

**Claverton Parish Council**  
**Minutes of Annual Meeting of the Council held on 9th November 2022 at St Mary's, Claverton**

**Present:**

Councillors: Anna Beria, Vi Jensen, Glennis Naylor, Julian Stirling and Martin Mitchell

Clerk: Lesley Watkinson

Other: Neil Butters (Ward Councillor)

**1. Open forum** - Matt advised that Cleveland Bridge has reopened to 2-way traffic with 18-ton weight restriction.

**2. Apologies for Absence** - Sarah Shore and Mark Mackintosh

**3. Declaration of Member Interests** - None

**4. Approve the minutes of the Ordinary Meeting of the Parish Council held on 12th October 2022.**

The minutes of the Ordinary Meeting of the Parish Council held on 12th October 2022 were agreed as accurate and signed by the chair of Parish Council, Councillor Beria.

	<b>Actions</b>
<p><b>5. Matters arising from the minutes</b></p> <p>Councillor Mackintosh will continue to investigate the potential for a solar powered bus information board on the bus shelter. Ward Councillor N. Butters advised of potential funding available from Bath Community Energy</p> <p>Councillors agreed to set up an additional gmail address for reporting issues/photos</p> <p>Clerk will ask B&amp;NES Planning enforcement if they are currently taking any enforcement action re development on Limekiln Lane before Parish Councillors discuss further appropriate course of action.</p> <p>Councillor Stirling has provided an assessment of how much work is involved in restoration of village fingerpost sign which he has volunteered to carry out. As sign is currently encased by a hedge, Councillor Beria will contact the relevant householder. Trim back will need to be completed by Feb.</p> <p>Councillor Beria sent a further copy of VPA representation to National Highways regarding the current M4-South Coast Connectivity Study to BNES and BPT.</p>	<p>LW</p> <p>LW</p> <p>AB</p>
<p><b>6. Correspondence File</b></p> <p>All correspondence relating to Claverton has been circulated to the councillors in advance by the Clerk.</p> <p>It was noted that B&amp;NES have inspected a number of potentially dangerous Ash trees on Ferry Lane and will deal with as appropriate over winter. CRT are also revising at-risk Ash trees for which they are responsible.</p> <p>The Parish Councillors were saddened to learn of the death for Mr William Howe. Bill, as he was known, was a dedicated Parish Councillor for many years when he lived in Claverton. More recently he had been performing the Internal Audit of the Parish Council accounts with dedication and professionalism. PC will send letter of condolence to his widow and will arrange flowers in the New Year (from Chairman's Allowance).</p> <p>Clerk will review whether Claverton has an up-to-date community resilience emergency plan.</p> <p>All other items covered on the agenda.</p>	<p>LW/VJ</p> <p>LW</p>

	<b>Actions</b>
<p><b>7. Receive Financial Officer's report</b></p> <p>Councillor Beria advised Claverton Parish Council should receive a refund form VPA. Clerk advised that, to date, no refund has been received.</p> <p>No invoices presented for payment. However the councillors reviewed chequebook and bank statements.</p>	
<p><b>8. Planning report</b></p> <p>Parish Council expecting to receive a planning application from American Museum in the near future and will comment as appropriate.</p>	
<p><b>9. Platinum Jubilee Celebrations</b></p> <p>None</p>	
<p><b>10. Reports and feedback from external meetings.</b></p> <p>Councillor Beria attended Bath University. Minutes not yet received</p>	
<p><b>11. Village Maintenance</b></p> <p>None</p>	
<p><b>12. American Museum Christmas Event</b></p> <p>Councillor Jensen advised that Claverton resident invitation to event should arrive this week</p>	
<p><b>13. Transportation update, including actions arising re Warleigh Weir</b></p> <p>Passing places on Ferry Lane often parked up. JS may informally raise with Boating Community to reiterate safety risk.</p>	
<p><b>14. Exchange of Information</b></p> <p>Clerk to ask Jonty Frith (St Mary's) if Parish Council may meet in the church vestry as warmer and more efficient to heat.</p>	LW

The meeting closed at 8.30pm

Future Council Meetings: Wednesday 11th January 2023, February 8th 2023

Signed ..... Date .....

Cllr Anna Beria, Chairman, Claverton Parish Council