

Claverton Parish Council
Minutes of Annual Meeting of the Council held on 5th May 2021 (via Zoom)

Present:

Councillors: Anna Beria, Martin Mitchell, Glennis Naylor, Julian Stirling, Sarah Shore and Vi Jensen

Clerk: Lesley Watkinson

Other: Members of public

Open forum - None

Apologies for Absence - Mark Mackintosh

Election of Chairman

It was proposed that Cllr Beria be elected Chairman. All voted in favour. Cllr Anna Beria appointed chairman.

Election of Vice Chairman

It was proposed that Cllr Mitchell be elected Vice Chairman. All voted in favour. Cllr Martin Mitchell appointed vice chairman.

Cllrs Beria and Mitchell signed letters of acceptance.

Appointment of Committees

It was proposed to retain the Planning Committee and confirm existing responsibilities and terms of reference (as outlined in Standing Orders) are to be retained. The Planning Committee will comprise: Cllrs Mackintosh (chairman), Naylor (with Beria and Mitchell as needed). As with previous year, no separate Transport Committee to be formed as all transport issues to be dealt with at Ordinary Meeting.

Declaration of Member Interests - None

Approve the minutes of the Ordinary Meeting of the Parish Council held on 19th April 2021.

The minutes of the Ordinary Meeting of the Parish Council held on 19th April 2021 were agreed as accurate and signed by the chair of Parish Council, Councillor Beria.

	Actions
Matters arising from the minutes	
Parish Council website is being updated. Work divided between Parish Councillors and Clerk. Councillors working to update.	All
Clerk to obtain a valuation quote for bus shelter for insurance purposes. Awaiting reply.	LW
Clerk to arrange to add all councillors as signatories to Barclays account.	LW
Zoom Annual Parish Meeting (via Zoom) and arranged (and refreshments have been delivered) at 7.30pm after Annual Meeting.	
Clerk contacted BNES with regard to timetable for repainting double yellow lines on Ferry Lane and the promised A36 litter collection.	
Spring litter pick scheduled for Saturday 8th May at 10am. Meeting point will be Orchard House.	

	Actions
<p>Receive and Discuss Correspondence</p> <p>All correspondence relating to Claverton has been circulated to the councillors in advance by the clerk.</p> <p>Councillors note upcoming closure of Cleveland Bridge for repairs and will keep residents informed of actual dates.</p> <p>All other matters covered by agenda items.</p>	
<p>Receive Financial Officer's report</p> <p>No invoices were presented to the councillors for approval. Clerk informed councillors that all documentation collated and ready to deliver to Internal Auditor.</p>	
<p>Receive Planning Committee Report</p> <p>21/01578/LBA - Consultation Request - Bassett Farm House - Internal and external alterations for the demolition of existing rear single storey lean-to extension to the south and erection of new replacement single story extension. Additional covered area to the east, as well as replacement roof to the utility. Councillors Mackintosh and Naylor made a site visit. No objections.</p>	
<p>Exchange of Information</p> <p>Councillor Beria has been asked by local resident to look at alternative options for village sign and to consider local concerns about floodlighting at the University.</p>	

The meeting closed at 7pm (and was followed by the Annual Parish Meeting)

Future Council Meeting: Wednesday 14th July 2021, Wednesday 8th September 2021

Signed Date

Cllr Anna Beria, Chairman, Claverton Parish Council