

Claverton Parish Council
Minutes of Annual Meeting of the Council held on 11th May 2022 at St Mary's, Claverton

Present:

Councillors: Anna Beria, Martin Mitchell, Glennis Naylor, Julian Stirling, Mark Mackintosh Sarah Shore and Vi Jensen
 Clerk: Lesley Watkinson
 Other: No members of public

1. Election of Chairman

It was proposed that Cllr Beria be elected Chairman. All voted in favour. Cllr Anna Beria appointed chairman.

2. Election of Vice Chairman

It was proposed that Cllr Mitchell be elected Vice Chairman. All voted in favour. Cllr Martin Mitchell appointed vice chairman.

3. Cllrs Beria and Mitchell signed letters of acceptance of office.

4. Appointment of Committees

It was proposed to retain the Planning Committee and confirm existing responsibilities and terms of reference (as outlined in Standing Orders) are to be retained. The Planning Committee will comprise: Cllrs Mackintosh (chairman), Naylor (with Beria, Jensen and Mitchell as needed). As with previous year, there will be no separate Transport Committee as all transport issues to be dealt with at Ordinary Meeting.

5. Open forum - None

6. Apologies for Absence - None

7. Declaration of Member Interests - None

8. Approve the minutes of the Ordinary Meeting of the Parish Council held on 13th April 2022.

The minutes of the Ordinary Meeting of the Parish Council held on 13th April 2022 were agreed as accurate and signed by the chair of Parish Council, Councillor Beria.

	Actions
9. Matters arising from the minutes	
Councillor Mackintosh will continue to investigate the potential for a solar powered bus information board on the bus shelter.	MM
Councillor Mackintosh to obtain further information regarding potential development on Limekiln Lane and advise Councillors at next meeting. (Held over to April ordinary meeting).	MM
Barclays have still not approved new mandates. Councillors Beria and Naylor need to call Barclays to provide information/confirmations.	GN/AB
Councillor Beria wrote to Internal Drainage board seeking information about stream marking the boundary between Claverton and Bathampton Civil Parishes. Awaiting response.	
Grit box covers locked in advance of summer season.	
Councillors Beria and Mitchell responded on behalf of Parish Council to a National Highways Consultation regarding measures to mitigate the severance issues affecting Claverton.	

	Actions
<p>10. Receive and Discuss Correspondence</p> <p>All correspondence relating to Claverton has been circulated to the councillors in advance by the Clerk.</p> <p>Councillor Shore will organise a village litter pick with her family. Will advertise on village Whats-App for extra volunteers.</p> <p>There have been no updates regarding the delivery of village defibrillator. Councillor Jensen to follow up.</p> <p>It is understood that painted hatchings at bottom of Ferry Lane have been approved. Awaiting further information.</p> <p>Councillor Beria and Mackintosh will look over the Parish Charter Review regarding Community Emergency Plans.</p>	<p>VJ</p> <p>AB/MM</p>
<p>11. Parish Jubilee Celebrations</p> <p>Jubilee Beacon has been delivered to American Museum. There is a national shortage of gas cylinders but arrangements are in place .</p>	<p>VJ</p>
<p>12. Exchange of Information</p> <p>None</p>	

The meeting closed at 6.45pm (in advance of Annual Parish Meeting)

Future Council Meetings: Wednesday 13th July 2022, Wednesday 14th September

Signed Date

Cllr Anna Beria, Chairman, Claverton Parish Council