

Claverton Parish Council
Minutes of Ordinary Meeting Held on 10th July 2019 at St Mary's Church

Present:

Councillors: Anna Beria, Glennis Naylor, Vi Jensen, Rodger Sykes, Mark Mackintosh and Martin Mitchell
 Clerk: Lesley Watkinson
 Other: Members of public including Ward Councillor, Matt McCabe

Open forum - None

Apologies for Absence - None

Declaration of Member Interests - None

Approve the minutes of the Ordinary Meeting of the Parish Council held on 12th June 2019.

The minutes of the Ordinary Meeting of the Parish Council held on 12th June 2019 were agreed as accurate and signed by the chair of Parish Council, Councillor Beria.

	Actions
<p>Matters arising from the minutes</p> <p>Clerk contacted Mr Shire, B&NES Licensing to get feedback on lessons learned re 'All About Love'. B&NES reasonably satisfied but for any further events there were some minor health and safety issues and B&NES would want organiser to use a clicker system to count attendees on site.</p> <p>Clerk arranged publication of Section 1 Annual Governance Statement 2018/19 and Section 2 Accounting Statement on the Claverton Parish Council website and village noticeboard. Clerk sent completed AGAR Part 3 and related documents to external auditor.</p> <p>Clerk confirmed to B&NES that they should proceed with their planned tarmac resurfacing of footpath as planned.</p> <p>Clerk advised landowner at Warleigh Weir that he should contact Environment Agency to seek advice with regard to the burial of a dead sheep on his land.</p> <p>Councillor Sykes advised residents that the Broadband project is complete.</p>	
<p>Receive and Discuss Correspondence</p> <p>All correspondence relating to Claverton has been circulated to the councillors in advance by the clerk.</p> <p>Clerk received correspondence regarding the issue of Airbnb properties in the village and the impact on residents. Up to this point B&NES had little guidance on the matter however Matt McCabe, Ward Councillor, advised the PC about a recent pertinent case. Residents meticulously gathered evidence for a year. B&NES took enforcement action against the property owner. The Court of Appeal upheld that there was a change of use with no planning permission (and loss of a family home depleting housing stock) and the owner now has to return the property to full-time residential use.</p> <p>Residents remain concerned at the speed limit on A36. Claverton Parish Council will always raise with Highways at VPA Highways meeting.</p> <p>Councillor Mitchell received a response from Sue Mountstevens re clarification on the proposed beat Boundary changes. Police Sergeant Adam O'Laughlin (Local Neighbourhood Team) will make contact with Councillor Mitchell to resolve issues. Cllr Mitchell awaits contact.</p> <p>All other matters covered by agenda.</p>	

	Actions
<p>Neighbourhood plan update</p> <p>The public Regulation 16 consultation came to an end on Friday 5th July 2019 at 5pm. B&NES received 7 responses. B&NES has appointed Janet Cheesley as the External Examiner and she has made contact with Cllr Jensen in respect of how she will conduct her examination. Claverton PC have the opportunity of making comments about the responses to the External Examiner, within a limited timeframe. The examiner cannot accept new evidence.</p> <p>The PC intend to make factual comments to specific objections raised in the Savills's objection to the proposed designation, having gained the required support/input from B&NES. Once the Examiner has completed her draft Report, we will have the opportunity to review it for any factual errors.</p> <p>The final Report will be issued to B&NES and the Parish Council who in turn have to publicise it. The Report will explain Examiner's reasons for recommending the plan can:</p> <ul style="list-style-type: none"> • go forward to a Referendum unchanged • go forward to a Referendum with Modifications or • not go forward. <p>B&NES will then publish a report of its decisions after considering the Examiner's Report. If they propose making a decision different to the Examiner, they must publish a report and invite further representations – possibly requiring a second Examination.</p> <p>B&NES organises, holds and pays for a referendum on the post-Examination version of the Neighbourhood Plan.</p>	
<p>Planning Committee report</p> <p>No update.</p>	
<p>Village Maintenance</p> <p>PC awaiting B&NES contractors to resurface the village path.</p>	
<p>Receive Financial Officer's report</p> <p>Clerk asked all Councillors to review current cheque book and the 2019/20 cashbook and bank reconciliation, which were circulated in advance of ordinary meeting. No invoices/receipts presented for reimbursement.</p>	
<p>Transportation Update (inc Warleigh Weir)</p> <p>Councillor Beria confirmed that 'Polite Notices' for inconsiderately parked vehicles have been finalised and distributed. The police and the landowner at Warleigh Weir have been consulted.</p>	
<p>Exchange of Information</p> <p>Parish Council website requires updating. Work divided between Parish Councillors and clerk.</p> <p>Cllr Beria to invite Joanna Wright, Cabinet Member for Transport to next VPA meeting to help her understand rural community challenges</p>	<p>All</p> <p>AB</p>

The meeting closed at 9.25pm

Future Council Meetings: No meeting in August, Wednesday 11th September.

Signed Date

Cllr Anna Beria, Chairman, Claverton Parish Council