

**Claverton Parish Council**  
**Minutes of Ordinary Meeting Held on 10th March 2020 at St Mary's Church**

**Present:**

Councillors: Anna Beria, Martin Mitchell, Rodger Sykes, Glennis Naylor, Mark Mackintosh and Vi Jensen  
 Clerk: Lesley Watkinson  
 Other: Ward Councillor Matt McCabe and no other members of the public

**Open forum** - None

**Apologies for Absence** - None

**Declaration of Member Interests** - None

**Approve the minutes of the Ordinary Meeting of the Parish Council held on 12th February 2020.**

The minutes of the Ordinary Meeting of the Parish Council held on 12th February 2020 were agreed as accurate and signed by the chair of Parish Council, Councillor Beria.

	<b>Actions</b>
<p><b>Matters arising from the minutes</b>            Parish Council website is being updated. Work divided between Parish Councillors and Clerk. Councillors working to update.</p> <p>Councillor Naylor and Councillor Beria produced a first draft of a Village Welcome Letter which they shared with Parish Councillors for their feedback. Councillors discussed format and wording at the meeting and it was agreed that Councillors should suggest further edits on a document which Councillor Beria will make available for collaborative editing.</p> <p>Councillor Beria will continue to follow up with Neil Winter regarding cracks on retaining wall along A36. It is not clear who has responsibility to repair. Investigations on Parish on-line mapping proved inconclusive.</p> <p>Councillor Mackintosh contacted B&amp;NES to enquire about possibility of co-funding solar-powered on-demand lighting at the north-bound bus stop. He will contact Ward Councillors and Andy Strong (B&amp;NES) to confirm PC wish to continue to investigate as project seems to align with West of England Bus Strategy. Depending on outcome of discussions with B&amp;NES, he will consult further with the Parish</p> <p>Councillor Beria followed up with Carol Maclellan at B&amp;NES Environmental Services re litter pick up and obtained quotes for Grit Bin covers.</p>	<p>All</p> <p>All</p> <p>AB</p> <p>MM</p>
<p><b>Receive and Discuss Correspondence</b>            All correspondence relating to Claverton has been circulated to the councillors in advance by the clerk.</p> <p>Parish resident has asked to lobby HE for a pedestrian island on A36 similar to the ones at Bathampton. As this had been suggested in the past and HE's negative response claimed carriageway too narrow, Councillor Mitchell offered to measure width of A36 at traffic island at Bathampton.</p> <p>All other matters covered by agenda.</p>	<p>MMit</p>
<p><b>Neighbourhood plan update</b>            Neighbourhood Plan process is complete. Every household in the Parish has received a hard copy of the plan. Clerk to draft letter of thanks to Steering Committee.</p>	<p>LW</p>

	Actions										
<p><b>Planning Committee report</b>  <b>20/00519/FUL – 20 Warminster Road - Proposed Wall Alterations</b></p> <p>In considering the application, the Planning Committee took account of:</p> <ul style="list-style-type: none"> <li>• Claverton Conservation Area</li> <li>• The Cotswolds AONB</li> <li>• The Claverton Neighbourhood Plan</li> </ul> <p>The application involves increasing the height of the existing boundary walls to a height of 1.8 m as measured from pavement. Building of a new wall on garden side of drive and adding a gate to access a further parking space and the house, all at a height of 1.8 m, and building a new 0.9 metre wall between the drive and the field to the east.</p> <p>The Committee felt that the proposed additions and alterations to the walls and access for the current site were acceptable. They will provide the owner with increased security and privacy and will also stop members of the public walking on the current concrete capping on the wall and risking falling. The Committee also noted that the proposed build with oolitic limestone and lime mortar pointing, topped with cock 'n' hen limestone capping matches the local building materials and slate and is in keeping with the relevant aspects of the Claverton Conservation Area document and the Claverton Neighbourhood Plan. Claverton Parish Council support the application.</p>											
<p><b>Village Maintenance</b></p> <p>Councillor Beria sought three quotes for Grit Bin covers and two were received (from Mr A Williams and Mr J Beresford). Quotes reviewed and J Beresford Furniture will be asked to construct the covers as he can complete the work promptly and at the lowest cost.</p>	LW										
<p><b>Set date for Annual Parish Meeting and discuss potential guest speaker</b></p> <p>Annual Parish Council will take place on 13th May. Clerk to organise food and non-alcoholic drinks. Councillor Beria will purchase eight bottles of wine. Ward Councillor McCabe advised that B&amp;NES Councillors Sarah Warren is addressing Parish Councillors on Climate Emergency. Clerk will contact Sarah to see if she is available to speak.</p>	LW/AB										
<p><b>Receive Financial Officer's report</b></p> <p>At the meeting, the cheque book, 2019/20 bank statements and cashbook were made available for councillors to inspect.</p> <p>The following invoices were presented for payment:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">241 To Ground Works (NP underspend)</td> <td style="text-align: right;">1057.32</td> </tr> <tr> <td>242 Rhian Mackintosh website update</td> <td style="text-align: right;">100</td> </tr> <tr> <td>243 ALCA subs</td> <td style="text-align: right;">28.96</td> </tr> <tr> <td>244 Vi Jensen receipted NP expenses</td> <td style="text-align: right;">132.94</td> </tr> <tr> <td>245 Vi Jensen receipted NP expenses</td> <td style="text-align: right;">4.45</td> </tr> </table>	241 To Ground Works (NP underspend)	1057.32	242 Rhian Mackintosh website update	100	243 ALCA subs	28.96	244 Vi Jensen receipted NP expenses	132.94	245 Vi Jensen receipted NP expenses	4.45	
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<p><b>Transportation Update (inc Warleigh Weir)</b></p> <p>Councillor Mitchell updated the Parish Councillors on the results of an A36 Speed Survey carried out by Avon and Somerset Constabulary (11th-18th December 2019) at Claverton. The data collected does not appear to highlight any significant cause for concern in regards to speeding at the location. Councillor Mitchell to update Parish via the Village Newsletter.</p>	MMit										
<p><b>Exchange of Information</b></p> <p>Councillor Sykes confirmed his household would leave the village and move expected to take place in the summer. Councillors thanked Councillor Rodger Sykes for his many years of distinguished service to Claverton Parish Council. Councillor Sykes will continue to be an active member of the Parish Council until he leaves.</p>											

The meeting closed at 8.30pm  
Future Council Meeting: Wednesday 8th April 2020.

Signed ..... Date .....  
Cllr Anna Beria, Chairman, Claverton Parish Council