

**Claverton Parish Council**  
**Minutes of Annual Meeting of the Council held on 8th September 2021 at St Mary's, Claverton**

**Present:**

Councillors: Anna Beria, Martin Mitchell Julian Stirling, Sarah Shore, Glennis Naylor and Vi Jensen

Clerk: Lesley Watkinson

Other: Ward Councillor Neil Butters, Matt Wheeldon (Wessex Water), many members of the public

**Open forum** - Matt Wheeldon (Director of Compliance and Assets at Wessex Water) gave an informative presentation on Wessex Water activities and members of the public were able to ask questions.

**Apologies for Absence** – None

**Declaration of Member Interests** – Councillor Mitchell has a declarable interest in planning matter and will not take part in discussions on the matter.

**Approve the minutes of the Ordinary Meeting of the Parish Council held on 14<sup>th</sup> July 2021.**

The minutes of the Ordinary Meeting of the Parish Council held on 14th July 2021 were agreed as accurate and signed by the chair of Parish Council, Councillor Beria.

	<b>Actions</b>
<b>Matters arising from the minutes</b>	
Parish Council website is being updated. Work divided between Parish Councillors and Clerk. Councillors working to update.	All
Clerk to obtain a valuation figure for bus shelter for insurance purposes. Still awaiting reply.	LW
Clerk to submit signatory documentation to Barclays.	LW
Councillors decided that at present there is no need to schedule a meeting with Mark Evans (CRT). Councillor Sterling advised the Councillors that the Management Committee of the Pumping station may seek to have the Weir listed due to its historical importance and will keep the Parish Council updated.	
The possibility of Quiet Lane Status had been considered as part of the Neighbourhood Plan for Claverton Hill and Ferry Lane. Councillor Mitchell reviewed the possibility of applying for Quiet Lane status for Ferry Lane and advised the status was inappropriate it.	
Councillor Beria amended the document on Google docs to take into account comments made by the residents re proposed boundary changes and submitted it.	
The second part of B&NES consultation (original deadline “summer 2021”) on the ‘Transport Delivery Plan for Bath’ was postponed by the Council, in view of the evolving situation both locally and within the region. Councillor Beria to continue to monitor progress and to liaise with VPA to respond when Part 2 of the consultation is launched.	
<b>Receive and Discuss Correspondence</b>	
All correspondence relating to Claverton has been circulated to the councillors in advance by the clerk.	
All matters covered by agenda items.	

	Actions						
<p><b>Village Defibrillator</b></p> <p>Councillor Jensen placed order for a defibrillator for Claverton Parish and informed residents via Newsletter highlighting opportunity to take part in an awareness course. The apparatus will be sited on The Rectory Coach House wall on the village roadside. Invoice presented for payment. When installed Claverton Parish Council will ensure Boating Community informed.</p> <p>Clerk to apply for funding might be available from the Ward Councillors Fund.</p>	LW						
<p><b>Receive Financial Officer's report</b></p> <p>The following invoices were presented for payment at meeting:</p> <table> <tr> <td>262</td> <td>Zurich Insurance - Annual premium</td> <td>£257.60</td> </tr> <tr> <td>263</td> <td>Community Heartbeat Trust</td> <td>£2,375</td> </tr> </table>	262	Zurich Insurance - Annual premium	£257.60	263	Community Heartbeat Trust	£2,375	
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<p><b>Planning report</b></p> <p>Planning Committee will set up a planning meeting to discuss the following two Planning Applications:</p> <ul style="list-style-type: none"> <li>• 21/04031/FUL - Vineyards Farm - Replace existing tarmac surfaced tennis scour and metal and wire fencing with a new swimming pool and timber deck surround together with associated equipment</li> <li>• 21/04083 - The Byre - Three works in a Conservation Area</li> </ul> <p>Clerk to contact owner of Vineyards Farm to arrange site visit prior to Meeting of Planning Committee.</p>	Clerk and Planning Committee						
<p><b>Queen's Platinum Jubilee Celebrations</b></p> <p>Local Councils and communities are being encouraged to take part in the lighting of JUBILEE BEACONS in celebration of the Queen's Platinum Jubilee on 2nd June 2022. Councillor Jensen contacted American Museum to discuss potential for joint celebrations. The American Museum is willing to host an official Beacon. Councillors agreed the Parish Council will fund purchase of Beacon and gas cylinder. Provision to be made in next year's budget.</p>							
<p><b>Feedback from Meetings</b></p> <p>Councillor Beria forwarded notes from VPA meeting with Highways.</p> <p>Councillor Mackintosh participated in Bath University Residents Forum. It was noted that the University is focused on minimising light pollution and is developing policy with Dark Skies.</p>							
<p><b>American Museum Christmas Event</b></p> <p>Clerk, Councillors Jensen and Beria attended meeting with American Museum to find out more information on their proposed Christmas Event and subsequently updated residents via Newsletter. The Parish Council and residents have a point of contact at the Museum to answer any questions/concerns. The Parish Council note that there are plans to make Claverton Hill one way to manage traffic flow. No permissions have yet been obtained. PC is keeping a watching brief on matter.</p>							
<p><b>Village Maintenance and noise disturbances</b></p> <p>Councillors noted that a number of Claverton Residents have been disturbed by excessive noise at Cider Barn and American Museum. Noise complaints have been raised and residents are encouraged to keep a log of disturbances.</p>							

	<b>Actions</b>
<p><b>Transport update, including actions re Warleigh Weir</b></p> <p>Councillor Shore advised residents, via the Village Newsletter, how to log village issues relating to Warleigh Weir so that we have detailed records should they be needed in the future.</p> <p>It was noted that additional bins BNES delivered to Warleigh were removed as land owner did not take responsibility for storing bins. Councillor Mitchell to follow up with BNES waste Management Team to identify next steps.</p>	<p>M Mitchell</p>
<p><b>Exchange of Information</b></p> <p>None</p>	

The meeting closed at 8.50pm

Future Council Meeting: Wednesday 13th October 2021, Wednesday 10th November 2021

Signed ..... Date .....

Cllr Anna Beria, Chairman, Claverton Parish Council