

**Claverton Parish Council**  
**Minutes of Ordinary Meeting Held on 14th October 2020 (via Zoom)**

**Present:**

Councillors: Anna Beria, Martin Mitchell, Glennis Naylor and Vi Jensen

Clerk: Lesley Watkinson

Other: Two members of public and Ward Councillor, Neil Butters

**Open forum**

- Representative from Pumping station apologised on behalf of the pumping station volunteers for a volunteer mistakenly cutting back a hedge belonging to a neighbour and wished to apologise directly to landowner if possible
- Mr Johnny Palmer (Landowner, Warleigh Island) asked Claverton Parish Council (and B&NES) to support his application for Designated Bathing Status (DBS) for the stretch of river at Warleigh Weir. Mr Palmer intends to submit the DBS application by the end of October 2020. The status, derived from a EU directive, forces water companies and the environment Agency to run a testing regime to ensure water quality is fit for public health and Mr Palmer hopes that Warleigh can be an exemplar.

**Apologies for Absence** - Mark Mackintosh

**Declaration of Member Interests** - None

**Approve the minutes of the Ordinary Meeting of the Parish Council held on 9th September 2020.**

The minutes of the Ordinary Meeting of the Parish Council held on 9th September 2020 were agreed as accurate and signed by the chair of Parish Council, Councillor Beria.

	<b>Actions</b>
<b>Matters arising from the minutes</b>	
Parish Council website is being updated. Work divided between Parish Councillors and Clerk. Councillors working to update, including review of policy on website accessibility.	All
Councillor Mackintosh will continue to make initial enquires with BNES regarding bus information signs. This will be a long-term on-going project.	MM
Clerk made insurance claim for stolen grit bins. Clerk and Councillor Beria have been in touch with carpenter to get quotes for a more secure replacement.	LW/AB
Clerk will review and update Claverton Parish Council asset register	LW
Councillor Jensen to prepare a Claverton Parish Council Risk Management Assessment	VJ
Councillor Mackintosh coordinated a successful village litter pick (without the usual refreshments due to Covid restrictions).	
<b>Receive and Discuss Correspondence</b>	
All correspondence relating to Claverton has been circulated to the councillors in advance by the clerk.	
Councillor Jensen responded to an interview request from a dissertation student investigating how the interrelationships between local, regional and national actors, shape the outcomes of Neighbourhood Plans within B&NES.	
All other matters covered by agenda items.	
<b>Receive Financial Officer's report and adopt updated Financial Regulations</b>	
Clerk advised that first half of Parish Precept has been received.	
Most recent bank statement and cashbook presented for review. No invoices presented for payment.	

	Actions
<p><b>Reports and feedback from external meetings</b></p> <p>Councillor Beria attended a webinar “The Only Way is Ethics” as it seemed relevant to the idea of applying for bathing status and more general discussions on the use of water resources.</p>	
<p><b>Receive Planning Committee Report and discuss planning matters</b></p> <p><b>20/03293/FUL: 20 Warminster Road - Replacement of thin ashlar wall with glazing and installation of rooflight</b></p> <p>In considering the application, the Parish Council took account of:</p> <ul style="list-style-type: none"> <li>• The Claverton Conservation Area</li> <li>• The Cotswolds AONB</li> <li>• The Claverton Neighbourhood Plan</li> </ul> <p>The application is for a minor alteration to property which involves inserting a small triangular shaped east facing window, and also inserting a rooflight above that into the east facing roof of the gable. This is to make the structure sound around the beams, improve the insulation, and also allow natural light into the internal bathroom space.</p> <p>The alterations will not be visible from Ferry Lane or the village of Claverton, and could only possibly be visible from the other side of the valley where they would not be considered to detract from the appearance of the building.</p> <p>The Councillors felt that the proposed changes to the building were acceptable, and the proposed materials in keeping with the property. Furthermore the councillors acknowledge the significant positive improvement to the overall appearance of the building by the replacement of the roman tiles on the gable with diamond shaped tiles which now match the finish of the main roof.</p> <p>Claverton Parish Council supports the application.</p>	Clerk to Notify BNES
<p><b>Designated Bathing at Warleigh</b></p> <p>Clerk replied to Mr Philip Mansfield, B&amp;NES Head of Building Control and Public Protection with Parish Council’s views on the proposed application to DEFRA for designated bathing status at Warleigh. B&amp;NES are consulting widely.</p> <p>Councillor Beria shared information from DEFRA about Designated Bathing Status.</p>	
<p><b>Village Maintenance and Transportation</b></p> <p>Councillor Beria received confirmation from Highways England that they are not responsible for maintaining the extensive retaining wall that runs along a stretch of the A36 on the west side. Councillors understand that the individual owners of the properties bordered by the wall are aware of their responsibility in maintaining their stretch of the wall.</p> <p>Claverton residents are concerned about the future timetabling of the bus services D1 and D1x. The D1x is an express service running between Bath and Bradford with no stopping, this leaves Claverton and Winsley with reduced service, every hour instead of half hourly. The D1x was introduced so that buses with passenger numbers reduced for social distancing would not arrive completely full at Winsley, Claverton and Bathampton. However, there is a concern that a reduced service may be continued long term. Clerk to write to First Bus to ask when half hourly service will resume.</p>	LW
<p><b>Exchange of Information</b></p> <p>None</p>	

The meeting closed at 8.30pm

Future Council Meeting: Wednesday 11th November 2020, Wednesday 13th January 2021

Signed ..... Date .....  
Cllr Anna Beria, Chairman, Claverton Parish Council