

Claverton Parish Council
Minutes of Annual Meeting of the Council held on 13th November 2024
St Mary's, Claverton

Present:

Councillors: Martin Mitchell, Julian Stirling, Sarah Shore and Anna Beria
 Clerk: Lesley Watkinson
 Other: Ward Councillor Fiona Gourley

1. **Open forum** - Ward Councillor Fiona Gourley advised that the ward Councillor's empowerment fund is available to Parish Councils this year for qualifying projects. Additionally, Ward Councillor Gourley advised that the Parish Council should speak to our local MP regarding the undercutting of the Weir at Limpley Stoke as they may have additional contacts.
2. **Apologies for Absence** - Mark Mackintosh, Graham Lewis and Matt King
3. **Declaration of Member Interests** - None
4. **Approve the minutes of the Ordinary Meeting of the Parish Council held on Wednesday 16th October 2024.**
 The minutes of the Ordinary Meeting of the Parish Council held on 16th October 2024 were agreed as accurate and signed by the Chair of Parish Council, Councillor Beria.

	Actions
<p>5. Matters arising from the minutes</p> <p>Feasibility of a solar powered bus information display board for bus shelter at Claverton to be reviewed.</p> <p>Clerk will update Warleigh Weir segment on Claverton Parish Council website at end of season, after interagency meeting.</p> <p>Councillor Stirling is seeking advice from Shoscombe Parish Council regarding repair and refurbishment of village fingerpost sign.</p> <p>Councillor Lewis is liaising with B&NES Public Protection Officer and the Emergency Planning Officer to coordinate an interagency meeting to discuss management of Warleigh.</p> <p>Councillors conducted a site visit on Saturday morning (19th October) to make recommendations regarding reviewed proposals from National Highways to install a row of soft bollards at one (or both) of the village junctions with the A36.</p> <p>Councillor Stirling contacted CRT who confirmed that there are no current plans to upgrade the towpath. However a group of volunteers plan to put down additional scalplings to improve the path in the near future.</p>	<p>All</p> <p>LW</p> <p>JS</p> <p>GL</p>
<p>6. Receive and Discuss Correspondence</p> <p>All correspondence relating to Claverton has been circulated to the councillors in advance by the clerk.</p> <p>All matters covered by agenda.</p>	
<p>7. Feedback from external Meetings</p> <p>Councillor Beris attended WERN (West of England Rural Network) online meeting. Claverton have been invited to join. The aim of the organisations is to support rural communities. Current membership mainly consists of parish councils, village halls, community buildings, registered providers of social housing, individuals and businesses. Membership is free and all members periodically receive briefings and information about their activities, are welcome to attend their events. Parish Council agreed that it will become a WERN member. Councillor Beria to complete registration process.</p>	<p>AB</p>
<p>8. Planning Matters</p> <p>Planning Application - 24/03842/TCA Tree work at The Walled Garden - Decision Notification - Approved.</p>	

	Actions
<p>9. Receive Financial Officer's Report</p> <p>No invoices presented for payment.</p> <p>Parish Council cheque book was available for Parish Councillors to review.</p>	
<p>10. Village maintenance and Warleigh Weir issues</p> <p>Breach in retaining wall by bus stop is the responsibility of National Highways and has been reported to them.</p> <p>Clerk will follow up on graffiti in bus Shelter which was reported earlier in the year.</p> <p>Councillor Mitchell will contact the sauna company operating at Warleigh Weir, to ask them to remind their customers not to park on Ferry Lane.</p> <p>Councillor Beria will write to Tim Ball to follow up regarding safety signage. Claverton Parish Council remain deeply concerned about the risks and requested a warning sign to be installed at Warleigh similar to the ones that were installed in other locations in the summer.</p>	<p>LW</p> <p>MMit</p> <p>AB</p>
<p>11. Transportation update and review proposal to install soft bollards on a 36 verges</p> <p>Clerk will speak to B&NES bus contact, Tracey Guy, to ask about installing solar powered lighting at bus shelter</p>	<p>LW</p>
<p>13. Exchange of Information</p> <p>None</p>	

The meeting closed at 8.10pm

Future Council Meeting: Wednesday 8th January 2025, Wednesday 12th February 2025

Signed Date

Cllr Anna Beria, Chairman, Claverton Parish Council