

**Claverton Parish Council**  
**Minutes of Annual Meeting of the Council held on 14<sup>th</sup> July 2021 at St Mary's, Claverton**

**Present:**

Councillors: Anna Beria, Martin Mitchell Julian Stirling, Sarah Shore and Vi Jensen  
 Minutes: Vi Jensen (in absence of the Clerk)  
 Other: Ward Councillor Matt McCabe, no members of the public

**Open forum** - Ward Councillor Matt McCabe shared some information:

- Apologies from Ward Councillor Neil Butters who is now gradually stepping back from some of B&NES Council duties.
- B&NES working on Liveable Neighbourhoods as part of the Local Plan Update. In particular, Quiet Lanes. Application for Quiet Lane status to be received by 12 August (*date to be checked*)
- EV charging changes re retrofitting of listed buildings.

**Apologies for Absence** – Mark Mackintosh, Glennis Naylor, Lesley Watkinson

**Declaration of Member Interests** – Councillor Shore has a declarable interest in planning matter and would not take part in discussions on the matter.

**Approve the minutes of the Ordinary Meeting of the Parish Council held on 9<sup>th</sup> June 2021.**

The minutes of the Ordinary Meeting of the Parish Council held on 9th June 2021 were agreed as accurate and signed by the chair of Parish Council, Councillor Beria.

	<b>Actions</b>
<b>Matters arising from the minutes</b>	
Parish Council website is being updated. Work divided between Parish Councillors and Clerk. Councillors working to update.	All
Clerk to obtain a valuation figure for bus shelter for insurance purposes. Still awaiting reply.	LW
Councillors Mitchell, Jensen and Shore have completed the various forms required for them to be added as signatories to Parish Council bank account with Barclays. Councillor Stirling would not be added on this occasion. Clerk to submit the relevant documentation to Barclays.	LW
Councillor Jensen has submitted comments to the Local Plan Partial Update to Policy GB2 and proposed infill boundaries.	
Councillor Mitchell has become a board member of the Cotswolds National Landscape Board (formerly the Cotswolds AoNB).	MM
Councillor Stirling to arrange a meeting with Mark Evans (CRT). ME is willing to meet PC but date yet to be arranged.	JS
Clerk has contacted First Bus to request reinstatement of D1 half-hourly service.	
<b>Matters arising from open forum</b>	
Living Neighbourhood – Roads The possibility of Quiet Lane Status had been considered as part of the Neighbourhood Plan for Claverton Hill and Ferry Lane. Councillor Mitchell to review the possibility of applying for Quiet Lane status for Ferry Lane.	MMitch

	Actions			
<p><b>Receive and Discuss Correspondence</b></p> <p>All correspondence relating to Claverton has been circulated to the councillors in advance by the clerk.</p> <p>Following Councillor Mitchell's letter to Police &amp; Crime Commissioner - Mark Shelford has confirmed Bath police will continue the current workaround and include Warleigh Weir/Claverton as part of their beat. Contacts Radstock/ Paulton – Inspector Gavin Usher, Bath DS David Hatcliffe.</p> <p>Councillor Mitchell has a new contact at the Environment Agency.</p> <p>All other matters covered by agenda items.</p>				
<p><b>Boundary Commission England (BCE) Proposed Electoral Boundary Changes</b></p> <p>A number of residents have commented on the proposed changes and some of these have been submitted independently to BCE. Councillor Beria will amend the document on Google docs to take into account comments made by the residents, adding a reference to schooling in Bath and recirculate the document for comment. The Consultation ends on 2<sup>nd</sup> August.</p>	AB			
<p><b>Consider Merits of Village Defibrillator</b></p> <p>Councillor Jensen had circulated a note on initial research on defibrillators for Claverton Parish setting out the various options. It was agreed to pursue go ahead with a Managed Solution offered by Community Heartbeat Trust based on a 'no power' option to be sited on The Rectory Coach House wall on the village roadside. The initial investment being approximately £2.5k with an annual maintenance of £165 p.a. based on a ten-year contract. It would also be prudent for the PC to set aside £200 p.a. towards the replacement cost of the defibrillator in 10 years' time.</p> <p>Councillor Jensen to progress the installation of a village defibrillator.</p> <p>It was agreed that the PC would fund the cost and that residents would not be asked to contribute towards it.</p> <p>There was a possibility that some funding might be available from the Ward Councillors Fund. Cllr Mc Cabe would check on availability of funds.</p>	VJ			
<p><b>Receive Financial Officer's report</b></p> <p>All audit documents have been displayed on the Village Notice Board and are available on the Parish Council Website in line with the regulations.</p> <p>The following invoice was presented for payment at meeting:</p> <table border="0"> <tr> <td>261</td> <td>Valley Parish Alliance Annual Membership Subscription</td> <td>£50</td> </tr> </table>	261	Valley Parish Alliance Annual Membership Subscription	£50	Clerk
261	Valley Parish Alliance Annual Membership Subscription	£50		
<p><b>Planning Committee Report</b></p> <p><b>21/02698/FUL-</b> Land Adjacent to Orchard House Claverton Hill, Claverton Bath and North East Somerset- Erection of garden shed (partial re submission of 21/01061/FUL). The clerk to follow up with B&amp;NES as before supporting the application.</p> <p><b>21/02875/FUL</b> Bassett Farm – demolition of existing rear single storey lean-to extension to the south and erection of the new replacement single storey extension. Additional area to the east, as well as replacement roof to the utility. The previous application 21/01578/LBA was for listed building consent only, which has been granted. This application is applying for planning permission for work as shown in the listed building consent, so the position is unchanged and the clerk to follow up with B&amp;NES as before supporting the application.</p>	LW  LW			

