

Claverton Parish Council
Minutes of Ordinary Meeting Held on 19th April 2020 (via Zoom)

Present:

Councillors: Anna Beria, Martin Mitchell, Glennis Naylor, Julian Stirling, Sarah Shore and Vi Jensen

Clerk: Lesley Watkinson

Other: None

Open forum - None

Apologies for Absence - Mark Mackintosh

Co-opt Mrs Sarah Shore onto Parish Council - Mrs Shore was co-opted onto Claverton Parish Council (proposed by Councillor Beria and seconded by Councillor Mitchell) to fill a vacancy remaining unfilled after Parish Council elections. Councillor Shore signed the Declaration of Acceptance of Office and Register of Members Interest forms and will return documents to the Clerk.

Declaration of Member Interests - Councillor Shore has a declarable interest in planning matter and would not take part in discussions on the matter.

Approve the minutes of the Ordinary Meeting of the Parish Council held on 10th March 2021 and the Minutes of Planning Committee Meeting of the Parish Council held on 22nd March 2021.

The minutes of the Ordinary Meeting of the Parish Council held on 10th March 2021 and the Minutes of the Planning Committee of the Parish Council held on 22nd March were agreed as accurate and signed by the chair of Parish Council, Councillor Beria.

	Actions
Matters arising from the minutes	
Parish Council website is being updated. Work divided between Parish Councillors and Clerk. Councillors working to update.	All
Councillors Mackintosh and Stirling will continue to attempt repair of Village salt spreader. Councillors agreed that if this proved difficult, the purchase of a new spreader would be funded.	MM/JS
Fly-tipping on land on Claverton Hill was removed promptly thanks to public-spirited neighbouring residents. The Parish Council would like to express sincere thanks to Mr T Sage and Mrs and Mrs Lorraine.	LW
Clerk to obtain quote for a valuation quote for bus shelter for insurance purposes. Awaiting reply.	JS
Councillor Stirling to write to Ward Councillor Butters about bank works needed at Ferry Lane.	
Councillor Mitchell wrote to Ward Councillor Butters regarding risks at railway crossing and recent correspondence Parish Council have had with Network Rail.	LW
Clerk to arrange to add all councillors as signatories to Barclays account.	
Receive and Discuss Correspondence	
All correspondence relating to Claverton has been circulated to the councillors in advance by the clerk.	
Councillors note upcoming closure of Cleveland Bridge for repairs and will keep residents informed of actual dates.	
As the legation to hold Parish Council Meetings on-line expires on 6th May 2021, the Parish Council needs to ensure Annual Meetings are held before that date.	
All other matters covered by agenda items.	

	Actions
<p>Receive Financial Officer's report and appoint Internal Auditor</p> <p>No invoices were presented to the councillors for approval.</p> <p>Councillors reappointed Mr W Howe as the Internal Auditor.</p>	
<p>Reports and feedback from external meetings</p> <p>None</p>	
<p>Receive Planning Committee Report</p> <p>Claverton Parish Council Planning committee met on 22nd March to discuss planning application (21/01061/FUL - Land adjacent to Orchard House - Installation of outdoor pool and pool plant room and erection of garden shed). The Planning Committee decided to support the application and BNES Planning Department have been notified of the decision.</p>	
<p>Village Maintenance</p> <p>Clerk to contact BNES with regard to timetable for repainting double yellow lines on Ferry Lane and promised A36 litter collection. Clerk to ask B&NES what measures we can take to stop parking in turning spot and passing points on Ferry Lane.</p> <p>If no information obtained on BNES litter collection, Claverton to arrange our own Spring litter pick, provisionally set for Saturday 8th May at 10am. Location TBC.</p>	LW
<p>Transportation update, including actions arising re Warleigh Weir</p> <p>Councillor Stirling to continue engaging with CRT regarding ownership of Weir and to establish whether any consideration has been given to getting Weir listed.</p> <p>Councillor Mitchell advised that there is a new PCSO covering Warleigh Weir.</p>	
<p>Agree dates and format of the Annual Parish Meeting and The Annual Meeting of the Parish Council</p> <p>The Annual Meeting of the Parish Council and the Annual Parish Meeting will take place on Wednesday 5th May via Zoom. The Annual Parish Meeting will start at 7.30pm and will be preceded by The Annual Meeting of the Council. Councillor Shore to design a flyer to publicise meetings. Councillor Stirling agreed to talk about the history and challenges of Claverton Pumping station. Clerk will invite new resident Mr M King to give informal presentation on his recently completed project to install a ground source heat pump.</p>	LW/SS
<p>Exchange of Information</p> <p>None</p>	

The meeting closed at 9pm

Future Council Meeting: Annual Parish Meeting - Wednesday 5th May 2021, Wednesday 12th June 2021

Signed Date

Cllr Anna Beria, Chairman, Claverton Parish Council