

Claverton Parish Council
Minutes of Annual Meeting of the Council held on 12th October 2022 at St Mary's, Claverton

Present:

Councillors: Anna Beria, Vi Jensen, Glennis Naylor, Julian Stirling and Sarah Shore

Clerk: Lesley Watkinson

Other: Matt McCabe (Ward Councillor) and one other

1. Open forum - Matt advised that Cleveland Bridge has reopened to 2-way traffic with 18-ton weight restriction.

2. Apologies for Absence - Mark Mackintosh and Martin Mitchell

3. Declaration of Member Interests - None

4. Approve the minutes of the Ordinary Meeting of the Parish Council held on 13th July 2022.

The minutes of the Ordinary Meeting of the Parish Council held on 13th July 2022 were agreed as accurate and signed by the chair of Parish Council, Councillor Beria.

	Actions
<p>5. Matters arising from the minutes</p> <p>Councillor Mackintosh will continue to investigate the potential for a solar powered bus information board on the bus shelter.</p> <p>Councillors agreed to set up an additional gmail address for reporting issues/photos</p> <p>Clerk received a copy of the Bath University Light Survey report and forwarded to the Parish Councillors for their information.</p> <p>Clerk advised Councillors that refurbishment of Jubilee benches is complete and invoice paid.</p> <p>In August representatives from National Highways met with representatives from Claverton Parish Council at A36 to discuss potential severance mitigation measures. Councillors Beria arranged for a representative from the Boating Community to attend. A revised proposal for a pedestrian crossing is expected to follow.</p> <p>Clerk will ask B&NES Planning enforcement if they are currently taking any enforcement action re development on Limekiln Lane before Parish Councillors discuss further appropriate course of action.</p> <p>Councillors Beria proposed a vote of thanks to Councillor Jensen for arranging purchase of the village defibrillator and associated training which was passed unanimously.</p>	LW
<p>6. Correspondence File</p> <p>All correspondence relating to Claverton has been circulated to the councillors in advance by the Clerk.</p> <p>All items covered on the agenda.</p>	

	Actions															
<p>7. Receive Financial Officer's report</p> <p>Clerk advised that Claverton Parish Council received notification of exempt status for the year ended 31 March 2022 from PKF Littlejohn LLP. Parish Councillors confirmed that Claverton Parish Council will not opt out of central Procurement scheme.</p> <p>Clerk completed Barclays periodic customer review via email.</p> <p>In advance of the meeting (on 7th October), the following invoices were presented for payment. Councillors Jensen and Naylor signed cheques on behalf of Parish Council:</p> <table border="0"> <tr> <td>275</td> <td>J Beresford - Refurb of village benches (as per quote)</td> <td>£527.95</td> </tr> <tr> <td>276</td> <td>Zurich Insurance (Annual Premium as budgeted)</td> <td>£257.60</td> </tr> </table> <p>The following invoices were presented at meeting and cheques signed:</p> <table border="0"> <tr> <td>277</td> <td>Donation to St Mary's for use of church</td> <td>£350</td> </tr> <tr> <td>278</td> <td>Bath Pres Trust Membership</td> <td>£25</td> </tr> <tr> <td>279</td> <td>CPRE Annual Membership</td> <td>£36</td> </tr> </table>	275	J Beresford - Refurb of village benches (as per quote)	£527.95	276	Zurich Insurance (Annual Premium as budgeted)	£257.60	277	Donation to St Mary's for use of church	£350	278	Bath Pres Trust Membership	£25	279	CPRE Annual Membership	£36	
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<p>8. Planning Report including New Local Plan representation</p> <p>The Parish Council notes with concern that the University of Bath intends to continue to expand its sports facilities to the east, with a new proposed 3G pitch to be built on land which is within a Conservation Area and adjacent to National Trust land.</p> <p>The Parish Council further notes the concerns expressed by residents that such developments, and especially the proposed replacement floodlights, are likely to be detrimental to the local environment, particularly to nocturnal species, unless the guidelines recommended by the Dark Skies in terms of technical requirements and curfew are strictly followed.</p> <p>The Parish Council does not propose to comment on specific current applications as it does not feel that it possesses the necessary technical knowledge. However, our concerns will be reiterated at the forthcoming meeting of the UoB Local Residents Forum on 18 October, and assurance will be sought that the proposed development is fully compliant with current guidelines aimed at protecting the wildlife.</p> <p>Regarding New Local Pan engagement, Claverton Parish Council will have two representatives and will propose representative from boating community too.</p>																
<p>9 .Reports and feedback from external meetings.</p> <p>On 2nd August a site visit with representatives from National Highways, Claverton Chairman, Parish Clerk, Boater rep and Parish resident took place at A36 in Summer to discuss the location and design of a potential pedestrian crossing. Highways have funds available for mitigation measures to address severance issues. Councillor Beria passed on the concerns of village residents which came out of our local consultation. Local residents favour a reduced speed limit and the majority expressed a preference for a possible pedestrian crossing to be located near bus stops.</p> <p>Councillor Naylor reported back on a call she had with National Highways. She asked for update on severance project and received clarification on current works. Highways are reviewing the stability of retaining walls from Bathampton to Brassknocker. Highways are clearing vegetation in advance of a stonemason survey which will inform extent of any work required. At the same time, they will undertake drainage repair to carriageways and footpaths. Overnight road closures will be avoided if possible.</p>																

	Actions
<p>10. Village Maintenance</p> <p>Parish resident reported 6 dangerous Ash trees on Ferry Lane using FixMyStreet. B&NES will survey within 2-3 weeks.</p> <p>Councillor Stirling reported that the Village Salt Spreader has been repaired and is fit for service this winter.</p> <p>Councillor Stirling will assess how much work is involved in restoration of village fingerpost sign. Clerk will contact Priston Parish Council for advice as they have just restored theirs.</p> <p>Councillor Naylor advised that village kissing gate may require refurbishment.</p>	JS
<p>11. Americam Museum Christmas Event</p> <p>Councillors Shore and Jensen met Matt Amos, who is taking lead on the AM Festival of Light. Event is scheduled over 23 nights this year with 3 day break. Visitors are expected between 3.30 and 9pm. Lights out by 10pm. This year the AM will partner with Bath University for parking to be accessed via Norwood Avenue. An ecology report is being prepared. There will be a Preview Evening to which interested Claverton residents will be invited. Councillor Jensen will coordinate the invitee list. Councillors agreed that proposed A-Board advertising the event on A 36 not desirable and that cones at bottom of Claverton Hill not necessary.</p>	
<p>12. Transportation update, including actions arising re Warleigh Weir</p> <p>Councillors Beria and Mitchell have been corresponding with traffic management at BNES to request parking enforcement at top of Claverton Hill. Action has been taken and matter resolved.</p> <p>At last West of England Gateway meeting neither the BPT nor BNES Cllr Manda Rigby appeared to be aware of the VPA submission to National Highways regarding the current M4-South Coast Connectivity Study. Councillor Beria will provide additional copy of representation to BNES and BPT.</p>	AB
<p>13. Exchange of Information</p> <p>Councillor Stirling advised that he was made aware that the railway gates at bottom of Ferry Lane were left open and unlocked for a long period of the day on Sunday 4th September. A passing train driver had to stop his train and close and lock gates.</p>	

The meeting closed at 8.30pm

Future Council Meetings: Wednesday 9th November 2022, Wednesday 11th January 2023

Signed Date

Cllr Anna Beria, Chairman, Claverton Parish Council