sets upcoming Budget at February Ordinary Meetings each year. The councillors agreed that, in future, the PC will set the budget at the January Ordinary Meeting.</p> <p>In advance of February Ordinary Meeting Councillor Jensen will review Neighbourhood Plan Aspirations.</p>	217	BT	£1,451.25	218	NP Plan - refreshments costs reimbursed to clerk	£34	219	NP expenses (receipted)	£386.73	220	NP Plan - refreshments costs reimbursed to chair	£25	VJ
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	Actions
<p>Neighbourhood Plan Update</p> <p>The consultation, which ran from 28th October came to an end on Sunday 9th December 2018. To recap, three drop-in sessions were held at St Mary's giving the community to the opportunity to ask further questions, seek clarification and make suggestions for inclusion in the draft Plan which had been circulated to residents. Over the three drop-in sessions 25 households were represented (over 50% of the total currently occupied residential properties), along with representatives from the American Museum & Gardens, Claverton Pumping Station and St Mary's Church and two landowners. Three Ward/ potential ward Councillors also attended.</p> <p>In general, the draft Plan has been well received. A number of responses were received from the Community and these, along with the comments from received from Statutory bodies and B&NES Planning Officer have been considered by the CNPSC. A number of changes have been agreed for inclusion in the revised draft. These do include some modifications to the wording of the policies based on the responses/ advice given by B&NES. Some wording has been modified but does not fundamentally affect the original aim of the policy as originally worded. The changes are intended to ensure the policies did not conflict with any existing B&NES policies, which may otherwise subsequently be rejected by the External Examiner.</p> <p>As part of the Consultation comments have been received from; Historic England, who commented on an impressive Plan, Canal & River Trust who supported the policies, Highway's England who stated, "Highways England will continue to monitor vehicle speeds in this locality as we do with the entire network, however there is no accident profile to justify any further change to the existing speed limit at present". There were also responses from The Coal Authority, National Grid and Western Power all of which had no specific comments. Also, Natural England commented "The Plan recognises the important wildlife and landscape assets which the parish contains and explains some of the context in terms of character of the AONB and the functioning of ecological networks. While not essential, the Plan could further articulate the latter point, perhaps pointing to its location between two of the sites designated as part of the Bath and Bradford on Avon Special Area of Conservation for rare bats (Combe Down mines and Brown's Folly) and the importance of the parish in the network of supporting habitat that the bats use to forage and commute." This suggestion has been included within the rationale for the Environment section.</p> <p>The Plan has been revised incorporating the changes agreed by the CNPSC which includes B&NES responses, where considered appropriate, and that suggested by Natural England. The Tranquility & Dark Skies Appendix has been included as have some more 'building' photos. The American Museum has kindly provided aerial photos of the Museum which also provide excellent views of the landscape from above.</p> <p>The printers have revised the document. This is going to be sent to B&NES Planning Officer for a final review prior to us submitting the Revised Plan for Regulation 16 Consultation.</p> <p>Next Steps:</p> <p>We are now in the hands of B&NES as far as the process is concerned.</p> <p>The B&NES Planning Officer, using the Regulation 14 draft NP has to get B&NES Ecologist to arrange the habitat regulations Assessment (HRA) Screening, and progress the Strategic Environmental Assessment (SEA) Scoping report. These need to be completed before the updated Plan can be submitted to B& NES and the Regulation 16 Consultation put in motion.</p> <p>Once B&NES gives the go ahead for the Regulation 16 Consultation there will be a 6-week consultation period on-line open to the public in general.</p> <p>Comments received as part this consultation will then be passed onto the External Examiner. We will also have an opportunity to comment on the comments.</p>	

	Actions
<p>Receive Planning Committee Report and discuss planning matters</p> <p>No new planning applications received.</p>	
<p>Broadband Project update</p> <p>Clerk received invoice for 2nd contract. Clerk will raise a cheque for the invoice at a this meeting. The Village Broadband account will reimburse.</p>	
<p>Village Maintenance</p> <p>Parish Council has established that resurfacing of village path leading to bus stop is the responsibility of B&NES. Clerk advised the landowner that B&NES will repair path. Clerk stressed to B&NES that the surfacing of the path needs to be sympathetic to the distinctive character of the village.</p>	
<p>Transportation Update (inc Warleigh Weir)</p> <p>Clerk to advise B&NES that bins at Warleigh Wier are a magnet for fly-tippers. It is important that the bin provision is not abused.</p> <p>Councillors Naylor and Beria attended VPA/ Highways meeting in December. Received a report from N Winter. It will be known by end of 2019 if there is money available for feasibility study on Link Road. Resurfacing on A36 between Claverton and Bathampton scheduled for April 2019. Incidents can be reported to: southwestenquiries@highwaysengland.co.uk. HAIL reporting on a new app. Councillor Beria to review.</p>	<p>LW</p> <p>AB</p>
<p>Exchange of Information</p> <p>Councillor Martin sends his apologies for next Ordinary Meeting.</p>	

The meeting closed at 9pm

Future Council Meetings: Wednesday 13th February 2019, Wednesday 13th March 2019 - Ordinary Meeting, Wednesday 10th April 2019.

Signed Date

Cllr Anna Beria, Chairman, Claverton Parish Council