

Claverton Parish Council
Minutes of Ordinary Meeting of the Council held on 8th February 2023 at St Mary's Vestry, Claverton

Present:

Councillors: Martin Mitchell, Vi Jensen, Julian Stirling and Sarah Shore
 Clerk: Lesley Watkinson
 Other: Matt McCabe (Ward Councillor)

1. **Open forum** - No comments
2. **Apologies for Absence** - Anna Beria, Mark Mackintosh and Glennis Naylor
3. **Declaration of Member Interests** - None

4. Approve the minutes of the Ordinary Meeting of the Parish Council held on 11th January 2023 and Planning Meeting minutes for meetings held on 11th January 2023 and 27th January 2023.

The minutes of the Ordinary Meeting of the Parish Council held on 11th January 2023 and Planning Meeting Minutes for meetings held on 11th January and 27th January 2023 were agreed as accurate and signed by the vice chair of Parish Council, Councillor Martin Mitchell.

	Actions
<p>5. Matters arising from the minutes</p> <p>Councillor Mackintosh will continue to investigate the potential for a solar powered bus information board on the bus shelter. Delay due to company reorganisation.</p> <p>B&NES Planning Enforcement confirmed they are not currently taking any enforcement action re development on Limekiln Lane. Councillor Mackintosh to review.</p> <p>Councillor Beria will continue to follow up with Ian Berry regarding anticipated refund from VPA due to Claverton Parish Council. Clerk confirmed that, to date, no refund has been received.</p> <p>Councillor Stirling followed up with BNES on parking restriction proposals on Ferry Lane. Anticipated work due to be completed before start of summer season.</p> <p>Councillor Stirling hopes to complete hedge cutting back (in preparation for refurb of fingerpost sign) before end of February.</p>	<p>M Mackintosh</p> <p>M Mackintosh</p> <p>AB</p> <p>JS</p>
<p>6. Correspondence File</p> <p>All correspondence relating to Claverton has been circulated to the councillors in advance by the Clerk.</p> <p>Local resident advised that back in 2011 Rob Davis of S.A.R.A.I.D gave a talk at our APM . S.A.R.A.I.D and Rob have now gone to Turkey to assist with the disaster emergency. The Parish Council have no powers to make a donation fo the appeal, however we trust that the residents of Claverton will make personal donations.</p> <p>All other items covered on the agenda.</p>	
<p>7. Feedback from External Meetings</p> <p>Martin Mitchell intending to attend upcoming PCC meeting with Mark Shelford.</p> <p>Clerk attended Parish Briefing on Elections and updated Councillors.</p> <p>Councillors Shore and Mitchell attended B&NES Local Plan Workshop and participated in consultation. Will bring forward draft projects/themes in Spring.</p>	

	Actions
<p>8. Receive Financial Officer's report and set 23/24 Parish Budget</p> <p>No cheques presented for payment.</p> <p>Councillors set 23/24 Parish Council budget. Income: Precept: £2,500 Expenditure: Staffing £750, Office admin £60, Publications £50, Audit Fees £200, Chairman's allowance £100, Training £200, Subscriptions £200, Grants/Donations £350, Newsletter £50, Website £500, Events £500, Village maintenance £2,000, Insurance £300, Entertainment and refreshments at APM £300, Defibrillator annual maintenance £165 and £200 towards replacement cost in 10 years and Section 137 donation £500.</p> <p>Councillors to review capital reserves at March Ordinary Meeting.</p>	
<p>9. Planning report</p> <p>None</p>	
<p>10. Village Maintenance</p> <p>None</p>	
<p>11. Transportation update, including actions arising re Warleigh Weir</p> <p>None</p>	

The meeting closed at 8.10pm

Future Council Meetings: Wednesday March 8th 2023, Wednesday 12th April 2023

Signed Date

Cllr Anna Beria, Chairman, Claverton Parish Council