

Claverton Parish Council
Minutes of Annual Meeting of the Council held on 11th October 2023 at St Mary's, Claverton

Present:

Councillors: Anna Beria, Glennis Naylor, Mark Mackintosh, Sarah Shore and Martin Mitchell

Clerk: Lesley Watkinson

Other: Ward Councillor, Fiona Gourley

1. **Open forum** - A local resident reported that on Saturday 30th September at least five D1 buses did not stop to pick up passengers at Claverton (en route to Bath). The resident has made a complaint to First Bus and has requested information on how these matters are reported and monitored. Resident will escalate to Parish Council and Ward Councillor if there is not a satisfactory response.

2. **Apologies for Absence** - Councillor Julian Stirling

3. **Declaration of Member Interests** - None

4. **Approve the minutes of the Annual Meeting of the Parish Council held on 13th September 2023.**

The minutes of the Annual Meeting of the Parish Council held on 13th September 2023 were agreed as accurate and signed by the chair of Parish Council, Councillor Beria.

	Actions
<p>5. Matters arising from the minutes</p> <p>Councillor Mackintosh spoke to his contact at company who can potentially supply a solar powered bus information board on the bus shelter at Claverton. The company is restructuring and cannot supply this year. Will review in 2024.</p> <p>Councillors Beria and Mackintosh will draft an emergency response plan (Community Resilience) as recommended by B&NES Council.</p> <p>Councillor Mackintosh will arrange to speak to Matt Amos (American Museum), for an update on overflowing drain and will request a wider-ranging meeting between the American Museum and the PC for an annual update.</p> <p>Councillor Beria will invite the BNES Village Agent who is responsible for Claverton to a future Parish Council meeting. The "Village Agent" is a Council-funded pilot initiative to reach out to vulnerable members of the community to help them access services that are available but that they might not be aware of.</p> <p>Councillor Mitchell reported (via FixMyStreet) that the road surface on Claverton Hill drops away significantly at the junction with Limekiln Lane. Councillor Mitchell advised that case is closed and road has been repaired.</p> <p>Clerk is working to update Warleigh Weir report with feedback received from Parish Councillors at September Ordinary Meeting.</p>	<p style="text-align: center;">MMac</p> <p style="text-align: center;">AB/ MMac</p> <p style="text-align: center;">MMac</p> <p style="text-align: center;">AB</p> <p style="text-align: center;">LW</p>
<p>6. Review Correspondence File</p> <p>All correspondence relating to Claverton has been circulated to the councillors in advance by the Clerk.</p> <p>Clerk completed the Rural Facilities Audit for 2030 as requested by George Blanchard, (B&NES Planning), Claverton's only facility being a Place of Worship.</p> <p>Clerk sought advice from Councillors and will complete the Parish Survey as requested by B&NES as part of a Parish Charter refresh.</p> <p>Councillor Beria reported (via FixMyStreet) rubbish dumped on Ferry Lane. Rubbish cleared.</p> <p>All other matters covered in agenda.</p>	<p style="text-align: center;">LW</p>

	Actions
<p>7. Receive Financial Officer's Report</p> <p>No invoices presented for payment.</p> <p>Clerk advised second half of precept received.</p> <p>Clerk responded to request for feedback from Barclays regarding the "Get to know your customer" process. To date there has been no follow up from Barclays.</p>	
<p>8. Planning Matters</p> <p>No current planning matters.</p>	
<p>9. Reports and Feedback from External Meetings</p> <p>Councillor Shore attended the University of Bath residents meeting on 18th September and updated the Parish Councillors on matters pertinent to Claverton.</p>	
<p>10. Village Maintenance</p> <p>Fly-tipping reported near Limekiln Lane on University of Bath's land. Clerk to notify University.</p>	LW
<p>11. Transportation update, including actions arising re Warleigh Weir</p> <p>It was noted that at a recent, very popular, event at the American Museum, the traffic management was ineffective. The PC will discuss with AM at next meeting (to be scheduled)</p>	
<p>12. Exchange of Information</p> <p>None</p>	

The meeting closed at 7.50pm.

Future Council Meetings: Wednesday 8th November 2023, Wednesday 10th January 2024

Signed Date

Cllr Anna Beria, Chairman, Claverton Parish Council