

Claverton Parish Council
Minutes of Annual Meeting of the Council held on 10th July 2025
St Mary's, Claverton

Present:

Councillors: Anna Beria, Mark Mackintosh, Sarah Shore (Chairman), Martin Mitchell, Matt King and Graham Lewis
 Clerk: Lesley Watkinson
 Other: Ward Councillor Fiona Gourley

1. Open forum - Ward Councillor Gourley advised that during period of 6 week road closure at Limply Stoke, Claverton will be served by the 94 bus service. The service will be very limited and will operate Monday to Friday only.

2. Apologies for Absence - None

3. Declaration of Member Interests - None

4. Approve the minutes of the Ordinary Meeting of the Parish Council held on Thursday 12th June 2025

The minutes of the Ordinary Meeting of the Parish Council held on 12th June 2025 was agreed as accurate and signed by the chairman of Parish Council, Councillor Sarah Shore.

	Actions
5. Matters arising from the minutes	
Feasibility of a solar powered bus information display board for bus shelter at Claverton to be re-viewed.	All
Clerk will prepare a Warleigh Weir update for the Claverton Parish Council website at end of bathing season.	LW
The fingerpost repair preparation is ongoing.	
Councillor Lewis has liaised with B&NES Public Protection Officer and the Emergency Planning Officer during the year to discuss management of Warleigh Weir. B&NES Officers have made recent site visits to Weir.	GL
Clerk will arrange training Defibrillator training session to take place after the summer holidays, as there is considerable community interest.	LW
B&NES informed Clerk that, following Notice of a Casual Vacancy, there was no request for an election. Parish Council have received an expression of interest and will therefore co-opt at September meeting.	
Clerk sent Certificate of Exemption and copy of Notice of Public rights to external auditor. All the audit documentation is available on the Parish Council website and village noticeboard.	
Clerk advised Councillors that the Parish Council website will require an overhaul. Clerk will contact Melina Traub in September (after the public rights period has expired).	LW
Village benches and notice board require maintenance and two quotes received. In due course, Clerk will contact our Ward Councillors to apply for grant from empowerment fund.	
6. Review Correspondence File	
All correspondence relating to Claverton has been circulated to the councillors in advance by the clerk.	

