

**Claverton Parish Council**  
**Minutes of Ordinary Meeting Held on 10th April 2019 at St Mary's Church**

**Present:**

Councillors: Rodger Sykes, Mark Mackintosh, Glennis Naylor, Vi Jensen and Martin Mitchell  
 Clerk: Lesley Watkinson  
 Other: Members of public

**Open forum** - None

**Apologies for Absence** - Richard Mould and Anna Beria

**Declaration of Member Interests** - None

**Approve the minutes of the Ordinary Meeting of the Parish Council held on 13th March 2019.**

The minutes of the Ordinary Meeting of the Parish Council held on 13th March 2019 were agreed as accurate and signed by the acting chair of Parish Council, Councillor Martin Mitchell.

	<b>Actions</b>
<p><b>Matters arising from the minutes</b></p> <p>Clerk asked for a volunteer from Parish to coordinate a village tidy-up. Clerk confirmed that BNES will provide equipment and collect litter.</p> <p>Clerk reported broken sign at top of Ferry Land to BNES via 'Fix My Street' and request adjustment for sign advising no available parking.</p> <p>Clerk ensured that appropriate election notices on Parish Council were publicised on Parish website and Notice Board as required.</p> <p>Potential unauthorised construction near Warleigh Island has been reviewed by a B&amp;NES Enforcement Officer and enforcement notices issued.</p> <p>Clerk contacted B&amp;NES Licensing Department with a number of concerns regarding 'All About Love' Event.</p>	
<p><b>Receive and Discuss Correspondence</b></p> <p>All correspondence relating to Claverton has been circulated to the councillors in advance by the clerk.</p> <p>Councillor Mitchell received a letter from local Sargeant regarding policing boundaries. Cllr Mitchell will responds with Claverton concerns and for further clarification.</p> <p>All other matters covered by agenda.</p>	MM
<p><b>Financial Officer's Report</b></p> <p>At the meeting, the cheque book and 2018/19 bank statements were made available for councillors to inspect. Councillors appointed Mr W Howe as Internal Auditor.</p> <p>The following invoice was presented at meeting for payment:</p> <p>229 M Traub - website training £30</p>	

	<b>Actions</b>
<p><b>Set Date and Plan for Annual Parish Meeting</b></p> <p>Annual Parish Meeting will take place at 7pm 8th May and will be followed by an Ordinary Meeting of the Parish Council. Mr J Padget will chose and purchase wine and Clerk will provide soft drinks and sandwiches.</p>	
<p><b>Village Maintenance</b></p> <p>Clerk to follow up on repair to village footpath</p> <p>Councillor Beria to draft a polite notice to owners of The Pillars as there has been considerable damage to grass verges by The Pillars due to construction work.</p>	<p>LW</p> <p>AB</p>
<p><b>Reports from External Meetings</b></p> <p>Councillors Sykes and Mitchell attended BNES transport Hustings. Tim Bowles made overview presentation about work of WECA. There were 15min presentations from each party and 10min Q&amp;A. WECA has funded a study of link road and local needs. It was a good opportunity for networking and information gathering.</p>	
<p><b>Parish Council Website</b></p> <p>Rhian Mackintosh completed website training and will now be able to update website. There are a backlog of updates which Rhian will work on immediately however there is a significant amount of content for Councillors to work though to update.</p>	
<p><b>Transportation Update (inc Warleigh Weir)</b></p> <p>Prior to Ordinary Meeting the councillors met with organisers of Warleigh Event ‘All About Love’. Full notes of the meeting will be prepared and circulated to all Village residents and other interested parties. Claverton Parish Council had requested meeting, to find out more information about the event. Event originally scheduled to run from Friday 7th June till Sunday 10th June on Warleigh Island. The meeting had to be rescheduled a couple of times. The Parish Councillors asked questions on behalf of residents and will work with other agencies to ensure that the event causes minimum impact to residents. Any resident can contact event organiser Mr Simon Smith <a href="mailto:siharmonywood@gmail.com">siharmonywood@gmail.com</a> directly if they wish.</p> <p>The Councillors noted that owner of Warleigh Island is considering applying for official bathing waters designation. If application proceeds Parish Council will be consulted prior to designation.</p>	<p>LW</p>

	<b>Actions</b>
<p><b>Exchange of Information</b></p> <p>None</p>	

The meeting closed at 8.50pm

Future Council Meetings: Wednesday 8th May 2019, Ordinary Meeting and Annual Parish Meeting and Wednesday 12th June 2019.

Signed ..... Date .....

Cllr Anna Beria, Chairman, Claverton Parish Council