

Claverton Parish Council
Minutes of Annual Meeting of the Council held on 11th September 2024
St Mary's, Claverton

Present:

Councillors: Martin Mitchell, Julian Stirling and Graham Lewis
 Clerk: Lesley Watkinson
 Other: Ward Councillor Fiona Gourley and other members of the public.

1. Open forum - Ward Councillor Fiona Gourley gave Councillors notice that the current A36 closure will be temporarily lifted from Friday, October 18 for a period of 1-3 weeks. The reopening will allow Network Rail to make urgent repairs to the railway bridge at Limpley Stoke which is being repeatedly struck by passing HGVs. Official confirmation will be sent out imminently. It is not known if there will be any bus serving Claverton for the duration of the work. Additionally, a resident advised that the double yellow lines on Ferry Lane require repainting. Member of public advised that Ferry Road Residents and the Pumping station cannot get reliable deliveries as the access is too difficult

2. Apologies for Absence - Anna Beria, Mark Mackintosh and Sarah Shore

3. Declaration of Member Interests - Councillor Mitchell declared an interest in a Planning Application of tree management at his property.

4. Approve the minutes of the Annual Meeting of the Parish Council held on Wednesday 10th July 2024.

The minutes of the Annual Meeting of the Parish Council held on 10th July 2024 were agreed as accurate and signed by the Vice Chair of Parish Council, Councillor Mitchell

	Actions
5. Matters arising from the minutes	
Feasibility of a solar powered bus information display board for bus shelter at Claverton to be reviewed.	All
Clerk will update Warleigh Weir segment on Claverton Parish Council website at end of season, after interagency meeting.	LW
Councillor Lewis to undertake minor maintenance on finger post sign before we can proceed with getting fingerpost fixed. Councillor Stirling will confirm then whether the mount of the broken finger can be removed without employing an external contractor.	GL
B&NES advised Clerk that at end of Notice of Casual Vacancy, an election has not been requested. Clerk sought and received guidance from ALCA on how to proceed if two candidates wish to serve on the Parish Council.	
Clerk wrote to Ward Councillor outlining poor state of information at bus stop and poor condition overall.	
Clerk contacted B&NES Environmental Services Team to inform them that the right of way across Warleigh Weir is obstructed by dense vegetation.	
Councillor Lewis is coordinating with B&NES Public Protection Officer and the Emergency Planning Officer to coordinate an interagency meeting to discuss management of Warleigh. Councillor Lewis will hold an initial meeting to begin process and to identify the relevant stakeholders who need to be involved.	GL
6. Receive and Discuss Correspondence	
All correspondence relating to Claverton has been circulated to the councillors in advance by the clerk.	
Clerk wrote to residents in response to significant correspondence and concern about the traffic problems causing safety concerns and nuisance to residents on Ferry Lane and Warminster Road.	
All other matters covered by agenda.	

	Actions
<p>7. Receive Financial Officer's Report</p> <p>No invoices presented for payment.</p> <p>Parish Council cheque book and recent bank statement was available for Parish Councillors to review.</p>	
<p>8. Planning Report</p> <p>There are two Planning Applications involving tree management:24/03431/TCA (The Byre) and 24/03319/TCA (Orchard House). The Parish Council will not specifically comment and will leave to the judgment of B&NES arboriculture officer.</p> <p>24/01574/LBA - Trelawney - Replace rear porch timber single door received consent.</p> <p>The Planning committee will meet to discuss the following planning application: 24/03219/FUL - October House - Erection of a single storey side extension. Felling of 1 x Malus domensica.</p>	Planning Committee
<p>9. Reports and feedback from external meetings</p> <p>None</p>	
<p>10. Village maintenance</p> <p>Councillors are concerned that there is pontoon debris at Warleigh. Councillor Lewis will investigate and will advise Ward Councillor Gourley as necessary.</p>	GL
<p>11. Transportation update, including actions arising re Warleigh Weir</p> <p>Councillor Mitchell will report, via Fix My Street, gravel at the bottom of Claverton Hill which needs clearing.</p>	M Mitchell
<p>12. Exchange of Information</p> <p>Clerk asked that the October Ordinary meeting be moved from 9th October to 16th October due to a planned holiday. Councillors agreed so next Parish Council Meeting will be held on 16th October 2024 at 7pm.</p> <p>Councillor Stirling advised that the crossing phone at railway crossing at bottom of Ferry Lane was vandalised and repaired by Network Rail within 24 hours. Also, a dog was killed on crossing, no further details available.</p>	

The meeting closed at 8.10pm

Future Council Meeting: Wednesday 16th October 2024, Wednesday 13th November

Signed Date

Cllr Anna Beria, Chairman, Claverton Parish Council