

Claverton Parish Council
Minutes of Annual Meeting of the Council held on 13th July 2022 at St Mary's, Claverton

Present:

Councillors: Anna Beria, Vi Jensen, Glennis Naylor and Sarah Shore

Clerk: Lesley Watkinson

Other: No members of public

1. Open forum - None

2. Apologies for Absence - Julian Stirling, Mark Mackintosh and Martin Mitchell

3. Declaration of Member Interests - None

4. Approve the minutes of the Ordinary Meeting of the Parish Council held on 8th June 2022.

The minutes of the Ordinary Meeting of the Parish Council held on 8th June 2022 were agreed as accurate and signed by the chair of Parish Council, Councillor Beria.

	Actions
<p>5. Matters arising from the minutes</p> <p>Councillor Mackintosh will continue to investigate the potential for a solar powered bus information board on the bus shelter.</p> <p>Clerk contacted BNES Planning regarding potential development on Limekiln Lane.</p> <p>Councillors Jensen will arrange a defibrillator training evening, probably in August, as there has been very strong interest in the village.</p> <p>Councillor Beria will research another domain name for the additional email address to see if we can find a more cost effective solution.</p> <p>Clerk contacted the University and asked for copy of the Light Survey report to be sent to the Parish Council when it is available.</p> <p>Clerk displayed all audit documentation on the Village Notice Board and made it available on the Parish Council Website in line with the audit regulations. Clerk also sent appropriate documentation to external auditor.</p> <p>Clerk contacted Mr Beresford and asked him to undertake bench refurbishments at his earliest convenience.</p> <p>Cllr Jensen wrote to thank the American Museum for hosting the Beacon Lighting.</p> <p>Clerk added Jubilee Beacon (stored at Rectory Coach House) to Parish Council Asset Register.</p>	<p>MM</p> <p>VJ</p> <p>AB</p>

	Actions				
<p>7. Financial Officers report.</p> <p>The following invoice was presented for payment at meeting:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">273 Julian Padget (reimbursement for wine at Annual Parish Meeting)</td> <td style="text-align: right; width: 20%;">£56.10</td> </tr> <tr> <td>274 Vi Jensen - costs incurred in respect of Jubilee Celebrations</td> <td style="text-align: right;">£250</td> </tr> </table>	273 Julian Padget (reimbursement for wine at Annual Parish Meeting)	£56.10	274 Vi Jensen - costs incurred in respect of Jubilee Celebrations	£250	
273 Julian Padget (reimbursement for wine at Annual Parish Meeting)	£56.10				
274 Vi Jensen - costs incurred in respect of Jubilee Celebrations	£250				
<p>7. Planning Report</p> <p>None</p>					
<p>8. Reports and feedback from external meetings.</p> <p>None</p>					
<p>9. Village Maintenance</p> <p>Clerk to advise when work on Jubilee benches will commence.</p>	Clerk				
<p>11. Transportation up-date, including actions arising re Warleigh Weir</p> <p>Representatives from Highways will meet with representatives from Claverton Parish Council at A36 to discuss a potential pedestrian crossing. Plans are at very early stage of development. Clerk to confirm date of site visit and Councillors Beria will arrange for a representative from the Boating Community to attend</p>	AB/Clerk				
<p>12. Exchange of Information</p> <p>None</p>					

The meeting closed at 7.45pm

Future Council Meetings: Wednesday 14th September 2022, Wednesday 12th October 2022

Signed Date

Cllr Anna Beria, Chairman, Claverton Parish Council