

**Claverton Parish Council**  
**Minutes of Ordinary Meeting Held on 12th February 2020 at St Mary's Church**

**Present:**

Councillors: Anna Beria, Glennis Naylor, Mark Mackintosh and Vi Jensen

Clerk: Lesley Watkinson

Other: A member of the public

**Open forum** - Member of public expressed interest in discussion with regard to lighting at Bus Stops and concern about high speed limit on A36.

**Apologies for Absence** - Martin Mitchell and Rodger Sykes

**Declaration of Member Interests** - None

**Approve the minutes of the Ordinary Meeting of the Parish Council held on 8th January 2020.**

The minutes of the Ordinary Meeting of the Parish Council held on 8th January 2020 were agreed as accurate and signed by the chair of Parish Council, Councillor Beria.

	<b>Actions</b>
<p><b>Matters arising from the minutes</b></p> <p>Parish Council website is being updated. Work divided between Parish Councillors and Clerk. Councillors working to update.</p> <p>Councillor Naylor and Councillor Beria produced a first draft of a Village Welcome Letter which they shared with Parish Councillors for their feedback. Councillors discussed format and wording at the meeting and it was agreed that Councillors should suggest further edits on a document which Councillor Beria will make available for collaborative editing.</p> <p>Councillor Beria will continue to follow up with Neil Winter regarding cracks on retaining wall along A36. It is not clear who has responsibility to repair. Investigations on Parish on-line mapping proved inconclusive</p> <p>Councillor Mackintosh wrote a piece for the village newsletter to further assess views of parishioners on the possibility of providing lighting at the Bus Stops, a Neighbourhood Plan aspiration.</p> <p>Councillor Mackintosh wrote to Ward Councillor, N Butters, to ask if it is possible for BNES to provide real-time bus information/signs.</p> <p>Clerk to report fly-tipping however it was subsequently cleared and therefore no need to report to BNES.</p>	<p>All</p> <p>All</p> <p>AB</p>
<p><b>Receive and Discuss Correspondence</b></p> <p>All correspondence relating to Claverton has been circulated to the councillors in advance by the clerk.</p> <p>Parishioner asked if it was the appropriate time for the east of Bath Parishes - VPA - to make follow-up representations about the link road, particularly in light of the recently approved Bath Clean Air Zone which should have a dramatic impact on the previously stated AQ justification for a link road. Councillor Beria confirmed that VPA will action.</p> <p>Councillor Mackintosh contacted an installation company to make initial enquires on costing of solar powered lighting at bus stops. Councillor Mackintosh will contact B&amp;NES to enquire about possibility of co-funding. Depending on outcome of discussions with B&amp;NES, he will consult further with the Parish.</p> <p>Clerk to put B&amp;NES Coronavirus advice information on Village Notice Board</p> <p>All other matters covered by agenda.</p>	<p>MMac</p> <p>LW</p>

	<b>Actions</b>
<p><b>Neighbourhood plan update</b></p> <p>Claverton Neighbourhood Plan ratified at B&amp;NES Cabinet Meeting in January, which completes the Neighbourhood Plan process. Councillor Jensen will arrange for 90 copies of the Plan to be printed. Every household will get a printed copy and there will be a number of spares.</p>	VJ
<p><b>Planning Committee report</b></p> <p>Claverton Parish Council has reviewed the revised application 19/01874/FUL for the development of a large commercial stable block, including a residential unit. This is located immediately adjacent to, and visible from, Claverton Parish. Specifically it will be visible from Claverton Hill and the entrance to the American Museum, as well as the neighbouring Keepers Cottage, and other places within our parish, and also clearly from Claverton Down Road (in Widcombe &amp; Lyncombe Ward). The Parish Council are in agreement with the assessment of the Landscape Environment Team of BANES, that this development would be contrary to national and local planning policy regarding the Green Belt; the Cotswolds AONB; the landscape setting of the settlement of Bath; the Bath World Heritage site; and hence wish to also register our objection. The Parish Council also objected to the construction of a stable building, apparently without planning permission, in the fields to the east of the proposed development. The stable building (subsequently removed) was clearly visible from Claverton Hill. Lime Kiln Lane.</p>	MMC
<p><b>Village Maintenance</b></p> <p>Councillor Beria followed up with Carol Maclellan at B&amp;NES Environmental Services re litter pick up.</p> <p>Councillor Beria to obtain quotes for Grit Bin covers.</p>	AB AB
<p><b>Receive Financial Officer's report</b></p> <p>Councillors set 2020/21 Budget: Income: Precept: £2,500 Expenditure: Staffing £750, Office admin £60, Publications £50, Audit Fees £0, Chairman's allowance £100, Training £200, Subscriptions £150, Grants/Donations £350, Newsletter £50, Website £500, Events £400, Village maintenance £2,000, Insurance £300, Entertainment and refreshments at APM £300.</p> <p>The Parish Council reserves were also reviewed. £2,000 co-funding of Bus Stop lighting, £5,000 Link Road Claverton Representation, £8,000 meet aspirations of Parish high- lighted by NP.</p>	
<p><b>Transportation Update (inc Warleigh Weir)</b></p> <p>Councillor Beria will ask our Ward Councillors for information on HGV traffic flows following temporary weight restriction on Cleveland Bridge (if VPA has not already requested this data).</p>	AB
<p><b>Exchange of Information</b></p> <p>Parish Council to follow up on painting of Bus Stop Cages and Claverton Clean Up. Quiet Lane status for Claverton Hill will not be pursued.</p>	AB

The meeting closed at 9pm  
Future Council Meeting: Wednesday 11th March 2020.

Signed ..... Date .....  
Cllr Anna Beria, Chairman, Claverton Parish Council